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Reports of the Town Officers

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TOWN OF WINCHESTER

Incorporated 1850

DISTRICT AND COUNTY OFFICERS

DISTRICT

FIFTH CONGRESSIONAL DISTRICT
F. Bradford Morse

SIXTH COUNCILLOR DISTRICT
Joseph R. Crimmins, Somerville

SIXTH MIDDLESEX SENATORIAL DISTRICT
C. Eugene Farnam, Medford

TWENTY-NINTH
MIDDLESEX REPRESENTATIVE DISTRICT
Harrison Chadwick, Winchester

DISTRICT ATTORNEY, NORTHERN DISTRICT
John J. Droney, Cambridge

COUNTY

COUNTY COMMISSIONERS, MIDDLESEX COUNTY
Anthony M. Colonna, Chairman, Framingham
William G. Andrew, Cambridge
Thomas B. Brennan, Medford

SHERIFF
Howard W. Fitzpatrick, Malden

REGISTER OF PROBATE AND INSOLVENCY
John V. Harvey, Belmont

INCOME TAX DIVISION—SECOND DISTRICT

ANNUAL ELECTION OF TOWN OFFICERS
First Monday in March

Gift
Town of Winchester - 3/63

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Town Officers and Committees

1962

as of March 5

Assessors

Alfred D. Elliott, Chairman	Term expires 1963
Marshall R. Pihl	Term expires 1964
Charles E. Howe	Term expires 1965

Cemetery Commissioners

Ralph W. Hatch	Term expires 1963
Lowell R. Smith, Chairman	Term expires 1964
John P. Carr	Term expires 1965
Stephen B. Neiley	Term expires 1966
Kingman P. Cass	Term expires 1967

Collector of Taxes

Town Treasurer

E. Abbot Bradlee (deceased May 14/62)
Marguerite H. Troop (temporary)

Constables

Joseph R. Nastasi, Jr.	Term expires 1963
Gleason W. Ryerson	Term expires 1964
Earle C. Jordan	Term expires 1965

Board of Health

Harry L. Wildasin, Ph.D., Chairman	Term expires 1963
Richard F. Norris	Term expires 1964
Lawrence F. Quigley, Jr., D.D.S.	Term expires 1965

Moderator

Harrison Chadwick	Term expires 1963

Park Commissioners

John J. Shanahan	Term expires 1963
Albert A. MacDonnell, Chairman	Term expires 1963
William L. Davis, M.D.	Term expires 1964
Charles C. Parkhurst	Term expires 1965
Gordon D. Peckham	Term expires 1965

Planning Board

H. Gardner Bradlee (to fill vacancy)	Term expires 1962
Earle F. Littleton	Term expires 1963
Joseph C. Gray, Chairman	Term expires 1964
Franklin J. Lane	Term expires 1965
Oscar E. Merrow	Term expires 1966
George B. Redding	Term expires 1967

Trustees of Public Library

Eugene M. Pollard	Term expires 1963
Philip P. Wadsworth, Chairman	Term expires 1963
Marion N. Chandler	Term expires 1964
Thomas M. Downes	Term expires 1964
John A. Dolan	Term expires 1965
Betsey G. Morton	Term expires 1965

Board of Public Welfare

Howard W. Bates, Chairman	Term expires 1963
Esther P. Borden	Term expires 1963
Gustav G. Kaufmann, M.D.	Term expires 1964
William B. Schmink	Term expires 1964
Nellie M. Sullivan	Term expires 1965

School Committee

Richard M. Alt	Term expires 1963
Joseph Dolben	Term expires 1963
Austin Broadhurst	Term expires 1964
Mary M. Brink	Term expires 1964
Bernadette J. Grenzebeck	Term expires 1965
Arthur L. Johns, Chairman	Term expires 1965

Board of Selectmen

Paul C. Dunn, Chairman	Term expires 1963
Shailer Avery	Term expires 1964
John F. Sexton	Term expires 1964
John H. Lyman	Term expires 1965
John H. VanDyke	Term expires 1965

Town Clerk

Elsie M. Nelson	Term expires 1963

Commissioners of Trust Funds

Francis E. Smith, Chairman	Term expires 1963
Edward H. Kenerson	Term expires 1964
Charles W. Butler	Term expires 1965

Water & Sewer Board

Olcott L. Hooper, Chairman	Term expires 1963
Allen O. Eaton	Term expires 1964
Jason W. Dade	Term expires 1965

APPOINTMENTS
BY MODERATOR, VARIOUS BOARDS AND DEPARTMENTS

Board of Appeal

Daniel T. Chane, Jr.	Term expires April 1, 1963
Edward V. French	Term expires April 1, 1964
Lane McGovern, Chairman	Term expires April 1, 1965

Building Commissioner

William B. MacDonald	Tenure of Office

Building Department Clerk

Mary A. Haggerty	To April 1, 1963

Burial Agent of Deceased Soldiers and Sailors

Joseph E. Flaherty	To April 1, 1963

Caretaker of Veterans' Graves

John T. Horn	To April 1, 1963

Civil Defense Director

Theodore J. Boecker

Executive Clerk of Selectmen

Marion C. Beranger	To April 1, 1963

Clerical Assistant

Pauline J. Cerulli	To April 1, 1963

Constable

Joseph J. Derro	To April 1, 1963

Custodians of Town Hall

Francis Muraco, Custodian	To April 1, 1963
Anthony C. Barbaro, Assistant Custodian	To April 1, 1963
Angelo J. Marotto (deceased March 13, 1962)	
John Callahan	To April 1, 1963

Dog Officer

Robert M. Walsh (resigned May 31, 1962)
William T. Ryerson — To May 1, 1963

Fence Viewers

James A. Wakefield, Jr. — To April 1, 1963
William P. Supple — To April 1, 1963

Fire Department

Chief

James E. Callahan

Captains

Ignatius F. Amico
Michael M. Connolly
Peter L. Galuffo

Lieutenants

Walter J. Carroll
Joseph M. Connolly
Joseph E. Shea
Ernest A. Howard

Fire Alarm

Walter J. Skerry
Hubert H. O'Donnell

Mechanic

Robert F. Haggerty

Clerk

John J. Flaherty

Fire Fighters

James T. Callahan
David N. Dalton
Norman J. Delorey
Norman E. Doucette
Joseph E. Faga
Paul J. Haggerty
Frank J. Hennelly
John W. Kimball
Joseph R. McDonough (Prov.)
Robert R. McElhinney
Charles R. McNutt
John F. Nash
Gary J. Nelson
William J. O'Leary
Henry P. O'Melia
Robert W. Powers
Douglas S. Rae
Joseph J. Riga
Wayne A. Robinson
Bernard F. Stygles
Robert C. Sullivan
Robert J. Sullivan, Jr.
Robert W. Swymer
Francis B. Welch
John R. Wyman

Forest Warden

James E. Callahan — To April 1, 1963

Inspector of Animals

E. William Johansen, D.V.M. — To April 1, 1963

Inspector of Wires

William B. MacDonald — Tenure of Office

Keeper of the Lockup

Joseph J. Derro — To April 1, 1963

Local Moth Superintendent

James A. Wakefield, Jr. — Calendar year

Measurer of Grain

William F. Branley — To May 1, 1963

Measurer of Wood and Bark

John F. Coakley — To April 1, 1963

Plumbing Inspector

John B. Byrne, Jr.

Police Department
Chief

Joseph J. Derro

Lieutenants

Edward F. Bowler
John H. Elliott
Edward W. O'Connell

Sergeants

Andrew Crawford
John J. Dolan
John P. McHugh
Daniel I. Reardon

Patrolmen

Angelo Amico
Robert G. Baird
Richard W. Beaton
David M. Boyle
John H. Boyle
Mario Buzzotta
William J. Callahan
James J. Cogan
Frank R. DeAmato
Robert A. Elliott
James E. Flaherty
John J. Frongillo

David R. Greel
William T. Haggerty
Thomas E. Kennedy, Jr.
Douglas Martell
William E. Nash
Erwin W. Nurnberger, Jr.
Thomas C. Parsons
Daniel C. Peason, Jr.
Alfred W. Poole
Anthony Pronski
Joseph L. Quigley
John F. Reardon
Roland Roy
Frank Tranchita

Secretary

Mary B. Hosmer

School Traffic Officers

Beatrice Bairstow
Victoria Buda
Lillian Ciarcia
Henry J. Cogan, Jr.
Angela Cogliano
Patricia A. Corf
George J. Dunbury
Marion E. Flaherty
Catherine E. Higgins
Louise D. Horn
Molly Irwin
Earle C. Jordan
Alphonses Lambaise
Rita F. Lucier
Evelyn Nurnberger
Lillian Roy
Lois Scherban
Mary E. Sullivan
Robert K. Sullivan
John Yore

Registrars of Voters

Henry P. Murray, Chairman	To April 1, 1963
David R. Wardwell (resigned 2/26/62)	
H. Rushton Harwood	To April 1, 1964
Pasquale Colella	To April 1, 1965
Elsie M. Nelson	By virtue of Office as Town Clerk

Retirement Board

Vincent P. Clarke (appointed by Selectmen)	Term expires 1964
J. Frank Holland (elected by employees)	Term expires 1965
James J. Costello (Town Accountant)	Tenure of Office

Sealer of Weights & Measures

William F. Branley	Civil Service

Superintendent of Streets

James A. Wakefield, Jr.	To April 1, 1963

Town Accountant

James J. Costello	To July 16, 1964

Town Counsel

Vincent P. Clarke	To April 1, 1963

Town Forest Committee

Sherman B. Russell	To April 1, 1963
Edward A. McKenzie, Chairman	To April 1, 1964
Richard Parkhurst	To April 1, 1965

Town Physician

Nelson C. Fontneau, M.D.	To April 1, 1963

Tree Warden

James A. Wakefield, Jr.	To April 1, 1963

Veterans' Services

Joseph E. Flaherty, Director	To April 1, 1963

Advisory Committee to the Director of Veterans' Services

Richard W. Sheehy, M.D.
Henry J. McInnis
Wade L. Grindle
Vincent C. Ambrose
Miss A. Natalie Jewett
William J. Spears, Jr.
Mrs. Margaret W. Erskine

Weighers of Coal

John F. Coakley
Charles Capone
P. Joseph McElhinney
Kenneth F. Cullen
William F. Branley (By virtue of Office as Sealer)

Hugh J. Erskine	To April 1, 1963

Workmen's Compensation Agent

William P. Supple	To April 1, 1963

BY BOARD OF ASSESSORS

Deputy Assessor

Katherine M. Foley

Clerks

Ethel G. Cassidy
Eileen M. Donaghey

BY COLLECTOR OF TAXES

Deputy Collectors

Marguerite E. Troop (to May 14/62)
Angelina Politano
Lillian G. Donaghey
Elizabeth M. Knight

BY BOARD OF HEALTH

Agent
Michael D. Saraco

Dentist
Dr. Pallonju M. Bhiladvala

Dental Assistant
Gloria Monterisi

Public Health Nurse
Winchester Visiting Nurse Association

Sanitarian
Robert W. Rimbach

Inspector of Slaughtering
E. William Johansen, D.V.M.

Inspector of Tuberculosis Work
Roger M. Burgoyne, M.D.

Clerk

APPOINTED BY MODERATOR

Personnel Board

Michael M. Connolly	To 1962
Warren L. Price	To 1962
David S. Wardwell (resigned)	To 1963
John G. McElwee, Chairman	To 1964
Robert A. Sands	To 1964

BY SCHOOL COMMITTEE

Superintendent of Schools

Harry V. Gilson	Tenure of Office

BY TOWN CLERK

Assistant Town Clerk

Kathleen C. Redding

Clerical Assistants

Thelma A. Elliott (resigned)

Marjorie D. Scott

BY TOWN TREASURER

Assistant Treasurer

Marguerite H. Troop
to May 14/62
Angelina Politano
appointed June 4/62

BY WATER AND SEWER BOARD

Superintendent

James D. Halwartz (retired July 1/62)

Acting Superintendent

Thomas W. Conlon, Jr.
appointed May 15/62

Registrar and Clerk

C. Norman Noonan

Senior Clerk

Janet E. Manzie

SPECIAL BOARDS AND COMMITTEES

1962-1963 Finance Committee

Fred F. Stockwell, Chairman
Robert W. Armstrong
John J. Barry
Richard E. Bennink
Robert W. Byford
K. Paul Chase
F. Lee Foster
George B. Harris, Jr.

Podgoro Iannacci
Peter T. Kelleher
William R. Kimball
John S. Morgan, Jr.
Henry K. Porter
Walter B. Stockwood
Harry L. Wood, Jr.

Charles W. Craven, Secretary

Insurance Committee

John H. Lyman	From the Selectmen
Robert S. Apsey, Jr.	Appointed by Moderator
Henry C. Valcour, Chairman	Appointed by Moderator
James J. Costello	Secretary

Committee on Names

John H. VanDyke	From the Selectmen
Albert A. MacDonnell, Chairman	From the Park Commissioners
Oscar E. Merrow	From the Planning Board

Public Works Council
(designated by Town vote in 1947)

Chairman of Selectmen
Chairman of Park Commissioners
Chairman of Water & Sewer Board
Chairman of Cemetery Commissioners
Superintendent of Streets
Chairman of Personnel Board
Clerk of Selectmen, Clerk

Building Committee for Enlarged Facilities for Senior and Junior High Schools and School Administration Offices

Barbara P. Bailey, Chairman	Appointed by School Committee
Carleton E. Bolivar	Appointed by Moderator
Austin Broadhurst	Appointed by Moderator
John Carruthers	Appointed by Moderator
Joseph J. Ciarcia	Appointed by Moderator
Arthur E. Rand	Appointed by Moderator
Richard W. Sheehy, Jr.	Appointed by Moderator
Lewis L. Wadsworth, Jr.	Appointed by Moderator
Paul J. Whitney	Appointed by Moderator

Building Committee Johnson Road Ridge Street School

Sumner R. Andrews, Chairman	Appointed by Moderator
Joseph F. Cincotta	Appointed by Moderator
Joseph Dolben	Appointed by School Committee
John S. Eaton	Appointed by Moderator

New Waterways Committee

Lawrence A. Hutchings, Chairman	Appointed by Moderator
Edward G. Barker	Appointed by Moderator
Charles W. Butler	Appointed by Moderator
John J. Shanahan	Appointed by Park Commissioners
Henry K. Spencer	From Old Waterways Committee

Building Laws Revision Committee

Albert G. H. Dietz, Chairman
Irving W. Dingwell, Secretary
James B. L. Lane
Harry J. Stabile, Jr.
Robert S. Baylies

Committee to Study the Acceptance of Chapter 32B
Group Insurance Advisory Committee

George G. Watson, Jr.	for the Teachers
Capt. Michael M. Connolly	for the Protective Group
J. Frank Holland	for the Labor Group
Alfred M. McKenzie	for the Custodians
Thomas W. Conlin	for the Clerical Workers

James J. Costello, Administrator

Christmas Decorations Committee

John E. Laursen, Chairman
Ralph W. Hatch, Treasurer
John J. Shanahan
Idabelle Winship, Secretary
Nicholas H. Fitzgerald, Jr.

Recreation Committee

Richard W. Freeman, Jr., Chairman
William C. Chapman, Jr.
Arthur L. Johns
Albert A. MacDonnell
Albert T. McDougall
John F. Sexton
Margaret L. Smith

Development & Industrial Commission

William C. Cusack, Chairman	Appointed by Moderator
Robert S. Apsey, Jr.	Appointed by Moderator
Paul C. Dunn	Appointed by Selectmen
Oscar E. Merrow	Appointed by Planning Board
Marshall R. Pihl	Appointed by Assessors
Fred F. Stockwell	Appointed by Finance Committee

Methods and Procedures Committee

Rae D. Anderson, Chairman
R. Ashley Lewis
Arthur R. Hills

Report of Town Clerk

ANNUAL TOWN ELECTION

MARCH 5, 1962

In pursuance of the Warrant the legal voters of the Town of Winchester, Mass., met in their respective voting places in said Town on Monday, the fifth day of March in the year of our Lord One Thousand Nine Hundred and Sixty-two at seven o'clock in the forenoon.

The Town Hall was designated by the Board of Selectmen as the voting place for Precincts 1-2-3-4-5-6.

The following Election Officers were duly appointed by the Board of Selectmen and assigned for duty at the various Precincts as follows:

PRECINCT 1

Republican

Clerk	Virginia M. Nelson	44 Water Street
Deputy Clerk	Bernice D. Mason	5 Lewis Road
Inspector	Florence C. Gray	39 Kenwin Road
Deputy Inspector	Viola J. Bruno	1 Wright Street
Teller	Dorothy A. Falzano	24 Wildwood Street

Democrat

Warden	Susan G. Winn	11 Kirk Street
Deputy Warden	Sarah A. Mullen	846 Main Street
Inspector	Gertrude A. Chabot	102 Sylvester Avenue
Deputy Inspector	Margaret M. Donahue	38 Clark Street

PRECINCT 2

Republican

Clerk	Reina L. Stewart	155 Highland Avenue
Deputy Clerk	Jeanne Rand	6 Atherton Road
Inspector	Marion E. Jones	272 Highland Avenue
Deputy Inspector	George W. Johnston	7 Myrtle Street
Teller	Phyllis H. Barnes	232 Washington Street

Democrat

Warden	Hannah M. Dowling	40 Sargent Road
Deputy Warden	Eleanor T. Russo	9 Adams Road
Inspector	Louise M. Purrington	39 Pond Street
Deputy Inspector	Helen G. Nadeau	71 Middlesex Street
Teller	Jean E. Drown	91 Middlesex Street

PRECINCT 3

Republican

Warden	C. Isabel Goss	41 Allen Road
Deputy Warden	Gertrude S. Bergquist	154 Cambridge Street
Inspector	Marcia S. Saltmarsh	154 Mt. Vernon Street
Deputy Inspector	Leona M. Poole	106 Middlesex Street
Teller	Ruth C. Graustuck	452 Highland Avenue

Democrat

Clerk	Ruth A. Peterson	159 Cross Street
Deputy Clerk	Rose M. Severino	940 Main Street
Inspector	Myrtle B. Barry	31 Adams Road
Deputy Inspector	Mary E. Holland	49 Wendell Street
Teller	Anna M. Notemyer	14 Nathaniel Road

PRECINCT 4

Republican

Warden	Mary F. Cass	5 Lewis Road
Deputy Warden	Elizabeth M. Ryerson	23 New Meadows Road
Inspector	Verna G. Morison	4 Bruce Road
Deputy Inspector	Anne S. Clark	16 Hillcrest Parkway
Teller	Gertrude M. Parker	3 Sachem Road

Democrat

Clerk	Vivian C. Haggerty	41 Middlesex Street
Deputy Clerk	Dorothy A. Serieka	2 Cedar Street
Inspector	Edith Knoettner	5 Sachem Road
Deputy Inspector	Mary E. Doherty	84 Loring Avenue
Teller	Mary A. Quigley	17 Loring Avenue

PRECINCT 5

Republican

Warden	Marian K. Wright	11 Lloyd Street
Deputy Warden	Miriam O. Nanry	230 Mystic Valley Pkwy.
Inspector	Nancy M. Perkins	30 Oneida Road
Deputy Inspector	Jayne M. Nault	203 Washington Street
Teller	Ruth M. Albee	45 Church Street

Democrat

Clerk	Katherine A. Jennings	49 Florence Street
Deputy Clerk	Lillian G. Hughes	17 Clark Street
Inspector	Anna E. Hill	11 Alden Lane
Deputy Inspector	Mary V. Serieka	3 Middlesex Street
Teller	Margary A. Flaherty	38 Lebanon Street

PRECINCT 6

Republican

Clerk	Dorothy C. Ward	1 Webster Street
Deputy Clerk	Whitelaw Wright	11 Lloyd Street
Inspector	Christina Thompson	15 Garfield Avenue
Deputy Inspector	Edward R. Simpson	11 Chisholm Road
Teller	Lillian M. Ciarcia	181 Mystic Valley Pkwy.

Democrat

Warden	Mary E. Powers	10 Glenwood Avenue
Deputy Warden	Mary A. Colella	245 Cross Street
Inspector	Mary P. Avakian	190 Cross Street
Deputy Inspector	Margery Livingstone	12 Chestnut Street
Teller	Mary A. McGovern	27 Loring Avenue

The foregoing officers were sworn to the faithful performance of their duties.

The necessary ballots prepared for each Precinct and the paraphernalia for the proper conduct of the Election were supplied by the Town Clerk and turned over to the Wardens of the various Precincts.

The polls were declared open in each Precinct at seven o'clock A.M. and remained open until seven o'clock P.M., at which time, after due notice, they were declared closed.

Immediately after the closing of the polls, the Town Clerk turned over to the Wardens of Precincts 1-2-3-4-5-6 the envelopes received by her purporting to contain Absent Voter Ballots, together with the applications therefor filed by said voters for registration as Absent Voters, as follows:

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
Absent Voter Ballots	4	0	2	1	6	1	14

The Wardens caused all of the fourteen (14) envelopes containing Absent Voter Ballots to be opened and signatures, affidavits, postmarks, etc., to be examined in accordance with Section 95, Chapter 54 of the General Laws, and any amendments there may be thereto, and fourteen (14) were found to be correct. The names of the fourteen (14) Absent Voters were checked on the voting list in the proper Precincts and then the fourteen (14) Absent Voter Ballots were deposited in the proper Ballot Boxes.

The Ballots were counted by the Election Officers in each Precinct, the tally sheets and total vote sheets prepared by the Town Clerk being used, and the results of the same declared in the respective Precincts.

The Ballots cast, after being counted, were enclosed in envelopes, sealed and encased in cases which were strapped up and sealed with the Precinct Seal, and the same delivered to the Registrars of Voters in the Town Clerk's Office.

The Ballots not used were encased in cases which were strapped up and sealed with the Precinct Seal, and the same were delivered to the Registrars of Voters in the Town Clerk's Office.

The Town Clerk and Registrars of Voters, upon receipt of the returns from the Several Precincts, forthwith canvassed the same and announced the results March 6, 1962 at 5:40 A.M.

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
Ballots Cast	695	788	647	726	774	898	4528

MODERATOR FOR ONE YEAR

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
*Harrison Chadwick	526	626	583	652	704	532	3623
Patrick H. Allen						2	2
William D. Barone	1						1
Ralph DiMambro						1	1
Arthur J. Hewis, Jr.	1						1
Earle Littleton			1				1
Blanks	167	162	63	74	70	363	899

SELECTMEN FOR THREE YEARS

Precinct	1	2	3	4	5	6	Total
John T. Horn	381	414	221	277	348	761	2402
*John H. Lyman	342	465	519	546	583	243	2698
*John H. Van Dyke	424	426	444	457	471	316	2538
Blanks	243	271	110	172	146	476	1418

ASSESSOR FOR THREE YEARS

Precinct	1	2	3	4	5	6	Total
*Charles E. Howe	514	616	580	638	698	579	3625
Blanks	181	172	67	88	76	319	903

BOARD OF HEALTH FOR THREE YEARS

Precinct	1	2	3	4	5	6	Total
*Lawrence F. Quigley, Jr.	522	621	578	638	688	617	3664
Blanks	173	167	69	88	86	281	864

BOARD OF PUBLIC WELFARE FOR THREE YEARS

Precinct	1	2	3	4	5	6	Total
*Nellie M. Sullivan	542	643	575	635	682	661	3738
Patrick H. Allen						1	1
Blanks	153	145	72	91	92	236	789

CEMETERY COMMISSIONER FOR FIVE YEARS

Precinct	1	2	3	4	5	6	Total
*Kingman P. Cass	523	629	583	629	684	594	3642
Eugene S. Lane		1					1
Blanks	172	158	64	97	90	304	885

COMMISSIONER OF TRUST FUNDS FOR THREE YEARS

Precinct	1	2	3	4	5	6	Total
*Charles W. Butler	516	631	578	630	687	592	3634
Blanks	179	157	69	96	87	306	894

CONSTABLE FOR THREE YEARS

Precinct	1	2	3	4	5	6	Total
*Earle C. Jordan	506	630	575	623	685	637	3656
Charles Capone						1	1
Blanks	189	158	72	103	89	260	871

CONSTABLE FOR ONE YEAR

Precinct	1	2	3	4	5	6	Total
*Joseph R. Nastasi, Jr.	461	545	539	590	619	529	3283
Blanks	234	243	108	136	155	369	1245

PARK COMMISSIONERS FOR THREE YEARS

Precinct	1	2	3	4	5	6	Total
*Gordon D. Peckham	344	433	441	505	580	258	2561
Podgoro Iannacci	249	162	121	131	122	232	1017
*Charles C. Parkhurst	179	290	403	365	396	121	1754
Edward J. Serieka	213	183	77	100	109	574	1256
Edmund A. Williams	152	259	120	176	171	171	1049
Blanks	253	249	132	175	170	440	1419

PLANNING BOARD FOR FIVE YEARS

Precinct	1	2	3	4	5	6	Total
*George B. Redding	363	528	551	537	650	308	2937
Paul F. Amico	271	193	65	146	83	474	1232
Blanks	61	67	31	43	41	116	359

PLANNING BOARD FOR ONE YEAR

Precinct	1	2	3	4	5	6	Total
*Earle F. Littleton	505	594	567	611	668	534	3479
Paul F. Amico	1						1
Blanks	189	194	80	115	106	364	1048

SCHOOL COMMITTEE FOR THREE YEARS

Precinct	1	2	3	4	5	6	Total
*Arthur L. Johns	415	488	447	496	602	419	2867
Ann R. Blackham	274	320	292	346	300	324	1856
Ralph DiMambro	217	148	63	87	46	415	976
*Bernadette J. Grenzeback	234	399	404	422	479	189	2127
Blanks	250	221	88	101	121	449	1230

TRUSTEES OF PUBLIC LIBRARY FOR THREE YEARS

Precinct	1	2	3	4	5	6	Total
*John A. Dolan	496	642	565	609	688	635	3635
*Betsey G. Morton	452	588	558	628	669	514	3409
David Rush					1		1
Blanks	442	346	171	215	190	647	2011

WATER AND SEWER BOARD FOR THREE YEARS

Precinct	1	2	3	4	5	6	Total
*Jason W. Dade	248	296	281	268	316	279	1688
Eugene B. Rotondi	276	218	108	141	116	386	1245
Alvan G. Smith	109	195	227	243	284	119	1177
Blanks	62	79	31	74	58	114	418

(*Elected Town Officers)

QUESTION

"Shall chapter thirty-two B of the General Laws, authorizing any county, city, town or district to provide a plan of group life insurance, group accidental death and dismemberment insurance, and group general or blanket hospital, surgical and medical insurance for certain persons in the service of such county, city, town or district and their dependents, be accepted by this town?"

Precinct	1	2	3	4	5	6	Total
Yes	299	378	233	271	287	545	2013
No	241	270	322	352	345	204	1734
Blanks	155	140	92	103	142	149	781

The vote on the Town Meeting Members in the various Precincts resulted as follows:

TOWN MEETING MEMBERS

PRECINCT 1

Three Year Term—Term Expires 1965

			Votes
*Charles W. Bund	18	Laurel Hill Lane	459
*Mortimer A. French	11	Sawmill Brook Road	434
*Everett W. Gray	39	Kenwin Road	459
*Frederick LaTorella	74	Irving Street	462
*Leon E. Leavitt	18	Stone Avenue	434
*Lawrence W. Lunt, Jr.	14	Highland Avenue	413
*Dana E. Peterson	11	Grayson Road	454
*Eugene B. Rotondi	224	Forest Street	422
*Wayne W. Wyman	132	Forest Street	416
*George J. Barbaro	7	Euclid Avenue	452
*Curtis M. Havey	27	Fells Road	365
Albert J. Rotondi	224	Forest Street	292
Allan Peterson	10	Bonad Road	1
John Wile	5	Churchill Road	1
Blanks			2581
Total			7645

(*Elected Town Meeting Members)

One Year Term—Term Expires 1963

			Votes
*Edward E. Hicks	4	Churchill Road	414
William J. Wickwire	9	Stone Avenue	1
Clarence S. Lyon	4	Prince Avenue	2
Francis Muraco	8	Irving Street	1
Donald C. Roberts	29	Lebanon Street	1
Alice R. Winn	22	Stone Avenue	1
*Joseph Riga	89	Harvard Street	5
Francis Thayer	6	Alben Street	1
J. Samuel Jones	15	Bonad Road	1
Alan Peterson	10	Bonad Road	1
Sue Johnson	30	Prince Avenue	1
Albert Rotondi	224	Forest Street	1
Virginia Chandler	130	Forest Street	1
Joseph Capone	69	Irving Street	1
William G. Chapman, Jr.	20	Hillcrest Road	1
Donald S. Murphy	227	Forest Street	1
Blanks			956
Total			1390

(*Elected Town Meeting Members)

PRECINCT 2

Three Year Term—Term Expires 1965

			Votes
*Frank T. Barnes, Jr.	10	Summit Avenue	526
*James W. Blackham	200	Mystic Valley Pkwy.	518
*Vincent G. Carroll	207	Highland Avenue	501
*Harriet H. Dieterich	158	Highland Avenue	497
*John A. Dolan	36	Eaton Street	544
*Olcott L. Hooper	228	Highland Avenue	486
*Richard W. Sheehy, Jr.	21	Washington Street	555
*Angelo P. Tofuri	42	Holland Street	442
*Robert P. Wild	7	Herrick Street	483
*David F. Choate, Jr.	15	Hillside Avenue	409
Richard B. Lawrance	15	Kenwin Road	334
William G. Maggio	6	Stevens Street	244
*Sherman W. Saltmarsh, Jr.	154	Mt. Vernon Street	577
Blanks			2552
Total			8668

(*Elected Town Meeting Members)

Two Year Term—Term Expires 1964

			Votes
*William A. MacKenzie	5	Wolcott Terrace	2
Dorothy Ward	1	Webster Street	1
Francis Carlson	19	Mt. Pleasant Street	1
Fred W. Cole	80	Walnut Street	1
Bernice Penner	329	Highland Avenue	1
Allen Friot	14	Webster Street	1
Fred Hill	42	Winthrop Street	1
Roland A. Nault	203	Washington Street	1
Abbie C. Callahan	27	Elm Street	1
Alice L. Moore	24	Ledgewood Road	1
Blanks			389
Total			400

(*Elected Town Meeting Members)

PRECINCT 3

Three Year Term—Term Expires 1965

			Votes
*Sumner R. Andrews	25	Ridgefield Road	529
*Lindsay H. Caldwell	16	Brooks Street	537
*Miriam A. Davis	9	Marshall Road	548
*Alexander J. Fay	18	Winslow Road	542
*Richard B. Knight	15	Alden Lane	537
*Ganson P. Taggart	17	Ridgefield Road	541

*Madeleine C. Blair	6 Lloyd Street	524
*Leroy W. Long	7 Ridgefield Road	510
*Richard J. Merrow	10 Marshall Road	528
*Salmon W. Putnam, 4th	6 Goddu Avenue	501
*James F. Ryder	14 Grove Street	502
Dudley F. Kimball	16 Madison Avenue	1
Blanks		1317
Total		7117

(*Elected Town Meeting Members)

Two Year Term—Term Expires 1964

		Votes
*Ralph C. Thompson	7 Perkins Road	563
Blanks		84
Total		647

(*Elected Town Meeting Member)

One Year Term—Term Expires 1963

		Votes
*Walter J. Farrell, Jr.	33 Pierrepont Road	406
Albert H. Mooradian	5 Priscilla Lane	306
*Warren J. Taylor	10 Edgehill Road	380
Blanks		202
Total		1294

(*Elected Town Meeting Members)

PRECINCT 4

Three Year Term—Term Expires 1965

		Votes
*Parker N. Blanchard	54 Samoset Road	571
*Adelbert R. Brink	33 Samoset Road	526
*William C. Cusack	2 Lakeview Road	560
*Richard J. Johnson	40 Glen Road	553
*Frank B. Kelley, Jr.	58 Emerson Road	536
*Howard L. Leary	48 Westland Avenue	518
*William A. Wilde, Jr.	22 Oneida Road	569
*Barbara A. Zrodowski	26 Squire Road	493
*Linford N. Fitzpatrick	7 Lockeland Road	455
*John M. Harrington	2 Calumet Road	505
Frederick D. Herberich	36 Glen Road	450
*George A. Pettersen	5 Fairlane Terrace	460
Blanks		1790
Total		7986

(*Elected Town Meeting Members)

Two Year Term—Term Expires 1964

		Votes
Paul J. Mahoney	236 Cambridge Street	256
*Robert A. Nyere	4 Squanto Road	411
Blanks		59
Total		726

(*Elected Town Meeting Member)

One Year Term—Term Expires 1963

		Votes
*Franklin J. Lane, Jr.	11 Robinhood Road	624
Blanks		102
Total		726

(*Elected Town Meeting Member)

PRECINCT 5

Three Year Term—Term Expires 1965

		Votes
*Theodore J. Boecker	49 Wildwood Street	624
*Sydney Elliott	136 Pond Street	638
*Charles A. Murphy	145 Pond Street	648
*Richard H. Murphy	22 Oxford Street	604
*Harris S. Richardson, Jr.	17 Cabot Street	648
*Lawrence T. Smith	4 Meadowcroft Road	617
*Marshall W. Symmes	48 Yale Street	634
*Lewis L. Wadsworth, Jr.	54 Wedgemere Avenue	650
*William T. Bird	8 Lawrence Street	599
*Gardy Yagjian	7 Lagrange Street	536
*Richard F. Dutting	12 Wildwood Street	36
Albert Crockett	10 Central Street	1
Warren E. Jackson	39 Wildwood Street	1
Bradford C. Snow	68 Fletcher Street	1
Byron I. Graves	3 Parker Road	1
Marjorie G. Manning	11 Yale Street	1
Blanche M. Croft	93 Wildwood Street	1
Edgar D. Hinton	7 Ardley Place	1
John M. Harrington, Jr.	19 Cabot Street	1
Frederick J. Walsh, Jr.	4 Harrington Road	2
Elizabeth E. Cosgrove	24 Central Street	21
Leslie J. Scott	17 Wildwood Street	1
M. Lorraine Forte	74 Woodside Road	1
Blanks		2247
Total		8514

(*Elected Town Meeting Members)

Two Year Term—Term Expires 1964

		Votes
Sydney L. Crook	85 Bacon Street	211
*Warren D. Wells	30 Oxford Street	446
Blanks		117
Total		774

(*Elected Town Meeting Member)

PRECINCT 6

Three Year Term—Term Expires 1965

		Votes
*Thomas W. Conlon	57 Lake Street	620
*Margaret R. Connolly	4 Upland Road	579
*Robert J. Horn	55 Wendell Street	652
*Edward L. McManus	340 Cross Street	579
*Sara J. O'Connor	25 Rock Avenue	508
*Mary V. Serieka	3 Middlesex Street	616
*Robert M. Winn	11 Kirk Street	573
*John J. Devaney	37 White Street	471
*Henry C. Heitz, Jr.	46 Middlesex Street	569
*John F. Murphy	29 Richardson Street	496
James J. Russo	9 Adams Road	406
*Robert J. Walsh	208 Cross Street	472
Blanks		3337
Total		9878

(*Elected Town Meeting Members)

Two Year Term—Term Expires 1964

		Votes
*Paul F. Amico	334 Cross Street	661
Blanks		237
Total		898

(*Elected Town Meeting Member)

One Year Term—Term Expires 1963

		Votes
*Mary E. Murphy	29 Richardson Street	652
Blanks		246
Total		898

(*Elected Town Meeting Member)

QUESTION

"Shall chapter thirty-two B of the General Laws, authorizing any county, city, town or district to provide a plan of group life insurance, group accidental death and dismemberment insurance, and group general

WINCHESTER PUBLIC LIBRARY
WINCHESTER, MASS.

or blanket hospital, surgical and medical insurance for certain persons in the service of such county, city, town or district and their dependents, be accepted by this town?"

Precinct	1	2	3	4	5	6	Total
Yes	299	378	233	271	287	545	2013
No	241	270	322	352	345	204	1734
Blanks	155	140	92	103	142	149	781
Total							4528

All ballots used and unused, tally sheets, total vote sheets, Precinct Records of the Election and all other records pertaining to the Election, properly signed and sealed were delivered to the Town Clerk to be preserved by her during the time required by law.

A true copy of the Election.

Attest: ELSIE M. NELSON
Town Clerk

ANNUAL REPRESENTATIVE TOWN MEETING
MARCH 15, 1962

Pursuant to the Warrant of the Selectmen served according to law upon the inhabitants of the Town of Winchester, Mass., by Joseph J. Derro, Constable of said Town, notices having been sent by mail by the Town Clerk seven days before the day of the meeting to the Town Meeting Members elected and qualified to act in Town Meetings in Winchester, the Town Meeting Members met in the Memorial Auditorium in the Senior High School in said Town of Winchester, March 15, 1962 at 7:45 o'clock in the evening.

A list of the duly qualified Town Meeting Members was used at the entrance of the meeting place and was in charge of Janet E. Manzie and M. Christine McDonald, Election Officers. The list contained the names of two hundred twenty-six (226) Town Meeting Members entitled to vote and participate in Town Meetings in Winchester.

The check list filed with the Town Clerk at the close of the meeting showed one hundred eighty-eight (188) Town Meeting Members attended the meeting.

The meeting was called to order by Harrison Chadwick, Moderator, at 7:55 P.M.

The invocation was given by Rt. Rev. John Manion

The Moderator read only the call of the Meeting and the Constable's Return of the Warrant, as copies of the Warrant had been mailed to each of the Town Meeting Members, and as each Article would be read when it came up for consideration. No one requested that the Articles should be read at this time.

Moved and Seconded, That when we adjourn it be to Monday Evening, March 19, 1962, at 7:45 P.M. at the Memorial Auditorium in the Senior High School building on Main Street.

Moved and Seconded, That it be the sense of the meeting that all adjourned sessions of this Town Meeting be scheduled on the following dates: Monday, March 19, 1962, Thursday, March 22, 1962, Saturday, March 24, 1962, Monday, March 26, 1962 and Thursday, March 29, 1962. That the Monday and Thursday sessions commence at 7:45 P.M.; the Saturday session commence at 9:30 A.M.; said meetings to be held in the Memorial Auditorium in the Senior High School.

As there was doubt regarding the voice vote, it was requested that a standing vote be taken.

The following persons were appointed and sworn as tellers by Harrison Chadwick, Moderator:

Henry B. Harris Sherman W. Saltmarsh, Jr. Otto E. Schaefer, Jr.

Vote: Yes 68 No 80

Motion to adjourn to Monday Evening, March 19, 1962 lost.

Voted, That it be the sense of the meeting that all subsequent adjourned sessions shall be held on each Thursday and Monday evenings until the work of the town meeting is completed.

ARTICLE 1

To hear and act upon reports of the Town Officers and the Finance Committee.

Voted, That the reports of the town boards and officers, and the report of the Finance Committee as printed be received and placed on file.

ARTICLE 2

To see if the Town will authorize the Town Treasurer, with the approval of the Selectmen, to borrow money from time to time in anticipation of revenue of the financial year beginning January 1, 1962, and to issue a note or notes therefor, payable within one year, and to refund any note or notes issued for a period of less than one year in accordance with Section 17 of Chapter 44 of the General Laws.

Voted, That the Town Treasurer, with the approval of the Selectmen, be and hereby is authorized to borrow money, from time to time in anticipation of the revenue of the financial year beginning January 1, 1962, and to issue a note or notes therefor, payable within one year, and to refund any note or notes issued for a period of less than one year, in accordance with Section 17 of Chapter 44 of the General Laws.

ARTICLE 3

To see if the Town will authorize the Town Treasurer, with the approval of the Selectmen, to borrow money, from time to time in anticipation of revenue of the financial year beginning January 1, 1963, and to issue a note or notes of the Town therefor.

Voted, That the Town Treasurer, with the approval of the Selectmen, be and hereby is authorized to borrow money on and after January 1, 1963, in anticipation of the revenue of the financial year, beginning January 1, 1963, and to issue a note or notes therefor, payable within one year.

ARTICLE 4

To hear and act on the report of the Personnel Board and take any action in connection with its recommendations as to wages and salaries, working conditions, new or revised standard rates of salaries, changes, additions or revisions of wages and salaries and in classifications and definitions and in amending the wage and salary guide, together with uniform procedures as to vacations and sick leaves.

(Personnel Board)

Moved and Seconded, That members of the Personnel Board be allowed to sit together in the front row during discussion of Articles 4 and 5.

Motion carried.

Moved and Seconded, That the written report of the Personnel Board as presented at this meeting be received and placed on file.

Motion carried.

Voted, That the Standard Rates of Salary as shown on pages 231 to 237 inclusive of the Reports of the Town Officers, Winchester, Massachusetts, 1960, and as thereafter amended, be further amended by now making the following changes, conditions, eliminations and substitutions as herein stated, which Standard Rates of Salary as herein changed are hereby adopted:

Section 3—Town Departments

Under classification SELECTMEN—Executive Clerk—allowance for attending meetings after normal working hours—strike out the figures therein contained and insert in place thereof $458.

Under classification SCHOOL DEPARTMENT—Office Manager and Secretary; Superintendent of Schools, strike out the figures therein contained and the word "annual" and insert in place thereof

Minimum	1st	2nd	3rd	Maximum
$90	$94	$98	$102	$102 Weekly

Under classification SCHOOL DEPARTMENT add a new job as follows:

	Hourly
Messengers (school) part time	$1.50

Under classification ELECTION & REGISTRATION add a new sentence after Deputy Inspectors as follows:

Add $1.25 per hour after 7 P.M.

Under classification TOWN CENSUS strike out after Registrar of Voters "(Supervision) $.025 per name (plus $100)" and insert in place thereof "$100," and strike out after Asst. Registrar of Voters (temporary) "$.075" per name and insert in place thereof "$.10."

Under classification RECREATION, Tennis Supervisor, strike out under minimum and maximum $35 and insert in place thereof $40.

Under classification HEALTH DEPARTMENT, Dentist Asst. strike out Dentist Asst. (part time) and the minimum and maximum figures of $948.

Under classification LIBRARY, insert in addition to the present figures the following:

ANNUAL SALARY
Steps (Yearly)

	Minimum	1st	2nd	3rd	4th	Maximum
Head Librarian	$6207	6496	6785	7075	7365	7365
Asst. Head Librarian	* 5027	5267	5508	5749	5990	5990
Reference Librarian	* 4666	4886	5107	5327	5548	5548
Children's Librarian	* 4666	4886	5107	5327	5548	5548
Catalogue Librarian	* 4666	4886	5107	5327	5548	5548
Circulation & Young Adult Librarian	* 4666	4886	5107	5327	5548	5548
Asst. Children's Librarian	* 4428	4609	4790	4970	——	4970
General Professional Asst.	* 4428	4609	4790	4970	——	4970

* Employees hired for any of these positions who do not have satisfactory professional qualifications will be paid according to this scale.

Under classification CEMETERY, Superintendent strike out the figures therein contained and insert in place thereof

$5066	5301	5535	5770	6005	6005

Under classification PUBLIC WELFARE in connection with the salary of the Social Worker increase all present figures by adding $85 thereto.

Section 4—Town Departments

Under the classification CUSTODIANS in connection with salaries of Asst. Custodians and Janitors—All Building strike out the present figures and insert in place thereof

78.80	81.20	83.60	83.60	——	83.60

Adopt the following changes in classifications:

Clerk in office of Town Clerk from Senior to Senior "A."

Foreman—Park Department from Class IIB to Class IIA.

Voted, That a 3% increase, effective as of April 1, 1962, for all permanently employed full time and part time employees, with the exception of school teachers, superintendents of schools, principals of all schools, all school supervisors and recreational personnel, be approved.

Vote: Yes 125 No 46

ARTICLE 5

To hear and act on the report of the Personnel Board and to take any action in connection with its recommendations for the adoption of a Personnel Policy Guide, which guide will cover matters relating to: I. EMPLOYMENT APPLICATION AND PHYSICAL EXAMINATION; II. HIRING—CLASSIFICATON AND RATE OF PAY; III. STEP RATE INCREASES; IV. TRANSFERS; V. NEW JOB CLASSIFICATIONS AND RE-CLASSIFICATIONS; VI. HOLIDAY PAY; VII. VACATIONS (except professional librarians); VIII. VACATIONS—Professional Librarians; IX. SICK LEAVE—non-occupational (except professional librarians and School Department); X. SICK LEAVE—non-occupational (professional librarians); XI. SICK LEAVE—non-occupational (School Department); XII. SICK LEAVE—occupational; XIII. EMERGENCY LEAVE; XIV. COURT LEAVE; XV. MILITARY LEAVE; XVI. PAYMENT FOR OVERTIME;

XVII. FIRE AND POLICE; XVIII. RECORDS; XIX. CONFERENCE PROCEDURE; and to take any action revising or superseding present town policy in connection with any of the above matters.

(Personnel Board)

Voted, That the following be adopted as a Personnel Policy Guide, hereby revising and superceding any and all present policies adopted by previous town meeting action in connection with any of the matters covered herein. This shall be referred to as the Personnel Policy Guide.

I. Employment Application and Physical Examination

Employees covered by the Workmen's Compensation Law are as follows:

Hourly-rated all departments
Custodians } all departments
Assistant Custodians }
Cafeteria Workers—School Department

All applicants for employment with Town Departments covered by this law will fill out and sign a Standard Application form. Exceptions will be made only for emergency temporary employment of not over approximately 10 days duration. This form will contain pertinent information relative to the employee and his employment record for the last three places of employment.

If the Department Head considers this record as satisfactory for employment, he will send the applicant to the Workmen's Compensation Agent who, in turn, will make an appointment for a physical examination at the town's expense, by a physician practicing medicine within the town, prior to accepting applicant for employment. In no case will the applicant receive a physical examination by his own family or attending physician.

The Medical Section of this application filled out by the physician and the results of the physical examination will be returned to the Workmen's Compensation Agent.

Based on the report by the physician, the Workmen's Compensation Agent will make his recommendation to the Department Head as to the applicant's employment. If the Department Head wishes to take exception to whatever recommendation is made by the Workmen's Compensation Agent, he will discuss the matter with his board and obtain their approval before employing the applicant.

II. Hiring—Classification and Rate of Pay

All new employees should be classified and paid in accordance with the current Standard Rates of Salary and should be paid the minimum of the rate range of the job into which they have been classified.

Upon recommendation of the Department Head and/or Supervisory Board, a hiring rate above the minimum of the rate range may be paid. Such recommendations should be supported by evidence in writing of the special reasons or exceptional circumstances and such notification will be sent to the Personnel Board.

III. Step-Rate Increases

A. Individual advancement should be for merit and not for length of service. The amount of increase should follow the step-rate schedule for the job classification to which the employee has been assigned in accordance with the current Standard Rates of Salary.

B. After approval of the Department Head that performance on the job has been satisfactory, employees will receive a step-rate increase each year (to the maximum of the range) as follows:

1. **Hourly Employees**
   As of April 1st of each year to those employees who were permanently employed on September 1st of the previous year.
2. **Salaried Employees and Part-Time Library Employees**
   On the anniversary of employment.

C. Upon recommendation by the Department Head and/or Supervisory Board, step-rate increases may be granted earlier or later than the time stated in Paragraph B. This recommendation should be supported by evidence in writing of special reasons or exceptional circumstances and sent to the Personnel Board for Review at least two weeks before the recommended effective date.

D. As a matter of sound personnel practice, Department heads should discuss with each employee about individual progress and performance. This interview is a convenient time to notify employees of the reasons why they are receiving or not receiving a step-rate increase.

IV. Transfers

A. To encourage a policy of promoting from within, it is recommended that vacancies be posted on the departmental Bulletin Boards three days prior to being filled. The final decision as to selection rests with the department where the vacancy occurs.

B. When an employee is promoted to a **higher** job classification, the employee will receive the **minimum** of the rate range of the new job or be entered in the salary step of the new classification which is at least one step higher than his present rate. Future step-rate increases (to the maximum of the range) will be given as follows:

1. **Hourly Employees**
   As of April 1st of each year to those employees who were permanently employed on September 1st of the previous year.
2. **Salaried Employees and Part-Time Library Employees**
   On the anniversary of employment (**not** the anniversary date of the transfer).

C. When an employee is transferred to a lower job classification, the employee will receive the maximum of the job classification to which employee is transferred or his present rate, whichever is lower. Future step-rate increases (to the maximum of the range) will be given as follows:

1. **Hourly Employees**
   As of April 1st of each year to those employees who were permanently employed on September 1st of the previous year.
2. **Salaried Employees**
   On the anniversary of employment (**not** the anniversary date of transfer to the lower job classification).

V. New Job Classifications and Re-Classifications

When a new position is to be established (or created) not already in the current "Standard Rates of Salaries," the Department Head or employing agency will send to the Personnel Board a description of the duties and responsibilities of the job with their recommendations of the salary range for the new position.

The same procedure will be followed if an existing position is so changed that in effect the classification of the old job no longer exists.

After investigation the Personnel Board will determine the title for the new or reclassified job and set a salary range (with appropriate steps), and establish the date it will become effective and shall refer it to the next Annual Town Meeting for confirmation.

Voted at Annual Town Meeting 1950

VI. Holiday Pay (except student help in Library)

A. All permanent Town employees will be paid one day at regular straight time pay for the following holidays which fall on or are observed on regularly-scheduled work days.

New Year's Day	*Bunker Hill Day	Veterans' Day
Washington's Birthday	Independence Day	Thanksgiving Day
Patriots' Day	Labor Day	Christmas Day
Memorial Day	Columbus Day	

* School Department Personnel are paid for a different day.

B. After temporary employees have worked 30 weeks during the twelve months prior to June 1st, they will receive holiday pay in accordance with Paragraph A.

C. In order to qualify for holiday credit, a regular employee shall have worked on the last regularly-scheduled work day prior to, and the next regularly-scheduled work day following such holiday, unless absence is authorized.

NOTE: See Section XVII for Fire and Police rules on Holiday Pay.

VII. Vacations (except professional librarians and Library student help)

A. (1) One week's vacation without loss of pay will be granted to all **permanent** employees who have actually worked 15 weeks (in the aggregate) during the 12 months preceding June 1st.

(2) Additional days of Vacation will be added at the rate of one day for each 3 weeks of additional length of service after 15 weeks and up to 30. For example:

1 day	to all	permanent	employees	who	have	actually	worked	18	weeks
2 days	"	"	"	"	"	"	"	21	weeks
3 days	"	"	"	"	"	"	"	23	weeks
4 days	"	"	"	"	"	"	"	27	weeks

B. Two weeks' vacation without loss of pay will be granted to all **permanent** employees who have actually worked 30 weeks (in the aggregate) during the 12 months preceding June 1st.

(G.L. Chapter 41, Section 111)

C. Three weeks' vacation without loss of pay will be granted within each calendar year to all employees who have completed ten years "service" and have worked on a schedule of 52 weeks per year. Eligibility for the third week of vacation commences January 1st of the calendar year in which the tenth service aniversary occurs. (Town Vote 1960)

For "Service" see Paragraph F.

D. Four weeks' vacation without loss of pay will be granted within each calendar year to all employees who have completed 30 years' service and have worked on a schedule of 52 weeks per year. Eligibility for the fourth week of vacation commences January 1st of the calendar year in which the 30th service anniversary occurs. (Town Vote 1960)

For "Service" see Paragraph F.

E. Vacations are scheduled under the direction of the Department Head. Whenever possible the vacation period should follow an employee's preference, subject to work requirement and seniority. Employees entitled to more than two weeks' vacation may be required to split their vacation period in the light of work-load requirements.

F. Length of service as referred to in Paragraphs C and D includes total service in the employ of the Town, not necessarily continuous. If a permanent or temporary employee has previously been a "part-time" employee, he will receive proportional credit for this part-time employment toward this "Service." Leave of absence for active duty in the Armed Forces will be credited as "Service."

G. Vacations cannot be accumulated from year to year. Exceptions may be made for employees with 10 years or more service upon the recommendation of the Department Head and/or Supervisory Board and after review by the Personnel Board, if submitted a reasonable time in advance.

H. If a recognized legal holiday falls within the period of the vacation, one day will be added to the vacation. The additional day may be added later at a time mutually satisfactory to the employee and the Department Head. Exception may be made in Fire and Police Departments.

I. Part-time **permanent** employees will be entitled to the same amount of vacation leave as full-time employees and will be paid at their regular part-time rate.

J. After **temporary** employees have worked 30 weeks during the 12 months prior to June 1st, they will be entitled to two weeks vacation without loss of pay.

K. Whenever the employment of a person is terminated during the year by dismissal through no fault or delinquency on his part, or by resignation, retirement, or death, he or his estate, shall be paid an amount in lieu of his unused vacation leave. (G.L. Chapter 41, Section 111E)

VIII. Vacations—Professional Librarians

American Library Association—adopted by Library Trustees

A. The yearly vacation for the Chief Librarian is one month.

B. Vacations are granted to the professional staff after 6 months' work at the rate of 1⅔ days per month (or 5 days for 3 months) making a total annual vacation of 20 working days or 4 weeks.

C. The Library's regular vacation period is from June through September 15. It is expected that 3 weeks of this vacation be taken in the regular vacation period. Exceptions to this are to be determined by the Chief Librarian.

IX. Sick Leave—non-occupational

(except professional librarians, library student help and School Department)

A. For the first year of employment, employees will accumulate sick leave at the rate of one day for each calendar month worked. Further accumulation of non-occupational sick leave credits will be at the rate of one day for each calendar month up to a total of 60 days credit. Only working days lost (duty days of fire and police departments) will be deducted from "accumulated" credits. All **full-time permanent** employees having completed one year's service may be advanced sick leave up to 12 days of the current year's allotment, provided they have worked or have been on authorized leave on or after the first working day of that current calendar year.

B. All **full-time temporary** employees will be granted non-occupational sick-leave credits at the rate of 1 day for each four full consecutive weeks of employment. Maximum allowance not to exceed 12 days per year.

C. All **permanent part-time** employees will be entitled to the same non-occupational sick-leave benefits as full-time employees but will be paid at their regular part-time rate.

D. The Head of each department will investigate and ascertain the validity of any request for non-occupational sick leave made by an employee of his department and will approve the same if he is satisfied as to the validity of such request. A physician's certificate will be furnished to the Department Head at his request.

E. Extension of paid sick leave in excess of accumulated credit can be made only upon the recommendation of the Department Head and/or Supervisory Board after review by the Personnel Board.

In determining whether sick leave extension will be granted, the prior attendance and performance of the employee is a significant factor. Conservation of normal sick-leave allowance by employees is advisable in the event a long-term illness makes necessary a request for extension in excess of accumulated credit.

F. Department Heads are responsible for maintaining records of sick-leave absences, accumulated sick-leave credits and the correct balance of sick-leave credits.

The format and frequency of reporting medium is recommended by the Personnel Board. The office of the Town Accountant performs the record-keeping function to insure maximum uniformity among the practices of all departments.

X. Sick Leave—non-occupational (professional librarians)

Same as professional school teachers—adopted by Library Trustees

Each professional librarian is entitled to fifteen (15) days sick leave beginning with the first year of service and cumulative to a total of 100 days at full pay. 50 additional days minus substitute pay may be accumulated after 100 days have been earned.

XI. Sick Leave—non-occupational (School Department)

School Department rules provide for accumulation to a maximum of 75 days credit against which all sick **and** emergency leaves are charged.

XII. Sick Leave—occupational

A. When a police officer or firefighter is incapacitated because of injury sustained in the performance of his duty he shall be granted leave without loss of pay for a period of such incapitance.

(Chapter 41, Section IIIF)

B. When employees covered by Workmen's Compensation Law are incapacitated because of injury sustained on the job, they will receive compensation according to this law. The dollars difference between the amount received through Workmen's Compensation and their normal pay from the Town will be made up from (or the whole) of any accumulated non-occupational sick leave credits. The amount of such make-up will continue until the dollar amount of the non-occupational sick-leave credits is used up. (Vote of Town)

C. When any other Town employee, not included in Paragraphs A and B are incapacitated because of injury sustained on the job, the amount of compensation will be determined, for each particular case, after careful study and review by the Personnel Board based upon the recommendations of the Department Head and/or Supervisory Board.

XIII. Emergency Leave

A. At the discretion of the Department Head, employees may be excused for periods not to exceed 3 days with full pay for reasons of emergency such as serious illness or death in the immediate family.

Extension of time can be made only upon the approval of the Department Head. A report of such extensions will be made promptly to the Personnel Board.

B. School Department policy requires that all emergency leave be charged against sick-leave credits.

XIV. Court Leave

Court leave of absence will be granted to an employee who is called to serve upon the Jury or is summoned to appear in Court as a witness. The difference between any fees received and his regular rate of compensation will be paid by the Town. Such leave will be granted only for the period of such Jury service or for the period during which the employee is required to be in Court as a witness.

XV. Military Leave

Employees who serve in the State or Federal Military Training Forces under orders will be allowed the difference between any base pay they may receive and their regular rate of compensation from the Town for a period of not more than 17 calendar days of such Military leave.

XVI. Payment for Overtime

A. **Hourly-rated and Custodians**

(Normal work week is 40 hours—8 hours per day, 5 days per week)

1. Overtime premium will be paid at the rate of one and one-half times the normal rate after working 8 hours in any one day or after working 40 hours in any one week.

2. When working on Saturday, overtime premium will begin only after the employee has actually completed 40 hours work in the same week or "credit" for 40 hours work has been approved for the same week.

3. Overtime premium will be paid when working on Sunday or any of the eleven recognized legal holidays which fall within the work week.

4. Overtime will not be paid to those working on established special work schedules.

5. If "called in" after normal hours, overtime will be figured from the time of reporting (on the job or at the yard) plus one-half hour.

Overtime will be paid in **multiples of half-hour periods**

B. **Salaried Employees**

(Normal work week 35 hours—7 hours per day, 5 days per week)

1. If salaried employees are required to work overtime, the supervisor may give equivalent time off without loss of pay.

XVII. Fire and Police

When working on any of the eleven recognized legal holidays which fall within their normal work week, members of the Fire and Police Departments (except chiefs) will be paid an extra day's pay, provided at least (6) hours of duty fall within the holiday.

XVIII. Records

A personal record of all employees under the jurisdiction of the Personnel Board will be maintained by the Town Accountant in his office. Said records will contain all the vital statistics and other pertinent data of such persons. It will be the duty of each Town Officer or employee to

furnish to the Town Accountant, upon his request, all data needed for the compilation of this record and such personnel records and reports as the Personnel Board may require.

XIX. Conference Procedures

The following procedure is used when an employee has a question concerning his job classification, rate of pay, or any other working condition which comes within the scope of the Personnel Board.

First:

The employee should discuss the question with his Department Head and receive an answer within a reasonable time.

Second:

If the Department Head is unable to answer the question or give a satisfactory answer, the question should be referred to the appropriate Board (Selectmen, Water & Sewer, etc.). If necessary, this Board may consult with the Personnel Board prior to giving an answer. The employee will be advised of the answer by his Department Head.

Third:

If the employee feels that his question has not been answered satisfactorily, a conference may be arranged with the Personnel Board.

ARTICLE 6

To raise and appropriate money to defray the expenses of the Town for the current financial year and especially for or relating to all or any of the boards, departments and purposes hereinafter mentioned, to fix the salary and compensation of all elective officers of the Town, as provided by Section 108 of Chapter 41 of the General Laws, as amended, namely Town Treasurer, Assessors and Town Clerk, and to take any other action in relation thereto.

General Government

Selectmen
Selectmen's Rentals
General Services
Accounting
Treasurer
Assessors
Legal
Town Clerk
Election and Registration
Planning
Engineering
Town Hall
Personnel
Finance Committee

Protection

Police
Parking Meter Maintenance
School Traffic Control
Dog Officer
Fire
Civil Defense
Sealer of Weights and Measures
Forestry
Building
Board of Appeal

Health and Sanitation
- Health
- Contagious Diseases and Premature Births
- Sewer
- Sanitation
- Inspector of Animals

Highways
- Highways and Bridges
- Street Lights
- Street Beacons
- Snow and Ice

Charities
- Public Welfare Administration
- Public Welfare Assistance (General Relief)
- Aid to Dependent Children - Town
- Old Age Assistance - Town

Veterans Affairs
- Veterans' Benefits, Administration
- Veterans' Benefits, Assistance
- Veterans' Quarters
- Caretaker of Graves

Education
- Schools
- Athletics
- School Lunch Program
- School Rentals

Library
- Public Library

Parks and Recreation
- Parks, Playgrounds, Recreation and Waterways

Employees' Retirement and Compensation
- Contributory Retirement Contribution
- Contributory Retirement System Expenses
- Non Contributory Pensions and Annuities
- Workmen's Compensation Law, Administration
- Workmen's Compensation Law, Compensation

Unclassified
- Judgments and Claims
- Insurance
- Public Celebrations
- Reserve Fund

Public Service Enterprises
- Water
- Water Construction
- Cemetery Maintenance

Debt Service
- Payment of Funded Debt
- Interest on Funded Debt
- Interest on Temporary Loans

Voted, That to defray the expenses of the town for the current financial year, the sums hereinafter set forth be and they hereby are appropriated, each item being considered as a separate appropriation, and the salary and compensation of all elective officers of the town being fixed as herein designated, all to be raised by taxation unless another source is mentioned, for expenditure by or under the direction of the several town boards and officers as specified in the following items:

1000 Selectmen		
Personal Services	$ 8,991	
Other Expenses	4,425	
Capital Outlay	430	
Total		$ 13,846
1010 Selectmen's Rentals		
Other Expenses	$ 1,019	
Total		$ 1,019

1050 General Services		
Other Expenses	$ 7,140	
Total		$ 7,140
1100 Accounting		
Personal Services	$ 17,710	
Other Expenses	2,035	
of which $110 may be expended for travel outside of the Commonwealth		
Capital Outlay	530	
Total		$ 20,275
1400 Assessors		
Personal services including salary of the Chairman of the Board of Assessors hereby fixed at the rate of $2,101 per annum effective from January 1, 1962 to April 1, 1962, and thereafter fixed at the rate of $2,165 per annum; and the salaries of the other two assessors hereby fixed at the rate of $1,877 each per annum from January 1, 1962 to April 1, 1962, and thereafter fixed at the rate of $1,934 each per annum.		
Personal Services	$ 18,733	
Other Expenses	1,913	
Capital Outlay	369	
Total		$ 21,015
1500 Legal		
Personal Services	$ 5,266	
Other Expenses	3,000	
Capital Outlay	—	
Total		$ 8,266
1800 Planning Board		
Personal Services	$ 2,848	
Other Expenses	1,325	
Capital Outlay	—	
Total		$ 4,173
1900 Engineering		
Personal Services	$ 24,519	
Other Expenses	974	
Capital Outlay	205	
Total		$ 25,698
2000 Town Hall		
Personal Services	$ 15,417	
Other Expenses	9,470	
Capital Outlay	—	
Total		$ 24,887
2100 Personnel Board		
Other Expenses	$ 2,095	
Total		$ 2,095

3050 Parking Maintenance		
Other Expenses	$ 3,091	
Capital Outlay	702	
Total		$ 3,793
all of which shall be appropriated from the Parking Meter Revenue Account.		
3100 School Traffic Control		
Personal Services	$ 26,883	
Other Expenses	806	
Capital Outlay	86	
Total		$ 27,775
3200 Dog Officer		
Personal Services	$ 1,076	
Other Expenses	400	
Capital Outlay	—	
Total		$ 1,476
3400 Civil Defense		
Personal Services	$ 3,640	
Other Expenses	3,670	
Capital Outlay	3,523	
Total		$ 10,833
3500 Sealer of Weights and Measures		
(Sealer with approval of Selectmen)		
Personal Services	$ 1,076	
Other Expenses	75	
Capital Outlay	—	
Total		$ 1,151
3700 Building (Building Commissioner)		
Personal Services	$ 13,412	
Other Expenses	2,332	
Capital Outlay	—	
Total		$ 15,744
3750 Board of Appeal		
Personal Services	$ 387	
Other Expenses	339	
Capital Outlay	—	
Total		$ 726
4000 Health		
Personal Services	$ 5,896	
Other Expenses	19,602	
Capital Outlay	195	
Total		$ 25,693
4050 Contagious Diseases and Premature Births		
Personal Services	—	
Other Expenses	$ 4,418	
Capital Outlay	—	
Total		$ 4,418

4400 Inspector of Animals		
Personal Services	$ 730	
Other Expenses	50	
Capital Outlay	—	
Total		$ 780
4900 Street Lights		
Personal Services	—	
Other Expenses	$ 45,049	
Capital Outlay	—	
Total		$ 45,049
5000 Street Beacons		
(Superintendent of Streets under direction of Selectmen)		
Personal Services	$ 60	
Other Expenses	2,500	
Capital Outlay	—	
Total		$ 2,560
5300 Public Welfare Administration		
(Board of Public Welfare)		
Personal Services	$ 10,495	
Other Expenses	1,952	
of which $175 may be expended for travel outside of the Commonwealth		
Capital Outlay and	1,185	
Improvements	7,400	
Total		$ 21,032
Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.		
5350 Public Assistance - General Relief		
Other Expenses	$ 7,450	
Total		$ 7,450
5400 Aid to Dependent Children - Town		
(Board of Public Welfare)		
Other Expenses	$ 5,800	
Total		$ 5,800
5500 Disability Assistance		
(Board of Public Welfare)		
Other Expenses	$ 9,400	
Total		$ 9,400
5600 Old Age Assistance - Town		
(Board of Public Welfare)		
Other Expenses	$ 32,000	
Total		$ 32,000
5700 Medical Assistance for the Aged		
Other Expenses	$ 41,250	
Total		$ 41,250

5900	**Veterans' Benefits, Administration**		
	(Director of Veterans' Services with approval of Selectmen)		
	Personal Services	$ 2,308	
	Other Expenses	150	
	Capital Outlay	—	
	Total		$ 2,458
5950	**Veterans' Benefits, Assistance**		
	(Director of Veterans' Services with approval of Selectmen)		
	Other Expenses	$ 21,600	
	Total		$ 21,600
6050	**Caretaker of Veterans' Graves**		
	Personal Services	$ 110	
	Other Expenses	1,113	
	Total		$ 1,223
6110	**Athletics**		
	Personal Services	—	
	Other Expenses	$ 22,398	
	Total		$ 22,398
6120	**School Lunch**		
	Other Expenses	$ 21,800	
	Total		$ 21,800
6200	**School Rentals**		
	Personal Services	$ 2,600	
	Total		$ 2,600
6800	**Public Library**		
	Personal Services	$ 81,177	
	Other Expenses	31,815	
	of which $350 may be expended for travel outside of the Commonwealth		
	Capital Outlay	831	
	Total		$113,823
	of which $1,987.34 is to be transferred from the County Dog Fund.		
	Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.		
7500	**Contributory Retirement Contribution**		
	(Board of Retirement)		
	Other Expenses	$ 100,306	
	Total		$ 100,306
7550	**Contributory Retirement Expense**		
	(Board of Retirement)		
	Personal Services	$ 2,064	
	Other Expenses	350	
	Total		$ 2,414

7600 Non-Contributory Pensions and Annuities		
Other Expenses	$ 28,947	
Total		$ 28,947
7700 Workmen's Compensation Law, Administration		
(Workmen's Compensation Agent with approval of Selectmen)		
Personal Services	$ 1,210	
Other Expenses	—	
Total		$ 1,210
7750 Workmen's Compensation Law, Compensation		
Other Expenses	$ 14,200	
Total		$ 14,200
8000 Judgments and Claims		
Other Expenses	$ 400	
Total		$ 400
8200 Public Celebrations		
(Winchester Post No. 97 of the American Legion and Aberjona Post No. 3719 of the Veterans of Foreign Wars - with approval of Selectmen)		
For observance of Memorial Day and Independence Day		$ 1,742
8300 Reserve Fund		
$70,000 to be raised by taxation.		
Total		$ 70,000
9000 Payment of Funded Debt		
Other Expenses	$ 295,000	
Total		$ 295,000
9100 Interest on Funded Debt		
Other Expenses	$ 94,837	
Total		$ 94,837
9150 Interest on Temporary Loans		
Other Expenses	$ 6,000	
Total		$ 6,000

Deferred Items (Article 6)

1200 Treasurer-Collector

Voted, That $23,642 be appropriated for expenditure by the Town Treasurer for the expenses of the Treasurer-Collector Department, $21,039 thereof for personal services, including the Treasurer's salary hereby fixed at the rate of $6,402 per annum effective from January 1, 1962 to April 1, 1962, and thereafter fixed at the rate of $6,595 per annum and $2,603 for other expenses, of which $115 may be expended for travel outside of the Commonwealth.

1600 Town Clerk

Voted, That $16,629 be appropriated for expenditure by the Town Clerk for the expenses of the Town Clerk's Department, $14,521 thereof for personal services including the town clerk's salary hereby fixed at the rate of

$5,358 per annum from January 1, 1962 to April 1, 1962 and thereafter fixed at the rate of $5,519 per annum, $1,758 for other expenses, of which $250 may be expended for travel outside of the Commonwealth, and $350 for capital outlay.

1700 Election and Registration

Moved and Seconded, That $15,560 be appropriated for expenditure by the Board of Selectmen for election and registration expenses, $10,998 thereof for personal services, $4,272 for other expenses and $290 for capital outlay.

Moved and Seconded, to amend by increasing the "personal services" item by $2000.

Motion to amend lost.

Voted, That $15,560 be appropriated for expenditure by the Board of Selectmen for election and registration expenses, $10,998 thereof for personal services, $4,272 for other expenses and $290 for capital outlay.

2300 Finance Committee

Voted, That $3,991 be appropriated for expenditure by the Finance Committee for the Finance Committee expenses, $1,841 thereof for personal services and $2,150 for other expenses.

3000 Police

Moved and Seconded, That $267,045 be appropriated for expenditure by the Board of Selectmen for the expenses of the Police Department, $234,844 thereof for personal services, of which $10,730 is to be transferred from the Parking Meter Revenue account, $18,148 for other expenses, of which $425 may be expended for travel outside of the Commonwealth, and $14,053 for capital outlay.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

Moved and Seconded, To amend by striking out in the first line the figures $267,045 and inserting in place thereof the figures $256,445 and to strike out in the last line of the first sentence the figures $14,053 and insert in place thereof the figures $3,453.

Motion to amend lost.

Voted, That $267,045 be appropriated for expenditure by the Board of Selectmen for the expenses of the Police Department, $234,844 thereof for personal services, of which $10,730 is to be transferred from the Parking Meter Revenue account, $18,148 for other expenses, of which $425 may be expended for travel outside of the Commonwealth, and $14,053 for capital outlay.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

The meeting adjourned at 11:00 P.M.

Attest: ELSIE M. NELSON
Town Clerk

The following is a copy of the notice of Adjournment of the Annual Representative Town Meeting of March 15, 1962 to March 19, 1962 as posted in one place in each of the six Precincts in accordance with the provisions of Section 3, Chapter 167, Acts of 1928:

TOWN OF WINCHESTER

MIDDLESEX COUNTY, MASSACHUSETTS

(Town Seal)

In accordance with the provisions of Section 3, Chapter 167, Acts of 1928, notice is hereby given that the Representative Town Meeting of March 15, 1962 has been adjourned to meet at the Senior High School Memorial Auditorium, Winchester, Mass., on March 19, 1962 at 7:45 P.M. to act on Articles 6 through 62 of the Warrant together with any unfinished business.

Attest: ELSIE M. NELSON
Town Clerk

ADJOURNED ANNUAL REPRESENTATIVE TOWN MEETING

March 19, 1962

Pursuant to the vote of adjournment on March 15, 1962, the Town Meeting Members met in the Memorial Auditorium in the Senior High School Building on Main Street on Monday evening, March 19, 1962, notices having been sent by mail by the Town Clerk to the Two hundred twenty-six (226) Town Meeting Members and notices having been posted in each of the six Precincts.

A list of the duly qualified Town Meeting Members was used at the entrance to the meeting place and was in charge of Janet E. Manzie and M. Christine McDonald, Election Officers. The list contained the names of two hundred twenty-six (226) Town Meeting Members qualified to vote and participate in Town Meetings in Winchester.

The check list filed with the Town Clerk at the close of the meeting showed that one hundred ninety (190) Town Meeting Members attended the meeting.

The meeting was called to order by Harrison Chadwick, Moderator at 7:50 P.M.

The invocation was given by Rev. Ralph H. Earle.

Deferred Items (Article 6)

3300 Fire

Voted, That $258,937 be appropriated for expenditure by the Board of Selectmen for the expenses of the Fire Department, $220,126 thereof for personal services, $15,561 for other expenses, of which $250 may be expended for travel outside of the Commonwealth, $250 for capital outlay, and $23,000 for improvements.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

3600 Forestry

(Tree Warden)

Moved and Seconded, That $31,146 be appropriated to be expended by the Tree Warden, $19,270 thereof for personal services, $8,376 for other expenses, and $3,500 for capital outlay, for the purpose of suppressing the

Dutch elm disease and elm bark beetles under Chapter 132 of the General Laws and for the combating of Gypsy and Brown Tail moths and other insect pests and plant diseases and for general forestry work.

Moved and Seconded to amend by adding, "Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment."

Voted, That $31,146 be appropriated to be expended by the Tree Warden, $19,270 thereof for personal services, $8,376 for other expenses, and $3,500 for capital outlay, for the purpose of suppressing the Dutch elm disease and elm bark beetles under Chapter 132 of the General Laws and for the combating of Gypsy and Brown Tail moths and other insect pests and plant diseases and for general forestry work.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

4100 Sewer

(Water and Sewer Board)

Voted, That $70,936 be appropriated for expenditure by the Water and Sewer Department for the maintenance and extension of the sewer system, including material and equipment, $37,901 thereof for personal services and $33,035 for other expenses.

4300 Sanitation

Voted, That $91,415 be appropriated for expenditure by the Superintendent of Streets under the Direction of the Board of Selectmen, $72,880 thereof for personal services, $11,035 for other expenses, and $7,500 for capital outlay.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

4500 Highways and Bridges

Voted, That $243,220 be appropriated for expenditure by the Superintendent of Streets under the direction of the Board of Selectmen, $167,005 thereof for personal services, of which $600 is to be transferred from parking meter revenue account, $61,550 for other expenses and $14,665 for capital outlay.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

This appropriation is for the construction, reconstruction and repair of public ways; construction, reconstruction and repair of sidewalks, surface drainage sewers, payment of damages and expenses, and general expenses of the Highway Department, and including the cost of material and equipment.

5100 Snow and Ice

(Superintendent of Streets under direction of Selectmen)

Voted, That $111,000 be appropriated for expenditure by the Superintendent of Streets under the direction of the Board of Selectmen for the removal of snow and ice and street and sidewalk sandings, $56,000 of which is for personal services and $55,000 for other expenses.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

6000 Veterans' Quarters

Moved and Seconded, That Item 6000 in the budget be placed at the end of the deferred items.

Motion carried.

6100 School

Moved and Seconded, That $2,045,632 be appropriated for expenditure under the direction of the School Committee for the support of the public schools, supplies and equipment therefor, care and maintenance of the public school buildings, and grounds and for conveying pupils to and from the public schools, $1,759,997 thereof for personal services, $275,924 for other expenses and $9,711 for capital outlay.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

Moved and Seconded, to amend by reducing the personal services item by $17,500.

Motion to amend lost.

Voted, That $2,045,632 be appropriated for expenditure under the direction of the School Committee for the support of the public schools, supplies and equipment therefor, care and maintenance of the public school buildings, and grounds and for conveying pupils to and from the public schools, $1,759,997 thereof for personal services, $275,924 for other expenses and $9,711 for capital outlay.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

7000 Parks, Playgrounds, Recreation & Waterways

Moved and Seconded, That $99,960 be appropriated for expenditure by the Board of Park Commissioners for improvement and maintenance of public parks, playgrounds and common and public plots, material and new equipment, $82,072 thereof for personal services, $12,885 for other expenses, and $5,003 for capital outlay.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

Moved and Seconded, to amend by reducing the capital outlay item by $2000.

As there was doubt regarding the voice vote, it was requested that a standing vote be taken.

Frank D. Hawkins was appointed as a teller and duly sworn, taking the place of an absent teller.

Vote: Yes 66 No 92

Motion to amend lost.

Voted, That $99,960 be appropriated for expenditure by the Board of Park Commissioners for improvement and maintenance of public parks, playgrounds and common and public plots, material and new equipment, $82,072 thereof for personal services, $12,885 for other expenses, and $5,003 for capital outlay.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

8150 Insurance

Moved and Seconded, That $28,500 be appropriated to be expended by the Insurance Committee for insurance premiums in accordance with the vote of the annual town meeting in 1927, whereby said committee was established, and as thereafter amended.

Moved and Seconded, That Item 8150 be taken up as the first item of business at the adjourned session of Thursday next.

Motion to postpone carried.

8500 Water

Voted, That $219,608 be appropriated for expenditure by the Water and Sewer Department for the extension, maintenance and protection of the water supply system, including material and equipment, $85,988 thereof for personal services, $124,535 for other expenses, of which $100 may be expended for travel outside of the Commonwealth, and $9,085 for capital outlay.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

8800 Cemetery

Voted, That $31,602.20 be raised by taxation and $8,000 of the Cemetery Fund reported by the Cemetery Commissioners and the Selectmen as available for the care and maintenance of Wildwood Cemetery and the purchase of equipment therefor in addition to income of $8,401.80 from the Permanent Care Fund and the Henry F. Johnson Fund, available without appropriation, be appropriated. The appropriations from revenue are based on expenditures not in excess of $38,170 for personal services, $5,491 for other expenses and $5,065 for capital outlay.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

Moved and Seconded, That it is the sense of the meeting that in future years, in presenting the budget to the annual Town Meeting, the Finance Committee shall include, as to any appropriation respecting which there remains a difference between the amount requested by a Board, Committee, Department or Officer and the recommendation of the Finance Committee, a clear statement of the nature and amount of the difference.

Motion carried.

Moved and Seconded, That deferred item 6000 be postponed to the second item of business on Thursday next.

Motion carried.

The meeting adjourned at 11:10 P.M.

Attest: ELSIE M. NELSON
Town Clerk

RECOUNT OF BALLOTS
FOR SELECTMEN

A Recount of all Ballots cast at the Town Election held March 5, 1962 in the Town of Winchester, Mass., for Selectmen, was made by the Registrars of Voters on March 20, 1962 in compliance with the Recount Petition filed with the Town Clerk by John T. Horn.

As a result of said Recount, the following certificate was filed by the Registrars of Voters with the Town Clerk:

Winchester, Mass., March 20, 1962

We hereby certify that, in compliance with the Petition filed with the Town Clerk, a Recount of all Ballots cast at the Town Election held on March 5, 1962 for Selectmen in the Town of Winchester, Mass., was held by the Registrars of Voters on March 20, 1962 and the result determined according to the following at the close of the recount at 10:05 P.M. on March 20, 1962:

SELECTMEN FOR THREE YEARS

Precinct	1	2	3	4	5	6	Total
John T. Horn	382	417	226	278	350	762	2415
John H. Lyman	343	463	514	550	581	246	2697
John H. Van Dyke	422	426	443	465	470	315	2541
Blanks	243	270	111	159	147	473	1403

(Signed) HENRY P. MURRAY
PASQUALE COLELLA
H. RUSHTON HARWOOD, JR.
ELSIE M. NELSON
Registrars of Voters

Town of Winchester, Mass.

Town Clerk's Office

Received and Filed March 20, 1962
(Signed) ELSIE M. NELSON, Town Clerk

The following is a copy of the notice of Adjournment of the Annual Representative Town Meeting of March 15, 1962 to March 22, 1962 as posted in one place in each of the six Precincts in accordance with the provisions of Section 3, Chapter 167, Acts of 1928:

TOWN OF WINCHESTER
MIDDLESEX COUNTY, MASSACHUSETTS
(Town Seal)

In accordance with the provisions of Section 3, Chapter 167, Acts of 1928, notice is hereby given that the Representative Town Meeting of March 15, 1962 has been adjourned to meet at the Senior High School Memorial Auditorium, Winchester, Mass., on March 22, 1962 at 7:45 P.M. to act on Articles 6 through 62 of the Warrant together with any unfinished business.

Attest: ELSIE M. NELSON
Town Clerk

ADJOURNED ANNUAL REPRESENTATIVE TOWN MEETING
March 22, 1962

Pursuant to the vote of adjournment on March 19, 1962, the Town Meeting Members met in the Memorial Auditorium in the Senior High School Building on Main Street on Thursday evening, March 22, 1962, no-

tices having been sent by mail by the Town Clerk to the two hundred twenty-six (226) Town Meeting Members and notices having been posted in each of the six Precincts.

A list of the duly qualified Town Meeting Members was used at the entrance to the meeting place and was in charge of Janet E. Manzie and M. Christine McDonald, Election Officers. The list contained the names of two hundred twenty-six (226) Town Meeting Members qualified to vote and participate in Town Meetings in Winchester.

The check list filed with the Town Clerk at the close of the meeting showed that one hundred seventy-eight (178) Town Meeting Members attended the meeting.

The meeting was called to order by Harrison Chadwick, Moderator at 7:50 P.M.

The invocation was given by Rev. Herbert K. A. Driscoll.

Deferred Items (Article 6)

8150 Insurance

Moved and Seconded that the amount under the insurance item be increased by $2500 to provide for the insurance of all students partaking in athletics in the school system.

Motion lost.

Voted, That $28,500 be appropriated to be expended by the Insurance Committee for insurance premiums in accordance with the vote of the annual town meeting in 1927, whereby said committee was established, and as thereafter amended.

6000 Veterans' Quarters

Moved and Seconded, That $1,488 be appropriated to be expended under the direction of the Board of Selectmen, of which $864 is for other expenses to be expended for rental of quarters for Winchester Post No. 97 of the American Legion and $624 for rental of quarters for the Aberjona Post No. 3719 of the Veterans of Foreign Wars.

Moved and Seconded, To amend by increasing the total appropriation under Item 6000 by $372.

Vote: Yes 62 No 98

Motion to amend lost.

Voted, That $1,488 be appropriated to be expended under the direction of the Board of Selectmen, of which $864 is for other expenses to be expended for rental of quarters for Winchester Post No. 97 of the American Legion and $624 for rental of quarters for the Aberjona Post No. 3719 of the Veterans of Foreign Wars.

ARTICLE 7.

To see if the Town will raise and appropriate a sum of money for the purpose of paying certain unpaid bills incurred in previous years.

(Town Accountant)

Voted, That the sum of $287.60 be appropriated and expended by the Water and Sewer Department for the purpose of paying the unpaid bill of Camp, Dresser & McKee incurred in 1960.

ARTICLE 8.

To see if the Town will authorize the expenditure and appropriate a part of the Cemetery Fund for the embellishment of Wildwood Cemetery.

Voted, That the Board of Cemetery Commissioners and the Selectmen having reported that the sum of seven thousand eight hundred thirty-five and 76/100 ($7,835.76) dollars of the Cemetery Fund is available for the embellishment of Wildwood Cemetery, said sum is hereby appropriated therefor.

ARTICLE 9.

To fix the number of Measurers of Wood and Bark and to delegate the appointment of the same to the Selectmen.

Voted, That the appointment of not more than eight Measurers of Wood and Bark for the year ending April 1, 1963, be and hereby is delegated to the Selectmen.

ARTICLE 10.

To see if the Town will accept the layout of a certain Town way hereinafter described, made by the Selectmen under the provisions of law relating to the assessment of betterments, filed in the office of the Town Clerk and which plans therein mentioned are hereby referred to for more particular descriptions; and will raise and appropriate money for the construction of said way and for the payment of any damages resulting from the taking of land and easements therefor.

Wickham Road

The layout of a Town Way, beginning at the end of the existing public portion and extending northeasterly and northerly about six hundred seventy-five (675) feet to Chardon Road, substantially in the location of a private way known as Wickham Road.

Moved and Seconded, That the reading of the report of the Selectmen containing the laying out of Wickham Road, now in the hands of the Moderator, be waived.

Motion carried.

Voted, That the laying out of said town way as made and reported by the Selectmen under the provision of law relating to the assessment of betterments, to wit:

> A town way beginning at the end of the existing public portion and extending northeasterly and northerly about six hundred seventy-five (675) feet to Chardon Road, substantially in the location of a private way known as Wickham Road.

be accepted and that twenty-one thousand seven hundred ($21,700) dollars shall be raised by taxation and appropriated for the construction of said way, including drains or sewers for surface drainage purposes in connection therewith and for the payment of damages resulting from the taking of easements for said way and recording fees.

ARTICLE 11.

To see if the Town will accept the layout of a certain footway or sidewalk hereinafter described for the use of the public, made by the Selectmen under the provisions of law, filed in the office of the Town Clerk, and which with plans therein mentioned are hereby referred to for more particular descriptions; and will raise and appropriate money for the construction of said footway or sidewalk, for the payment of any damages and expenses resulting from the taking of land and easements therefor, and to take any action advisable in relation thereto, said layout being substantially as follows:

Johnson Road

The layout of a footway or sidewalk on the northerly side of Johnson Road from Hawthorne Road to Ridge Street with an approximate length of sixteen hundred (1600) feet.

Moved and Seconded, That $6,000 be appropriated to be expended by the Board of Selectmen for the purpose of building a sidewalk of bituminous material on the northerly side of Johnson Road from Hawthorne Road to Ridge Street with an approximate length of 1600 feet, and to take care of all expenditures in connection therewith.

Moved and Seconded, That $1,800 be appropriated to be expended by the Board of Selectmen for the purpose of building a sidewalk of bituminous material on the northerly side of Johnson Road from Ridge Street to the Vinson-Owen School driveway entrance, an approximate length of 550 feet, and to take care of all expenditures in connection therewith.

Motion to amend lost.

Voted, That $6,000 be appropriated to be expended by the Board of Selectmen for the purpose of building a sidewalk of bituminous material on the northerly side of Johnson Road from Hawthorne Road to Ridge Street with an approximate length of 1600 feet, and to take care of all expenditures in connection therewith.

ARTICLE 12.

To see if the Town will raise and appropriate money for the widening, alteration and construction of all or any portion of Lake Street, which was laid out in 1960, and being street layout No. 8 of 1960, beginning on the southerly side of Lake Street at a point three hundred sixty-five (365) feet westerly from Main Street and extending westerly four hundred eighteen and 54/100 (418.54) feet and eighty-seven and 86/100 (87.86) feet and being approximately ten (10) feet in width adjoining the present location of Lake Street, and take any action in relation thereto.

Voted, That $7,000 be appropriated to be expended by the Board of Selectmen for the purpose of widening, altering and constructing all, or any portion of Lake Street, which was laid out in 1960, and being street layout No. 8 of 1960, beginning on the southerly side of Lake Street at a point 365 feet westerly from Main Street and extending westerly four hundred

eighteen and 54/100 (418.54) feet and eighty-seven and 86/100 (87.86) feet and being approximately ten (10) feet in width adjoining the present location of Lake Street, including any drains or sewers for surface drainage purposes in connection therewith, and for the payment of all expenses in connection therewith and recording fees.

ARTICLE 13.

To see if the Town will raise and appropriate any sum or sums of money to be used with such sum or sums as may be made available from the State Highway Fund or allotted by the County Commissioners for maintenance, repair, alteration, re-location or other improvement of Town or County ways, as well as to authorize the transfer and use for said purposes of any unused balance.

Voted, That $39,200 be appropriated and raised by taxation for expenditure by the Superintendent of Streets and under the direction of the Selectmen for maintaining, repairing, improving and constructing town or county ways, for a share of the cost of which the town is to be reimbursed by funds allotted by the Department of Public Works or the County Commissioners, or both.

ARTICLE 14.

To see if the Town will authorize the transfer of a sum of money from the Parking Meter account to be expended by the Board of Selectmen for the purpose of beautifying the so-called Skillings parking lot, providing for trees thereon and for the general improvement of the lot, and take any action in connection therewith.

Voted, That the sum of $650 be appropriated and transferred from the Parking Meter Revenue Account to be expended by the Board of Selectmen for the purpose of beautifying the so-called Skillings Parking lot, providing for trees thereon and for the general improvement of the lot.

ARTICLE 15.

To see if the Town will transfer the care and control of a certain parcel of land within the Town in the area of Skillings Road, Shore Road, and Nelson Street and known as the Shore Road Field from the Park Department to the School Committee, the area to be used not only as a school physical educational playground, but also for general community recreational use, said parcel being bounded and described approximately as follows:

Southwesterly by Skillings Road, six hundred seventy (670) feet;

Westerly by Shore Road, four hundred sixty-five (465) feet;

Northerly at the corner of Shore Road and Spruce Street, fifty-eight (58) feet;

Northerly by Shore Road and Nelson Street, six hundred ninety (690) feet;

Easterly by land now or formerly of Hutchings, seventy-two (72) feet;

Easterly by land now or formerly of Longo and land now or formerly of Cribben, seventy-six (76) feet and seventy-four (74) feet;

Southerly by land of Roman Catholic Archbishop of Boston, seventy-nine (79) feet;

Easterly by land of Roman Catholic Archbishop of Boston, two hundred thirty-three (233) feet;

Northerly by land of Roman Catholic Archbishop of Boston, one hundred nine (109) feet;

Easterly by land of Roman Catholic Archbishop of Boston, and land now or formerly of Nastasi and land now or formerly of Fiorilli, two hundred eighty (280) feet;

containing 9 acres, be all of said measurements more or less; and take any action in relation thereto.

(Park Department — School Committee)

Voted, That Articles 15 and 16 be considered together.

ARTICLE 16.

To see if the Town will raise and appropriate a sum of money to be expended by the School Committee for the purpose of constructing Shore Road Field as a School Physical Educational Area, as well as making it available for general community recreational use, and to take any action in relation thereto.

(School Committee)

Moved and Seconded, That the subject matter of Articles 15 and 16 be referred to a committee of three to be appointed by the Moderator, said committee to investigate the practicability of Shore Road Field as an athletic field and to report back to the next Annual Town Meeting. The sum of $1500 is hereby appropriated to be expended by the committee for proper test borings and other expenses.

Moved and Seconded, That further consideration of Articles 15 and 16 be postponed until after consideration of Article 61 has been completed.

Motion to postpone carried.

The meeting adjourned at 11:45 P.M.

Attest: ELSIE M. NELSON
Town Clerk

The following is a copy of the notice of Adjournment of the Annual Representative Town Meeting of March 15, 1962 to March 26, 1962 as posted in one place in each of the six Precincts in accordance with the provisions of Section 3, Chapter 167, Acts of 1928:

TOWN OF WINCHESTER
MIDDLESEX COUNTY, MASSACHUSETTS
(Town Seal)

In accordance with the provisions of Section 3, Chapter 167, Acts of 1928, notice is hereby given that the Representative Town Meeting of March 15, 1962 has been adjourned to meet at the Senior High School

Memorial Auditorium, Winchester, Mass., on March 26, 1962 at 7:45 P.M. to act on Articles 17 through 62 of the Warrant together with any unfinished business.

Attest: ELSIE M. NELSON
Town Clerk

ADJOURNED ANNUAL REPRESENTATIVE TOWN MEETING

March 26, 1962

Pursuant to the vote of adjournment on March 22, 1962, the Town Meeting Members met in the Memorial Auditorium in the Senior High School Building on Main Street on Monday, March 26, 1962 notices having been sent by mail by the Town Clerk to the two hundred twenty-five (225) Town Meeting Members and notices having been posted in each of the six Precincts.

A list of the duly qualified Town Meeting Members was used at the entrance to the meeting place and was in charge of Janet E. Manzie and M. Christine McDonald, Election Officers. The list contained the names of two hundred twenty-five (225) Town Meeting Members qualified to vote and participate in Town Meetings in Winchester.

The check list filed with the Town Clerk at the close of the meeting showed that one hundred eighty-three (183) Town Meeting Members attended the meeting.

The meeting was called to order by Harrison Chadwick, Moderator at 7:56 P.M.

The invocation was given by Dr. John W. Ellison.

In the absence of the Town Clerk, it was necessary to elect a Temporary Clerk. Motion was made and seconded nominating Kathleen C. Redding. Nominations were closed. Vote was taken by ballot, the Selectmen acting as tellers.

Vote: Unanimous.

The Temporary Clerk was sworn in by the Moderator.

ARTICLE 17.

To see if the Town will raise and appropriate a sum of money to be expended by the Board of Park Commissioners for the purpose of rebuilding and remodeling the bath house at the Palmer Street Playground.

(Park Department)

Voted, That $7500 be appropriated to be expended under the direction of the Board of Park Commissioners for the purpose of rebuilding, remodeling, and reconstructing the bath house at the Palmer Street Playground. They are authorized to employ any professional assistance needed, procure plans, procure necessary material and equipment, proceed with the work, enter into any necessary contracts relative to same, and take any action they deem necessary in connection therewith.

ARTICLE 18.

To see if the Town will raise and appropriate money for the purpose of making necessary repairs, alterations, renovations and improvements to the Town Hall, to provide furnishings and equipment therefor, and to take any action in relation thereto.

Voted, That the sum of $76,637.90 be appropriated for expenditure by the Board of Selectmen for the purpose of making necessary and advisable repairs, alterations, renovations and improvements to any portion of the Town Hall, together with material, equipment and furnishing therefor. The Board is further authorized to employ architects, engineers and any professional assistance deemed necessary, and the work may be done by contract, sub-contract or by town employees, all under the direction of the Board of Selectmen.

In addition to the above appropriation the Board of Selectmen are authorized to use the balance of $2362.10, or any portion thereof that may remain in the Town Hall Alteration Account authorized under Article 14 of the 1960 town meeting for the purposes as above set forth. This authorization is recommended by the Finance Committee.

ARTICLE 19.

To see if the Town will raise and appropriate money for the purpose of constructing a new memorial honor roll on the Town Hall grounds to replace the present honor rolls and take any action in relation thereto.

Moved and Seconded, That consideration of Article 19 be indefinitely postponed.

Motion carried.

ARTICLE 20.

To see if the Town will authorize the Board of Selectmen to provide for the demolition of the Wadleigh School building, provide for safeguarding the premises, raise and appropriate money therefor, and take any action in connection therewith.

Voted, That the Board of Selectmen be authorized to provide for the demolition of the Wadleigh School building and for the safeguarding and suitable grading of the premises. The sum of $7500 is appropriated therefor.

ARTICLE 21.

To hear and act on the report of the Building Committee for Enlarged Facilities for Senior and Junior High Schools and School Administration Offices and the report of the construction of the Lynch Junior High School, and take any action in relation thereto.

(Building Committee for Enlarged
Facilities for Senior and Junior High
Schools and School Administration Offices)

Voted, That the report of the Building Committee for Enlarged Facilities for Senior and Junior High Schools and School Administration Offices be received and placed on file and that the committee be continued for the completion of its work.

ARTICLE 22.

To see if the Town will establish a building committee to make a study of and procure plans and estimates for an addition to the Public Library and raise and appropriate money therefor.

(Trustees of Public Library)

Moved and Seconded, That consideration of Article 22 be indefinitely postponed.

Motion carried.

ARTICLE 23.

To see if the Town will authorize the Water and Sewer Board to proceed with the laying and relaying of water mains and aqueducts in connection with the improvement of its water supply, including work in all or any part of the following named streets: Yale Street, Sheffield Road, High Street and Ridge Street, together with any other streets in the vicinity of any of those above named, raise and appropriate money for such purpose, determine in what manner the money shall be raised and expended, authorize the borrowing of money and the issuance of obligations of the Town therefore under any provision of law, authorize the transfer of all or any portion of the proceeds remaining from the 1956 water bond issue and the proceeds from the 1957 water bond issue, and to take any other action in relation thereto.

(Water and Sewer Board)

Moved and Seconded, That $15,536.20 be and hereby is appropriated, together with other sums otherwise appropriated and available, to be expended for the purpose of constructing the necessary connections and laying and relaying water mains of not less than 6″ in diameter, including the laying and relaying of said water mains in all or any part of the following named streets: Yale Street, Sheffield Road, High Street and Ridge Street, together with any other streets in the vicinity of any of those above named and to provide materials and equipment therefor. To meet the cost of the laying and relaying of water mains as above described in the streets and areas as above designated $15,536.20 is hereby transferred from the unexpended balances of the 1956 and 1957 water bond issues. This transfer has been recommended by the Finance Committee.

Moved and Seconded, to amend by inserting after the word "named", "and in the vicinity of the Town Incinerator on Swanton Street."

Motion to amend carried.

Voted, That $15,536.20 be and hereby is appropriated, together with other sums otherwise appropriated and available, to be expended for the purpose of constructing the necessary connections and laying and relaying

water mains of not less than 6″ in diameter, including the laying and relaying of said water mains in all or any part of the following named streets: Yale Street, Sheffield Road, High Street and Ridge Street, together with any other streets in the vicinity of any of those above named, and in the vicinity of the Town Incinerator on Swanton Street, and to provide materials and equipment therefor. To meet the cost of the laying and relaying of water mains as above described in the streets and areas as above designated $15,536.20 is hereby transferred from the unexpended balances of the 1956 and 1957 water bond issues. This transfer has been recommended by the Finance Committee.

ARTICLE 24.

To see if the Town will authorize the Water and Sewer Board to proceed with the installation of water and sewer mains in Johnson Road extending from Ridge Street to the Lexington town line, raise and appropriate money for such purposes, determine in what manner the money shall be raised and expended, authorize the borrowing of money and the issuance of obligations of the town therefor under any provisions of law, and to take any other action in relation thereto.

(Gertrude H. Murphy and others)

Voted, That $73,600 be and hereby is appropriated to be expended by the Water and Sewer Board for the purpose of constructing and installing water and sewer mains in Johnson Road extending from Ridge Street to the Lexington town line, to construct a sewer pumping station, to procure material and equipment and to do all things necessary and advisable in relation thereto.

ARTICLE 25.

To hear and act on the report of the Winchester Recreation Committee, take any action in connection with its recommendations, raise and appropriate money for the expenses of the committee and its work, and to take any action in relation thereto.

(Winchester Recreation Committee)

Moved and Seconded, That Articles 25 and 26 be considered together. Motion carried.

ARTICLE 26.

To see if the Town will authorize the securing and employment of a part time recreational director, raise and appropriate a sum of money for personal services and other expenses to be expended under the direction of the Board of Park Commissioners, to increase the Park Department budget therefor, and to take any action in relation thereto.

(Winchester Recreation Committee)

Voted, That the report of the Winchester Recreation Committee be received and placed on file and that the committee be continued to further its work.

Voted, That the sum of $1900 be appropriated to be expended by the Winchester Recreation Committee, of which $1400 is for personal services and $500 for other expenses. The committee is authorized to secure and employ a part time recreational director who shall be subject to and under the authority of the committee.

ARTICLE 27.

To see if the Town will accept Section 95A of Chapter 32 of the General Laws, which section is entitled "Annuities to widows and children of retired employees."

Moved and Seconded, That consideration of Article 27 be indefinitely postponed.

Motion carried.

ARTICLE 28.

To see if the Town will accept the recommendation of the Board of Selectmen and grant Mrs. Sarah A. Cassidy, widow of Police Sergeant Thomas F. Cassidy, an annuity of $1500 in accordance with authority set forth under General Laws Chapter 32, Section 95A, and raise and appropriate money therefor.

Moved and Seconded, That consideration of Article 28 be indefinitely postponed.

Motion carried.

ARTICLE 29.

To see if the Town will accept the recommendation of the Board of Selectmen and grant an annuity of $2,000 to Alfred Borgh, who has been employed by the Cemetery Department for many years, such annuity to be granted under the authority of General Laws Chapter 32, Section 95, and raise and appropriate money therefor.

Voted, That the town adopt the recommendation of the Board of Selectmen and grant an annuity of $2,000 per year to Alfred Borgh, who has been employed by the Cemetery Department for many years and that the sum of $1500 be appropriated therefor. This annuity is granted under the authority of General Laws Chapter 32, Section 95.

ARTICLE 30.

To see if the Town will accept the recommendation of the Board of Selectmen and raise and appropriate money to reimburse certain police officers for expenses or damages sustained by them while acting as police officers in accordance with General Laws Chapter 41, Section 100.

Voted, That the sum of $836.76 be appropriated under the recommendation of the Board of Selectmen and to be expended under the direction of the Board of Selectmen for the purpose of reimbursing certain police officers for medical, surgical and hospital expenses incurred by them as a result of injuries received while acting as police officers.

ARTICLE 31.

To see if the Town will indemnify an employee of the Fire Department for expenses or damages incurred by him in the defense or settlement of a claim against him arising out of the operation of a motor vehicle owned by the Town, and raise and appropriate a sum of money for said purpose in accordance with General Laws, Chapter 41, Section 100A.

Moved and Seconded, That this matter be laid upon the table.

Motion carried.

ARTICLE 32.

To see if the Town will indemnify an employee of the Highway Department for expenses or damages incurred by him in the defense or settlement of a claim against him arising out of the operation of a motor vehicle owned by the Town, and raise and appropriate a sum of money for said purpose in accordance with General Laws Chapter 41, Section 100A.

Voted, That the sum of $200 be appropriated to be expended under the direction of the Board of Selectmen for the purpose of indemnifying an employee of the Highway Department for expenses or damages incurred by him in settlement of a claim against him for damages to property arising out of the operation of a motor vehicle owned by the town. This appropriation is made under the authority of General Laws Chapter 41, Section 100A.

ARTICLE 33.

To see if the Town will vote to raise and appropriate a sum of money to reimburse Firefighter, Henry C. Heitz, Jr. for medical and hospital expenses incurred by him as the result of an accident sustained while in the line of duty, or take any other action relative thereto.

(Walter J. Carroll and others)

Moved and Seconded, That consideration of Article 33 be indefinitely postponed.

Motion carried.

ARTICLE 34.

To hear and act upon the report of the Insurance Committee and take any action necessary or advisable in connection with acting upon any of its recommendations.

(Insurance Committee)

Moved and Seconded, That the report of the Insurance Committee be received and placed on file.

Motion carried.

ARTICLE 35.

To see if the Town will change the term of office from one year to two years of those members of the Insurance Committee appointed by the Moderator, consider the advisability of calling for bids for town insurance,

consider any changes in the powers and duties of the Insurance Committee, established by the 1927 town meeting and revised by the 1958 town meeting, and take any action in relation thereto.

Voted, That beginning in the year 1962 that one member of the Insurance Committee to be chosen by the Moderator shall be appointed for a two year term. The second member chosen by the Moderator shall be appointed for a one year term, and thereafter each appointee shall be chosen for a two year term.

Voted, That the Insurance Committee be requested to make an immediate study of the insurance procedures of the town, to consider a revision of the present method of securing insurance coverage, that it consider the advisability of providing for competitive bidding for all or any portion of the insurance coverage of the town, that it consider the advantages and disadvantages of self insurance, that it consider a combination of self insurance and substantial deductible coverage, that it consider coverage by mutual and stock companies with recommended proportions, together with method of compensation of agents, that it consider what property should be covered, that the authorization of the Insurance Committee as established by action taken in 1927 town meeting and votes thereafter adopted revising, amending and instructing the Insurance Committee shall be considered and that after making a thorough study that the committee be requested to report back to a subsequent town meeting with its recommendations as to changes that should be made.

ARTICLE 36.

To hear and act upon the report of the Contributory Group Insurance Committee and take any action in connection with any recommendations.

(Contributory Group Insurance Committee)

Voted, That $27,000 be appropriated to be expended under the direction of the Board of Selectmen for contributions of one-half of the cost of Group Insurance and Medical Reimbursement Plan to be adopted by the Town and its employees in compliance with the terms of Chapter 32B of the General Laws of Massachusetts, the provisions of which Chapter were adopted by the Town at the Town Election on March 5, 1962.

ARTICLE 37.

To hear and act upon the report of the Methods and Procedure Committee and take any action in connection with its recommendations as to the work of the general services department; the transfer of the billing functions of the Water Department, Treasurer-Collector, and Board of Assessors; the transfer of any employee or employees to a clerical labor pool; the transfer of certain equipment from one department to another; changes in financial procedure in the Treasurer-Collector's office; together with any other recommendations, raise and appropriate money for any expenses in connection therewith and take any action relative thereto.

(Methods and Procedure Committee)

Moved and Seconded, That the members of the Methods and Procedure Committee, who are not town meeting members, and its consultant, John M. Sinclair, C.P.A., be permitted to sit with the town meeting members, but without the privilege of voting.

Motion carried.

Moved and Seconded, That Articles 37 and 38 be considered together.

Motion carried.

ARTICLE 38

To see if the Town will act upon the recommendation of the Methods and Procedure Committee for the authorization for filing in the General Court a petition for establishing the office of a comptroller in the Town and prescribing his duties, powers and authority, and to take any action in relation thereto.

(Methods and Procedure Committee)

Moved and Seconded, That the Board of Selectmen be authorized and requested to file in the General Court a petition for establishing the office of Comptroller in the town and prescribing his duties, powers and authority, the petition to be filed to be substantially as follows:

SUGGESTED LEGISLATIVE ACT TO CREATE POSITION OF TOWN COMPTROLLER IN WINCHESTER

An Act Establishing the Office of Comptroller in the Town of Winchester. Be it enacted, etc.; as follows:

Section 1. There shall be in Town of Winchester a Comptroller who shall be appointed by the selectmen and who shall have, in addition to the powers and duties conferred and imposed upon town accountants by General Laws, the powers and duties prescribed in Section 2 hereof. The person so appointed shall be a citizen of the United States and shall have had at least three years' full-time accounting experience. The Comptroller shall be subject to the supervision and control of the selectmen and shall devote his entire time to the performance of his duties and the supervision of the employees of his department. He shall be appointed as soon as possible after the acceptance of this act by the Town of Winchester for a term to run for three years from the first day of April following such acceptance, or until the qualification of his successor; thereafter, appointment of the Comptroller shall be made in March of every third year for three-year terms running from the first day of April following such appointment. He may be removed by the selectmen for cause and the vacancy filled by appointment for the remainder of the unexpired term.

Section 2. The Comptroller shall have, in addition to the powers and duties conferred and imposed upon town accountants, the following powers and duties:

(a) He shall prescribe the methods of installation and exercise supervision of all accounting records of the several officers, boards and commissions of the Town; provided, however, that any change in the system of

accounts shall first be discussed with the selectmen and the officers, boards and commissions affected and shall meet the requirements of the State Director of Accounts.

(b) He shall establish standard practices relating to all accounting matters and procedures and the coordination of systems throughout the Town, including clerical and office methods, records, reports and procedures as they relate to accounting matters and shall prepare and issue rules, regulations and instructions relating thereto, which, when approved by the selectmen, shall be binding upon all officers, employees and departments of the town.

(c) He shall draw all warrants upon the treasurer for the payment of bills, drafts and orders chargeable to the several appropriations and other accounts.

(d) Prior to submitting any warrant to the selectmen, he shall examine and approve as not being fraudulent, unlawful or excessive, all bills, drafts and orders covered thereby; and, in connection with any such examination, he may make inspection as to the quality, quantity and condition of any materials, supplies or equipment delivered to or received by any officer, board or commission of the Town, and may investigate the services or labor performed for or furnished to any such officer, board or commission. If upon examination it appears to the Comptroller that any such bill, draft, or order is fraudulent, unlawful or excessive, he shall immediately file with the selectmen and town treasurer a written report of the reasons for his findings.

(e) He shall be in charge of all of the accounting and business machines owned by the town, and shall allocate the use thereof among the several departments.

(f) He shall be responsible for a continuous audit of all accounts and records of the town wherever located.

Section 3. If the Comptroller is unable to perform his duties because of disability or absence, or if the office is vacant because of resignation or death, the selectmen may appoint a temporary Comptroller to hold such office and exercise the powers and perform the duties thereof until the Comptroller who was disabled or absent resumes his duties or until another Comptroller is duly appointed. Said appointment shall be in writing signed by a majority of the selectmen and shall be filed in the office of the town clerk.

Section 4. The Comptroller, with the approval of a majority of the selectmen, may appoint in writing an assistant. Unless a temporary Comptroller is appointed, the assistant may, in the absence of the Comptroller perform the duties of the comptroller and when performing such duties shall have the same powers and be subject to the same requirements and penalties as the Comptroller.

Section 5. Upon the qualification of the Comptroller first appointed hereunder, the town accountant shall cease to serve as such and the office of town accountant shall thereupon be abolished.

Section 6. This act shall take full effect upon its acceptance by the Town of Winchester by a majority of the town meeting members present and voting thereon at an annual or special town meeting called for the purpose within two years of the passage of this act, but not otherwise.

Moved and Seconded, To amend by adding after the word "otherwise" in Section 6, the following: "provided that such changes in said petition may be made as may be deemed advisable in respect to procedures and property of the School Committee."

Moved and Seconded, That further discussion of these articles be postponed until the adjourned session of the annual meeting on Thursday next.

Motion to postpone carried.

The meeting adjourned at 11:42 P.M.

Attest: ELSIE M. NELSON
Town Clerk

The following is a copy of the notice of Adjournment of the Annual Representative Town Meeting of March 15, 1962 to March 29, 1962 as posted in one place in each of the six Precincts in accordance with the provisions of Section 3, Chapter 167, Acts of 1928:

TOWN OF WINCHESTER
MIDDLESEX COUNTY, MASSACHUSETTS
(Town Seal)

In accordance with the provisions of Section 3, Chapter 167, Acts of 1928, notice is hereby given that the Representative Town Meeting of March 15, 1962 has been adjourned to meet at the Senior High School Memorial Auditorium, Winchester, Mass., on March 29, 1962 at 7:45 P.M. to act on Articles 31, 37 through 62 of the Warrant together with any unfinished business.

Attest: ELSIE M. NELSON
Town Clerk

ADJOURNED ANNUAL REPRESENTATIVE TOWN MEETING
March 29, 1962

Pursuant to the vote of adjournment on March 26, 1962, the Town Meeting Members met in the Memorial Auditorium in the Senior High School Building on Main Street on Thursday evening, March 29, 1962, notices having been sent by mail by the Town Clerk to the two hundred twenty-six (226) Town Meeting Members and notices having been posted in each of the six Precincts.

A list of the duly qualified Town Meeting Members was used at the entrance to the meeting place and was in charge of Janet E. Manzie and Margery Livingstone, Election Officers. The list contained the names of two hundred twenty-six (226) Town Meeting Members qualified to vote and participate in Town Meetings in Winchester.

The check list filed with the Town Clerk at the close of the meeting showed that one hundred sixty-four (164) Town Meeting Members attended the meeting.

The meeting was called to order by Harrison Chadwick, Moderator at 7:55 P.M.

The invocation was given by Harrison Chadwick, Moderator.

(Articles 37 and 38)

Moved and Seconded, to move the previous question.

H. Gardner Bradlee was appointed as a teller and duly sworn, taking the place of an absent teller.

Motion carried. **Vote:** Yes 100 No 51

Motion to amend Section 6 lost.

Moved and Seconded, to amend main motion as follows:

Section 2. (a) Add after the words "boards", the words "departments, committees."

(e) Add after the word "town", the following: "other than machines used for educational or classroom purposes."

Section 6 is hereby amended by striking out the present Section 6 and numbering it Section 7, and making a new Section 6 as follows: "Nothing in this act or any action taken hereunder shall contravene the provisions of any statute or any rules or regulations issued thereunder.

Motion to amend main motion carried.

Moved and Seconded, That Articles 37 and 38 be postponed until the next Special Town Meeting, or, if no such meeting is held before the next Annual Town Meeting that they be taken up at the next Annual Town Meeting; provided, that a public hearing be held at least one month prior to the meeting at which the articles will be taken up.

Vote: Yes 59 No 85

Motion to postpone lost.

Moved and Seconded, That Articles 37 and 38 be indefinitely postponed.

Motion to postpone indefinitely lost.

Moved and Seconded, That the Board of Selectmen be authorized and requested to file in the General Court a petition for establishing the office of Comptroller in the town and prescribing his duties, powers and authority, the petition to be filed to be substantially as follows:

SUGGESTED LEGISLATIVE ACT TO CREATE POSITION OF TOWN COMPTROLLER IN WINCHESTER

An Act Establishing the Office of Comptroller in the Town of Winchester Be it enacted, etc.; as follows:

Section 1.

There shall be in Town of Winchester a Comptroller who shall be appointed by the selectmen and who shall have, in addition to the powers and duties conferred and imposed upon town accountants by General Laws, the powers and duties prescribed in Section 2 hereof. The person so appointed shall be a citizen of the United States and shall have had at least three years' full-time accounting experience. The Comptroller shall

be subject to the supervision and control of the selectmen and shall devote his entire time to the performance of his duties and the supervision of the employees of his department. He shall be appointed as soon as possible after the acceptance of this act by the Town of Winchester for a term to run for three years from the first day of April following such acceptance, or until the qualification of his successor; thereafter, appointment of the Comptroller shall be made in March of every third year for three-year terms running from the first day of April following such appointment. He may be removed by the selectmen for cause and the vacancy filled by appointment for the remainder of the unexpired term.

Section 2.

The Comptroller shall have, in addition to the powers and duties conferred and imposed upon town accountants, the following powers and duties:

(a) He shall prescribe the methods of installation and exercise supervision of all accounting records of the several officers, boards, departments, committees, and commissions of the Town; provided, however, that any change in the system of accounts shall first be discussed with the selectmen and the officers, boards, departments, committees, and commissions affected and shall meet the requirements of the State Director of Accounts.

(b) He shall establish standard practices relating to all accounting matters and procedures and the coordination of systems throughout the Town, including clerical and office methods, records, reports and procedures as they relate to accounting matters and shall prepare and issue rules, regulations and instructions relating thereto, which, when approved by the selectmen, shall be binding upon all officers, employees and departments of the town.

(c) He shall draw all warrants upon the treasurer for the payment of bills, drafts and orders chargeable to the several appropriations and other accounts.

(d) Prior to submitting any warrant to the selectmen, he shall examine and approve as not being fraudulent, unlawful or excessive, all bills, drafts and orders covered thereby; and, in connection with any such examination, he may make inspection as to the quality, quantity and condition of any materials, supplies or equipment delivered to or received by any officer, board or commission of the Town, and may investigate the services or labor performed for or furnished to any such officer, board or commission. If upon examination it appears to the Comptroller that any such bill, draft, or order is fraudulent, unlawful or excessive, he shall immediately file with the selectmen and town treasurer a written report of the reasons for his findings.

(e) He shall be in charge of all of the accounting and business machines owned by the town, other than machines used for educational or classroom purposes, and shall allocate the use thereof among the several departments.

(f) He shall be responsible for a continuous audit of all accounts and records of the town wherever located.

Section 3.

If the Comptroller is unable to perform his duties because of disability or absence, or if the office is vacant because of resignation or death, the selectmen may appoint a temporary Comptroller to hold such office and exercise the powers and perform the duties thereof until the Comptroller who was disabled or absent resumes his duties or until another Comptroller is duly appointed. Said appointment shall be in writing signed by a majority of the selectmen and shall be filed in the office of the town clerk.

Section 4.

The Comptroller, with the approval of a majority of the selectmen, may appoint in writing an assistant. Unless a temporary Comptroller is appointed, the assistant may, in the absence of the Comptroller perform the duties of the Comptroller and when performing such duties shall have the same powers and be subject to the same requirements and penalties as the Comptroller.

Section 5.

Upon the qualification of the Comptroller first appointed hereunder, the town accountant shall cease to serve as such and the office of town accountant shall thereupon be abolished.

Section 6.

Nothing in this act or any action taken hereunder shall contravene the provisions of any statute or any rules or regulations issued thereunder.

Section 7.

This act shall take effect upon its acceptance by the Town of Winchester by a majority of the town meeting members present and voting thereon at an annual or special town meeting called for the purpose within two years of the passage of this act.

Voted, That the Board of Selectmen be authorized and requested to file in the General Court a petition for establishing the office of Comptroller in the town and prescribing his duties, powers and authority, the petition to be filed to be substantially as follows:

SUGGESTED LEGISLATIVE ACT TO CREATE POSITION OF TOWN COMPTROLLER IN WINCHESTER

An Act Establishing the Office of Comptroller in the Town of Winchester Be it enacted, etc.; as follows:

Section 1.

There shall be in Town of Winchester a Comptroller who shall be appointed by the selectmen and who shall have, in addition to the powers and duties conferred and imposed upon town accountants by General Laws, the powers and duties prescribed in Section 2 hereof. The person so appointed shall be a citizen of the United States and shall have had at least three years' full-time accounting experience. The Comptroller shall be subject to the supervision and control of the selectmen and shall devote

his entire time to the performance of his duties and the supervision of the employees of his department. He shall be appointed as soon as possible after the acceptance of this act by the Town of Winchester for a term to run for three years from the first day of April following such acceptance, or until the qualification of his successor; thereafter, appointment of the Comptroller shall be made in March of every third year for three-year terms running from the first day of April following such appointment. He may be removed by the selectmen for cause and the vacancy filled by appointment for the remainder of the unexpired term.

Section 2.

The Comptroller shall have, in addition to the powers and duties conferred and imposed upon town accountants, the following powers and duties:

(a) He shall prescribe the methods of installation and exercise supervision of all accounting records of the several officers, boards, departments, committees, and commissions of the Town; provided, however, that any change in the system of accounts shall first be discussed with the selectmen and the officers, boards, departments, committees, and commissions affected and shall meet the requirements of the State Director of Accounts.

(b) He shall establish standard practices relating to all accounting matters and procedures and the coordination of systems throughout the Town, including clerical and office methods, records, reports and procedures as they relate to accounting matters and shall prepare and issue rules, regulations and instructions relating thereto, which, when approved by the selectmen, shall be binding upon all officers, employees and departments of the town.

(c) He shall draw all warrants upon the treasurer for the payment of bills, drafts and orders chargeable to the several appropriations and other accounts.

(d) Prior to submitting any warrant to the selectmen, he shall examine and approve as not being fraudulent, unlawful or excessive, all bills, drafts and orders covered thereby; and, in connection with any such examination, he may make inspection as to the quality, quantity and condition of any materials, supplies or equipment delivered to or received by any officer, board or commission of the Town, and may investigate the services or labor performed for or furnished to any such officer, board or commission. If upon examination it appears to the Comptroller that any such bill, draft, or order is fraudulent, unlawful or excessive, he shall immediately file with the selectmen and town treasurer a written report of the reasons for his findings.

(e) He shall be in charge of all of the accounting and business machines owned by the town, other than machines used for educational or classroom purposes, and shall allocate the use thereof among the several departments.

(f) He shall be responsible for a continuous audit of all accounts and records of the town wherever located.

Section 3.

If the Comptroller is unable to perform his duties because of disability or absence, or if the office is vacant because of resignation or death, the selectmen may appoint a temporary Comptroller to hold such office and exercise the powers and perform the duties thereof until the Comptroller who was disabled or absent resumes his duties or until another Comptroller is duly appointed. Said appointment shall be in writing signed by majority of the selectmen and shall be filed in the office of the town clerk.

Section 4.

The Comptroller, with the approval of a majority of the selectmen, may appoint in writing an assistant. Unless a temporary Comptroller is appointed, the assistant may, in the absence of the Comptroller perform the duties of the Comptroller and when performing such duties shall have the same powers and be subject to the same requirements and penalties as the Comptroller.

Section 5.

Upon the qualification of the Comptroller first appointed hereunder, the town accountant shall cease to serve as such and the office of town accountant shall thereupon be abolished.

Section 6.

Nothing in this act or any action taken hereunder shall contravene the provisions of any statute or any rules or regulations issued thereunder.

Section 7.

This act shall take effect upon its acceptance by the Town of Winchester by a majority of the town meeting members present and voting thereon at an annual or special town meeting called for the purpose within two years of the passage of this act.

ARTICLE 39.

To see if the Town will authorize the establishment of a permanent building committee to take charge of all future municipal building, construction, reconstruction, and additions, set forth the powers and duties of such committee, and take any action in relation thereto.

Moved and Seconded, That a permanent Building Committee is hereby established for the purpose of taking charge of all future municipal building, construction, reconstruction and additions as hereinafter provided:

Section 1. The Town shall have a permanent Building Committee consisting of five registered voters of the Town. No regular member of the Committee shall be an officer or employee of the Town, whether elected or appointed except that Town Meeting Members may be members of the Committee. On or before the first day of May in each year, the Moderator shall appoint to the Committee sufficient members to fill expiring terms, each member so appointed to serve until the first of May of the third year thereafter and until his successor is appointed and qualified except

that the original members shall be appointed for staggered terms, two members serving for three years, two for two years, and one for one year. Appointments shall be so made that the committee shall at all times include an attorney, an engineer or architect, and a building contractor, and two other citizens of the Town. The Town Engineer shall serve as Secretary of the Committee. The Moderator may from time to time appoint a temporary additional member or members of the Committee who shall not have any right to vote but shall be a member of or a representative of the Board, Committee, or Department for which a building is being planned or constructed, and such temporary member shall be entitled to participate in the activities of the Committee only with respect to the particular building of that Board, Committee or Deparment and only for the period of time during which the committee is exercising its functions with respect to such building. Any vacancy in the Committee shall be filled by the Moderator and the member so appointed shall serve for the unexpired term of his predecessor. If any regular member of the Committee shall become an officer of the Town by election or by appointment and qualify as such or shall become an employee of the Town, he shall forthwith cease to be a member of the Committee.

Section 2. Subject to specific authorization by the Town, the Permanent Building Committee shall have general supervision over the design and construction of public buildings, including alterations where they are estimated to cost over $5,000, including the authority to employ professional assistants and to enter into contracts on behalf of the Town for the preparation of construction plans and specifications and for the construction of buildings and other structures. The Committee may make recommendations and reports to the Town from time to time and shall make an annual report of its activities and recommendations to be published in the Annual Town Report. The Committee shall choose its own officers, except Secretary.

Vote: Yes 68 No 71

Motion lost.

Moved and Seconded, That Article 39 be reconsidered.

Vote: Yes 44 No 84

Motion lost.

ARTICLE 40.

To hear and act on the reports of committees heretofore appointed by the Town, to appoint other committees and to raise and appropriate money for the necessary expenses of committees.

Moved and Seconded, That the report of the Contributory Group Insurance Committee be received and placed on file and that in accordance with its request the committee be discharged. The thanks of the town are extended to the members of the committee for their services.

Motion carried.

Moved and Seconded, That the report of the Vinson-Owen Committee be received and placed on file.

Motion carried.

Moved and Seconded, That Articles 41, 42 and 43 be considered together for discussion.

Motion carried.

ARTICLE 41.

To see if the Town will amend the zoning by-laws by changing or altering the map incorporated therein and made a part thereof and all or any portion of that certain district indicated and identified therein as a general residence district so that the following described area will be changed from a general residence district to light industrial district. The area to be changed is on East Street and bounded and described as follows:

Southerly by East Street, one hundred nineteen and 94/100 (119.94) feet and five hundred eighty-one and 42/100 (581.42) feet;

Northwesterly by the Woburn-Winchester line, one hundred thirty (130) feet, more or less;

Northerly by land now or formerly of Assembled Homes, Inc., five hundred ninety (590) feet, more or less;

Easterly by land now or formerly of Bradford D. Whitten, one hundred (100) feet,

containing 65,000 square feet, more or less, and being shown on Plan of "Town of Winchester, Mass., Plan of Proposed Zoning Changes, January 5, 1962, James A. Wakefield, Jr., Town Engineer," and take any action in relation thereto.

(Planning Board)

ARTICLE 42.

To see if the Town will amend the zoning by-laws by changing or altering the map incorporated therein and made a part thereof and all or any portion of that certain district indicated and identified therein as an industrial district so that the following described area will be changed from an industrial district to a general residence district. The area to be changed is on Newton Street and bounded and described as follows:

Northerly by Newton Street, one hundred twenty-five (125) feet, more or less;

Westerly by land now or formerly of Charles R. Whitten, one hundred and 24/100 (100.24) feet;

Southerly by land of Salvatore and Frances E. Giaimis, Vincent A. and Helen T. Giannetti, John F. and Natalie E. Hall, one hundred seventy and 5/10 (170.5) feet;

Easterly by land of Ruth H. Enstrom and Hannah Hall, one hundred ten (110) feet; more or less;

containing 14,500 square feet, more or less, and being shown on plan of "Town of Winchester, Mass., Plan of Proposed Zoning Changes, Jan. 5, 1962, James A. Wakefield, Jr., Town Engineer;" and take any action in relation thereto.

(Planning Board)

ARTICLE 43.

To see if the Town will amend the zoning by-laws by changing or altering the map incorporated therein and made a part thereof and all or any portion of that certain district indicated and identified therein as an industrial district so that the following described area will be changed from an industrial district to light industrial district. The area to be changed is off Newton Street in the vicinity of East Street and Holton Street and is bounded and described as follows:

Southerly by land of Bradford D. Whitten, Charles Whitten, George Whitten, Bradford Whitten, Charles Whitten, George Whitten, Bradford Whitten, Assembled Homes, Inc., Charles Whitten, George Whitten, Bradford D. Whitten, Josephine M. Tyman, Borje N. and Hildegarde M. Carlson, eight hundred (800) feet, more or less;

Northwesterly by the Woburn-Winchester line, six hundred thirty (630) feet, more or less;

Northeasterly by land of Assembled Homes, Inc., one hundred forty-six (146) feet, more or less;

Northerly by land of Assembled Homes, Inc., two hundred sixty-eight (268) feet, more or less;

Easterly by land of Bradford D. Whitten, Charles R. Whitten, and Bradford D. Whitten, one hundred ninety (190) feet, more or less;

Southerly by Newton Street, one hundred eighty-two and 91/100 (182.91) feet and twenty and 15/100 (20.15) feet;

Southwesterly, Southerly, Southeasterly, Easterly and Northeasterly by a curved line one hundred ninety and 16/100 (190.16) feet and twenty and 15/100 (20.15) feet,

containing 3.9 acres, more or less, and take any action in relation thereto.

(Planning Board)

Moved and Seconded, That the report of the Planning Board be received and placed on file.

Motion carried.

Voted, That the zoning by-laws be hereby amended by changing or altering the map incorporated therein and made a part thereof and all or any portion of that certain district indicated and identified therein as a general residence district so that the following described area will be changed from a general residence district to light industrial district. The area to be changed is on East Street and bounded and described as follows:

Southerly by East Street, one hundred nineteen and 94/100 (119.94) feet and five hundred eighty-one and 42/100 (581.42) feet;

Northwesterly by the Woburn-Winchester line, one hundred thirty (130) feet, more or less;

Northerly by land now or formerly of Assembled Homes, Inc., five hundred ninety (590) feet, more or less;

Easterly by land now or formerly of Bradford D. Whitten, one hundred (100) feet,

containing 65,000 square feet, more or less, and being shown on Plan of

"Town of Winchester, Mass., Plan of Proposed Zoning Changes, January 5, 1962, James A. Wakefield, Jr., Town Engineer."

Vote: Unanimous.

Voted, That the zoning by-laws be hereby amended by changing or altering the map incorporated therein and made a part thereof and all or any portion of that certain district indicated and identified therein as an industrial district so that the following described area will be changed from an industrial district to a general residence district. The area to be changed is on Newton Street and bounded and described as follows:

Northerly by Newton Street, one hundred twenty-five (125) feet, more or less;

Westerly by land now or formerly of Charles R. Whitten, one hundred and 24/100 (100.24) feet;

Southerly by land of Salvatore and Frances E. Giaimis, Vincent A. and Helen T. Giannetti, John F. and Natalie E. Hall, one hundred seventy and 5/10 (170.5) feet;

Easterly by land of Ruth H. Enstrom and Hannah Hall, one hundred ten (110) feet, more or less;

containing 14,500 square feet, more or less, and being shown on plan of "Town of Winchester, Mass., Plan of Proposed Zoning Changes, Jan. 5, 1962, James A. Wakefield, Jr., Town Engineer."

Vote: Unanimous.

Moved and Seconded, That the zoning by-laws be hereby amended by changing or altering the map incorporated therein and made a part thereof and all or any portion of that certain district indicated and identified therein as an industrial district so that the following described area will be changed from an industrial district to light industrial district. The area to be changed is off Newton Street in the vicinity of East Street and Holton Street and is bounded and described as follows:

Southerly by land of Bradford D. Whitten, Charles Whitten, George Whitten, Bradford Whitten, Charles Whitten, George Whitten, Bradford Whitten, Assembled Homes, Inc., Charles Whitten, George Whitten, Bradford D. Whitten, Josephine M. Tyman, Borje N. and Hildegarde M. Carlson, eight hundred (800) feet, more or less;

Northwesterly by the Woburn-Winchester line, six hundred thirty (630) feet, more or less;

Northeasterly by land of Assembled Homes, Inc., one hundred forty-six (146) feet, more or less;

Northerly by land of Assembled Homes, Inc., two hundred sixty-eight (268) feet, more or less;

Easterly by land of Bradford D. Whitten, Charles R. Whitten, and Bradford D. Whitten, one hundred ninety (190) feet, more or less;

Southerly by Newton Street, one hundred four (104) feet more or less, and twenty and 15/100 (20.15) feet;

Southerly, Easterly and Northerly by Newton Street, one hundred ninety and 16/100 (190.16) feet and twenty and 15/100 (20.15) feet;

Easterly by land of John F. and Natalie E. Hall, one hundred and 24/100 (100.24) feet,

containing 3.9 acres, more or less.

Voted, That the zoning by-laws be hereby amended by changing or altering the map incorporated therein and made a part thereof and all or any portion of that certain district indicated and identified therein as an industrial district so that the following described area will be changed from an industrial district to light industrial district. The area to be changed is off Newton Street in the vicinity of East Street and Holton Street and is bounded and described as follows:

Southerly by land of Bradford D. Whitten, Charles Whitten, George Whitten, Bradford Whitten, Charles Whitten, George Whitten, Bradford Whitten, Assembled Homes, Inc., Charles Whitten, George Whitten, Bradford D. Whitten, Josephine M. Tyman, Borje N. and Hildegarde M. Carlson, eight hundred (800) feet, more or less;

Northwesterly by the Woburn-Winchester line, six hundred thirty (630) feet, more or less;

Northeasterly by land of Assembled Homes, Inc., one hundred forty-six (146) feet, more or less;

Northerly by land of Assembled Homes, Inc., two hundred sixty-eight (268) feet, more or less;

Easterly by land of Bradford D. Whitten, Charles R. Whitten, and Bradford D. Whitten, one hundred ninety (190) feet, more or less;

Southerly by Newton Street, one hundred four (104) feet more or less, and twenty and 15/100 (20.15) feet;

Southerly, Easterly and Northerly by Newton Street one hundred ninety and 16/100 (190.16) feet and twenty and 15/100 (20.15) feet;

Easterly by land of John F. and Natalie E. Hall, one hundred and 24/100 (100.24) feet,

containing 3.9 acres, more or less.

Vote: Unanimous.

ARTICLE 44.

To see if the Town will amend the zoning by-laws by changing or altering the map incorporated therein and made a part thereof and all or any portion of that certain district indicated and identified therein as an industrial district so that the following described area will be changed from an industrial district to a general residence district. The area to be changed is on Irving Street and by land of Boston & Maine Railroad, and bounded and described as follows:

Southwesterly by Irving Street, one hundred fifty-one (151) feet, more or less;

Westerly by land of Boston & Maine Railroad, six hundred eighteen (618) feet, more or less;

Northerly by the Aberjona River and land of J. O. Whitten Company, Inc., four hundred (400) feet, more or less;

Easterly by the Aberjona River and land of the Town of Winchester, six hundred eighty-three (683) feet, more or less;

Southerly by land of Town of Winchester, one hundred fifty-one (151) feet, more or less;

Easterly by land of Town of Winchester and Brigida Cottone, one hundred one (101) feet, more or less,

containing 3.8 acres, and being shown on plan of "Town of Winchester, Mass., Plan of Proposed Zoning Change, Jan. 4, 1962, James A. Wakefield, Jr., Town Engineer;" and take any action in relation thereto.

(Planning Board)

Moved and Seconded, That the zoning by-laws be hereby amended by changing or altering the map incorporated therein and made a part thereof and all or any portion of that certain district indicated and identified therein as an industrial district so that the following described area will be changed from an industrial district to a general residence district. The area to be changed is on Irving Street and by land of Boston & Maine Railroad, and bounded and described as follows:

Southwesterly by Irving Street, one hundred fifty-one (151) feet, more or less;

Westerly by land of Boston & Maine Railroad, six hundred eighteen (618) feet, more or less;

Northerly by the Aberjona River and land of J. O. Whitten Company, Inc., four hundred (400) feet, more or less;

Easterly by the Aberjona River and land of the Town of Winchester, six hundred eighty-three (683) feet, more or less;

Southerly by land of Town of Winchester, one hundred fifty-one (151) feet, more or less;

Easterly by land of Town of Winchester and Brigida Cottone, one hundred one (101) feet, more or less,

containing 3.8 acres, and being shown on plan of "Town of Winchester, Mass., Plan of Proposed Zoning Change, Jan. 4, 1962, James A. Wakefield, Jr., Town Engineer."

Leon E. Leavitt was appointed as a teller and duly sworn, taking the place of an absent teller.

Vote: Yes 5 No 110

Motion lost.

ARTICLE 45.

To see if the Town will transfer the care and control of a certain parcel of land within the Town between Tufts Road, Boston & Maine Railroad and the Aberjona River from the Board of Selectmen to the Park Department, said parcel being bounded and described approximately as follows:

Southwesterly, Southerly and Southeasterly by Tufts Road on a curved line, one hundred twenty-six (126) feet, more or less;

Southerly by land of Town of Winchester, one hundred fifty (150) feet, more or less;

Southwesterly by land of Town of Winchester, four hundred fifty-five (455) feet, more or less;

Westerly by land of Boston & Maine Railroad, two hundred seventy-five (275) feet, more or less;

Northerly by land of Aberjona River and J. O. Whitten Co., Inc., three hundred twenty (320) feet, more or less;

Northerly and Northeasterly by land of Aberjona River and Town of Winchester, three hundred eighty-two (382) feet, more or less;

Easterly by land of James M. and Geraldine Looney, one hundred sixty-five and 66/100 (165.66) feet,

containing four acres, more or less, and being shown on plan of "Town of Winchester, Mass., Plan of Town Owned land, Jan. 5, 1962, James A. Wakefield, Jr., Town Engineer;" and take any action in relation thereto.

(Planning Board — Park Department)

Moved and Seconded, That consideration of Article 45 be indefinitely postponed.

Motion carried.

ARTICLE 46.

To see if the Town will authorize the Board of Selectmen to sell a parcel of land no longer required for public purposes and being an area located between Irving Street, Boston & Maine Railroad, Tufts Road and Bates Road, bounded and described substantially as follows:

Southerly by Irving Street, thirty-five (35) feet;

Westerly by land of Paola Armato, eighty-eight and 53/100 (88.53) feet;

Southerly by land of Paola Armato, Emilio and Nicolina Capone, Joseph E. and Grace L. Capone, Giro E. and Pauline J. Cerulli, Philip Cottone Hrs., Brigida Cottone and Ermelinda Bucci, five hundred sixty-one and 96/100 (561.96) feet;

Westerly by Boston & Maine Railroad, two hundred sixty-seven (267) feet, more or less;

Northerly by land of Town of Winchester, four hundred fifty-five (455) feet, more or less;

Northwesterly by land of Town of Winchester, fifty (50) feet, more or less;

Northeasterly and Northerly by Tufts Road, one hundred thirty (130) feet, more or less;

Westerly by land of Joseph T. & Helen B. Curran, George S. & Rose M. deMars, Joseph C. & Helen S. Mullen, Harold N. & Mary A. Larson, Frederick & Doris M. Marotta, Charles N. & Marjorie R. Keppler, Richard E. & Carolyn M. McIntyre, Salvatore & Elizabeth Cassaro, Paul F. & Selena K. Fitzpatrick and Alexander V. & Lorraine M. Staniewicz, seven hundred twenty-one and 25/100 (721.25) feet;

Easterly by land of Richard R. & Gladys A. Errico and Bates Road one hundred thirty-five and 03/100 (135.03) feet;

Southerly by land of Arthur L., Ann M., & Jean P. Gorrasi & Marie C. Fazio, Grarietta Tucci, Antonette F. Cucurullo, Emilio Luongo,

Josephine Rotundi, Fannie M. Cromwell, Carmella Molair, Nicholas Targuini, Philip Maniates, Carmella Guarino, Rose M. Beaulieu, Ignacio Ferro and Virginia Mitchell, seven hundred twenty-two and 37/100 (722.37) feet;

Easterly by land of Virginia Mitchell and Peter A. & Greta M. Ferro, two hundred two and 20/100 (202.20) feet,

containing seven acres, more or less, and being shown on plan of "Town of Winchester, Mass., Plan of Town Owned Land, Jan. 5, 1962, James A. Wakefield, Jr., Town Engineer;" and take any action in relation thereto.

(Planning Board)

Moved and Seconded, That consideration of Article 46 be indefinitely postponed.

Motion carried.

The meeting adjourned at 11:45 P.M.

Attest: ELSIE M. NELSON
Town Clerk

The following is a copy of the notice of Adjournment of the Annual Representative Town Meeting of March 15, 1962 to April 2, 1962 as posted in one place in each of the six Precincts in accordance with the provisions of Section 3, Chapter 167, Acts of 1928:

TOWN OF WINCHESTER
MIDDLESEX COUNTY, MASSACHUSETTS
(Town Seal)

In accordance with the provisions of Section 3, Chapter 167, Acts of 1928, notice is hereby given that the Representative Town Meeting of March 15, 1962 has been adjourned to meet at the Senior High School Memorial Auditorium, Winchester, Mass., on April 2, 1962 at 7:45 P.M. to act on Articles 31, 47 through 62 of the Warrant together with any unfinished business.

Attest: ELSIE M. NELSON
Town Clerk

ADJOURNED ANNUAL REPRESENTATIVE TOWN MEETING
April 2, 1962

Pursuant to the vote of adjournment on March 29, 1962, the Town Meeting Members met in the Memorial Auditorium in the Senior High School Building on Main Street on Monday evening, April 2, 1962, notices having been sent by mail by the Town Clerk to the two hundred twenty-six (226) Town Meeting Members and notices having been posted in each of the six Precincts.

A list of the duly qualified Town Meeting Members was used at the entrance to the meeting place and was in charge of Janet E. Manzie and M. Christine McDonald, Election Officers. The list contained the names of two hundred twenty-six (226) Town Meeting Members qualified to vote and participate in Town Meetings in Winchester.

The check list filed with the Town Clerk at the close of the meeting showed that one hundred seventy-nine (179) Town Meeting Members attended the meeting.

The meeting was called to order by Harrison Chadwick, Moderator at 7:50 P.M.

The invocation was given by Rev. Robert A. Storer.

Moved and Seconded, That we now reopen Article 6.

Vote: Yes 138 No 3

Motion carried.

Moved and Seconded, That we reconsider action taken under budget No. 5300 — PUBLIC WELFARE ADMINISTRATION.

Motion carried unanimously.

Moved and Seconded, That the sum of $23,132 be appropriated to be expended under the direction of the Board of Public Welfare, $10,495 thereof for personal services, $1,952 for other expenses of which $175 may be expended for travel outside of the Commonwealth, $1,185 for capital outlay and $9,500 for improvements.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

Voted, That the sum of $23,132 be appropriated to be expended under the direction of the Board of Public Welfare, $10,495 thereof for personal services, $1,952 for other expenses of which $175 may be expended for travel outside of the Commonwealth, $1,185 for capital outlay and $9,500 for improvements.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

Moved and Seconded, That we reconsider action taken under Budget No. 8500 — WATER.

Motion carried unanimously.

Moved and Seconded, To amend by striking out the figures $219,608 and inserting in place thereof the figures $204,071.80 and to strike out the figures $124,535 and insert in place thereof the figures $108,998.80, so that said motion as amended shall read.

Moved and Seconded, That $204,071.80 be appropriated for expenditure for the Water and Sewer Department for the extension, maintenance and protection of the water supply system including material and equipment, $85,988 thereof for personal services, $108,998.80 for other expenses of which $100 may be expended for travel outside of the Commonwealth, and $9,085 for capital outlay.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

Voted, To amend by striking out the figures $219,608 and inserting in place thereof the figures $204,071.80 and to strike out the figures $124,535 and insert in place thereof the figures $108,998.80, so that said motion as amended shall read

Voted, That $204,071.80 be appropriated for expenditure for the Water and Sewer Department for the extension, maintenance and protection of the water supply system including material and equipment, $85,988 thereof

for personal services, $108,998.80 for other expenses of which $100 may be expended for travel outside of the Commonwealth, and $9,085 for capital outlay.

Authorization is hereby given to apply turn-in value of old equipment toward the purchase of new equipment.

Moved and Seconded, That Article 31 be taken from the table at this time.

Motion carried.

Voted, That the sum of $700.00 be appropriated to be expended under the direction of the Board of Selectmen for the purpose of indemnifying certain employees of the Fire Department for expenses or damages incurred by them in settlement of claims against them for bodily injuries and damages to property arising out of the operation of motor vehicles owned by the town. This appropriation is made under the authority of General Laws Chapter 41, Section 100A.

Moved and Seconded, That Articles 47 to 51 inclusive be considered together.

Motion carried.

ARTICLE 47.

To see if the Town will amend the zoning by-laws of the Town by amending Section 5. A. 1 by adding at the end thereof the words "the lot areas specified herein include the parking or garage space required by 5. A. 2 below, if provided on the premises" or by such other language as may more clearly clarify the meaning thereof, or make any further change or revision in relation thereto.

(Planning Board)

ARTICLE 48.

To see if the Town will amend the zoning by-laws of the Town by striking out the first paragraph of Section 8 entitled PERMISSION OF THE BOARD OF APPEALS and insert in place thereof substantially the following first paragraph:

> "Any person or persons desiring to construct and use, or to alter, enlarge, reconstruct, and use, any building or structure or to use any land, for any purpose for which the permission of the Board of Appeals is required, shall make application in writing therefor to said board which shall within a reasonable time hold a public hearing thereon. The board shall cause the notice of the time and place of such hearing to be published in a newspaper of general circulation in the town once in each of two successive weeks, the first publication to be not less than twenty-one days before the day of the hearing and also send notice by mail, postage prepaid, to the petitioner and to the owners of all property deemed by the board to be affected thereby as they appear on the most recent local tax list, and to the Planning Board of the Town. At the hearing any party whether entitled to notice thereof

or not may appear in person, or by agent, or by attorney. The publication of notice and the expense of mailing shall be at the expense of the petitioner. A copy of the notice shall be posted in a conspicuous location upon the property to which said application relates."

and to make such further change or revision as will bring this section into conformity to the provisions of General Laws Chapter 40A, Section 17, and take any action in relation thereto.

(Planning Board)

ARTICLE 49.

To see if the Town will amend the zoning by-laws of the Town substantially as follows: To amend Section 8A, AREA REGULATIONS. by striking out the word "each" in the third line of the third unnumbered paragraph thereof and substituting in place thereof the word "such". so that said paragraph as amended shall read:

"No lot on which a dwelling house is situated, whether heretofore or hereafter placed, shall be reduced in area or width or frontage, if such lot has less area, or width or frontage than is hereby prescribed, or if by such reduction it would have less area, or width or frontage than is hereby prescribed, except in either case by taking by eminent domain or a conveyance for a public purpose; and in the event of such reduction in violation hereof, the house on such lot shall not be used until sufficient land is restored or added to said lot, so that it will have an area, width and frontage equal to its original area, width and frontage, or equal to the area, width and frontage hereby required to be provided for such house."

and take any action in relation thereto.

(Planning Board)

ARTICLE 50.

To see if the Town will amend the zoning by-laws of the Town substantially as follows: To amend by striking out the fourth unnumbered paragraph of Section 8A, AREA REGULATIONS. beginning "provided, however," and substituting in place thereof the following:

"Provided, however, that nothing contained in this Section shall prevent the construction or placing of any building on any lot having a smaller area, width or frontage unless such lot on or subsequent to the effective date hereof adjoined other land of the same owner."

and take any action in relation thereto.

(Planning Board)

ARTICLE 51.

To see if the Town will amend the Zoning By-Laws by changing or altering the map incorporated therein and made a part thereof and a Portion of a certain District indicated and identified therein as a Single Residence District A — requiring 10,000 square feet Building Lot, so that the following described area will be changed from a Single Residence District A to An Apartment District. The area to be changed to Apartment

District is the Parcel of Land on Forest Street the upper portion of Land South East of Forest Street at Winchester Stoneham Line — land bounded by Lands of or Formerly of Thomas Fallon, and by new interstate Highway 93, said Parcel containing 4 acres more or less. The area to be changed a parcel of Land lying Southerly and Easterly of Forest Street, beginning at a point of Land now or Formerly of one Wittet running Northeasterly about 320 feet more or less to land bordering new Interstate Highway 93, thence Southerly for 600 feet more or less said land bordered by partly Interstate Highway 93 and Land of Fallon, thence line runs Westerly for 300 feet more or less land bordered in part by Fallons Land and Land of Millyan Realty thence Northerly for a distance of 600 feet more or less bordered by Wittet Land to Point of Beginning.

(Eugene B. Rotondi, Sr. and others)

Voted, That the Zoning By-Laws of the Town be amended by adding at the end of Section 5, A. 1 a new sentence "The lot areas specified herein include the parking or garage space required by 5. A. 2 below, if provided on the premises" so that Section 5. A. 1 as amended shall read:

1. Each dwelling house hereafter constructed shall be provided with a lot conforming to the area, width and frontage requirements applicable to such lot if located in a General Residence District, except that for each apartment house or group house, the lot shall contain not less than 2,700 sq. ft. if two stories in height, 1,800 sq. ft. if three or four stories in height, and 1,000 sq. ft. if five or more stories in height, for each family accommodated therein. The lot areas specified herein include the parking or garage space required by 5. A. 2 below, if provided on the premises.

Vote: Unanimous.

Voted, That the zoning by-laws be amended by striking out the first paragraph of Section 8 entitled Permission of the Board of Appeals and inserting in place thereof the following first paragraph:

"Any person or persons desiring to construct and use, or to alter, enlarge, reconstruct, and use, any building or structure or to use any land, for any purpose for which the permission of the Board of Appeal is required, shall make application in writing therefor to said board which shall within a reasonable time hold a public hearing thereon. The board shall cause the notice of the time and place of such hearing to be published in a newspaper of general circulation in the town once in each of two successive weeks, the first publication to be not less than twenty-one days before the day of the hearing and also send notice by mail, postage prepaid, to the petitioner and to the owners of all property deemed by the board to be affected thereby as they appear on the most recent local tax list, and to the Planning Board of the Town. At the hearing any party whether entitled to notice thereof or not may appear in person, or by agent, or by attorney. The publication of notice and the expense of mailing shall be at the expense of the petitioner. A copy of the notice shall be posted in a conspicuous location upon the property to which said application relates."

Vote: Unanimous.

Voted, To amend the zoning by-laws of the Town by amending Section 8A, AREA REGULATIONS, by striking out the word "each" in the third

line of the third unnumbered paragraph thereof and substituting in place thereof the word "such," so that said paragraph as amended shall read:

"No lot on which a dwelling house is situated, whether heretofore or hereafter placed, shall be reduced in area or width or frontage, if such lot has less area, or width or frontage than is hereby prescribed, or if by such reduction it would have less area, or width or frontage than is hereby prescribed, except in either case by taking by eminent domain or a conveyance for a public purpose; and in the event of such reduction in violation hereof, the house on such lot shall not be used until sufficient land is restored or added to said lot, so that it will have an area, width and frontage equal to its original area, width and frontage, or equal to the area, width and frontage hereby required to be provided for such house."

Vote: Unanimous.

Moved and Seconded, that consideration of Article 50 be indefinitely postponed.

Motion carried.

Moved and Seconded, That consideration of Article 51 be indefinitely postponed.

Motion carried.

ARTICLE 52.

To see if the Town will amend the Building Laws of the Town by amending Section 3 so as to add at the end thereof the following paragraph:

> "There shall be appointed by the Board of Selectmen an Inspector of gas piping and gas appliances in buildings, whose duties shall be the enforcement of the uniform rules and regulations relative to gas fitting in buildings as adopted by the board established for said purpose in the Department of Public Utilities; said Inspector to be appointed for a term of one year and to serve until his successor has been duly qualified."

and to make such other changes or revisions so as to comply with the requirements set forth in Section 3-0 of Chapter 737 of the Acts of 1960 and General Laws Chapter 143, Section 3-0.

Voted, To amend the building laws of the town by amending Section 3 so as to add at the end thereof the following paragraph:

"There shall be appointed by the Board of Selectmen an Inspector of Gas piping and gas appliances in buildings, whose duties shall be the enforcement of the uniform rules and regulations relative to gas fittings in buildings as adopted by the board established for said purpose in the Department of Public Utilities; said Inspector to be appointed for a term of one year and to serve until his successor has been duly qualified."

ARTICLE 53.

To see if the Town will amend the Building Laws of the Town substantially as follows:

a. To revoke and cancel these sections and divisions of the building code.

Section 33 Stresses for Steel and Iron

Section 34 Steel Compression Members
Section 35 Concrete Filled Pipe Columns
Division 13 Steel Construction
Sections 65, 66, 67, 68, 69

b. To replace the above sections and divisions by a new Division 13 to read substantially as follows:

Section 65. Steel construction will be in conformance with the American Institute of Steel Construction specification "Specification for the Design, Fabrication, and Erection of Structural Steel for Buildings," dated November 30, 1961. Copies of this specification are available for inspection and examination at the Building Commissoner's office, 9 Mt. Vernon Street, Winchester, and also at the office of the Town Clerk, and at the office of the Board of Selectmen. Copies may be purchased at the Building Commissioner's office by any interested parties at a nominal cost.

and to take any action relating in any way to these proposed changes.

(Building Laws Revision Committee)

Moved and Seconded, that the members of the Building Laws Revision Committee who are not Town Meeting Members, be allowed to sit at the front of the Town Meeting during the discussion of Articles 53 and 54.

Motion carried.

Voted, to amend the building laws of the town as follows:

a. To revoke and cancel these sections and divisions of the building code.

Section 33 Stresses for Steel and Iron
Section 34 Steel Compression Members
Section 35 Concrete Filled Pipe Columns
Division 13 Steel Construction
Sections 65, 66, 67, 68, 69

b. To replace the above sections and divisions by a new Division 13 to read as follows:

Section 65. Steel construction will be in conformance with the American Institute of Steel Construction specification "Specification for the Design, Fabrication, and Erection of Structural Steel for Buildings," dated November 30, 1961.

ARTICLE 54.

To see if the Town will amend the Building Laws of the Town by making all or any of the following amendments and changes:

Division 1, Section 4

Add as a separate paragraph to the end of this section the following: "Prior to approving any application for a permit he shall collect the appropriate fee as required by these Building Laws, whether or not said permit be approved by him or by any of the Inspectors authorized by these Building Laws. He shall furnish a bona-fide receipt to any person or party upon payment of the necessary fee. He shall remit to the Town Treasurer

all monies received from fee collections and his annual written report to the Selectmen shall include a record of all fees collected."

Division 1, Section 7

Change the first five sentences of the second paragraph of this section from:

"The Selectmen shall each year appoint three associate members with qualifications similar, if possible, to those of the members, and clothed with like authority, who shall serve for one year. Vacancies in the membership of the Board and in the membership of the associates shall be filled by the Board of Selectmen. No member of said Board, nor associate member, shall sit on a case in which he is interested. If any member is disqualified or absent, the other two members may appoint an associate member as a substitute."

to read

"The Selectmen may appoint three associate members preferably with qualifications similar to those of the members, and vested with like authority, who shall serve for a period of three years or such lesser period as may be designated by the Selectmen. In case of vacancy, inability to act or interest on the part of a member of the Board, his place may be taken by an associate member. Vacancies in the membership of the Board and among associate members shall be filled by the Board of Selectmen. No member of the Board or associate member shall sit on any case in which he has a personal interest. If due to absences or inability to act or disqualification, there are not three members or associates available to hold a hearing, the Board of Selectmen may appoint substitutes with qualifications similar to those of the members and associate members to act at such hearing."

Division 1, Section 8

Change the seventeenth paragraph of this section from:

"All permits shall be void if operations thereunder are not commenced within ninety days after the date of the permit or if the operations thereunder are discontinued for a period of more than six months."

to read

"All permits shall be void if operations thereunder are not commenced within ninety days after the date of the permit or if the operations thereunder are discontinued for a period of more than six months.

"No refund shall be made of fees collected for permits issued and later voided."

Add to the end of the section the following paragraphs:

"No permit for the construction, alteration, additions to, or demolition of a building; or for operating electric wires (Division 1, Section 5); or for all plumbing or gas fitting (Division 1, Section 6); or for the installation of heating equipment shall be issued unless the following fees are collected by the Commissioner.

For the construction of or addition to Type 1-A or Type 1-B Buildings $5.00 plus $1.50 per 1000 cubic feet of the volume of the building or increase thereof (See definition of Volume).

For the construction of or addition to all other types of buildings
$25.00 for the first 10,000 cubic feet or portion thereof, plus $2.00 for each additional 1000 cubic feet of volume, or increase thereof.

For the Alteration of type 1-A, or 1-B Buildings $3.00 for job valuations less or equal to $1000 plus $1.00 for each $1000 of job valuation over $1000.

For the Alteration of all other types of Buildings
$5.00 for job valuations less or equal to $1000 plus
$1.50 for each $1000 of job valuation over $1000.

For the Demolition of any buildings (see definition)
$10.00 for the demolition of any building or part thereof.

For the issue of an Electrical Permit
$7.00 for the installation of electric wires in any new building.
$2.00 for electrical work of any other form.

For the issue of a Plumbing or Gas Fitting Permit
$2.00 plus $.50 per plumbing or gas fixture installed or removed, exclusive of gas light fittings for which there shall be no charge.

For the installation of heating equipment
$3.00 for all installation or removal of combustion heating equipment.

"A job valuation, computation of volume of a building, or summary of fixtures shall be presented to the Commissioner upon application for the required permit. It is understood that such estimates are subject to the review and approval of the Commissioner. For the purposes of fee determination, all valuations shall be estimated to the nearest $1000.00 and all volumes shall be computed to the nearest 1000 cubic feet."

"A fee for a permit issued under these Building Laws shall not be collected for any Town Building or for the Buildings of any educational or religious organization."

Division 2, Section 10

Add to this section:

Addition: Any construction which increases the volume of a building.

Demolition: Any operation which reduces the volume of a building.

Volume of a building: The volume of the building is determined by the exterior dimensions of the building including basements, vestibules, porches, verandas, dormers, attached garages, and breezeways, but excluding footings, piles, and chimney projections.

Job valuation: The best estimate of the true cost to the owner of the work to be covered by the appropriate permit.

Plumbing or gas fixtures: Any utility requiring the supply and drainage of exhaust of water or inflammable gas.

Change the definition of alteration from

"Alteration: Any change in a building not constituting a 'Repair,' see definition of 'Repair'."

to read

"Alteration: Any change in a building which is not an addition, demolition or repair."

The preceding is to go into effect on the 15th day after approval by the Town Meeting.
and to take any action relating in any way to the foregoing.

(Building Laws Revision Committee)

Moved and Seconded, To amend the building laws of the town by making the following amendments and changes:

Division 1, Section 4

Add as a separate paragraph to the end of this section the following: "Prior to approving any application for a permit he shall collect the appropriate fee as required by these Building Laws, whether or not said permit be approved by him or by any of the Inspectors authorized by these Building Laws. He shall furnish a bonafide receipt to any person or party upon payment of the necessary fee. He shall remit to the Town Treasurer all monies received from fee collections and his annual written report to the Selectmen shall include a record of all fees collected."

Division 1, Section 7

Change the first five sentences of the second paragraph of this section from:

"The Selectmen shall each year appoint three associate members with qualifications similar, if possible, to those of the members, and clothed with like authority, who shall serve for one year. Vacancies in the membership of the Board and in the membership of the associates shall be filled by the Board of Selectmen. No member of said Board, nor associate member, shall sit on a case in which he is interested. If any member is disqualified or absent, the other two members may appoint an associate member as a substitute."
to read

"The Selectmen may appoint three associate members preferably with qualifications similar to those of the members, and vested with like authority, who shall serve for a period of three years or such lesser period as may be designated by the Selectmen. In case of vacancy, inability to act or interest on the part of a member of the Board, his place may be taken by an associate member. Vacancies in the membership of this Board and among associate members shall be filled by the Board of Selectmen. No member of the Board or associate member shall sit on any case in which he has a personal interest. If due to absences or inability to act or disqualification there are not three members or associates available to hold a hearing, the Board of Selectmen may appoint substitutes with qualifications similar to those of the members and associate members to act at such hearing."

Division 1, Section 8

Change the seventeenth paragraph in this section from:

"All permits shall be void if operations thereunder are not commenced within ninety days after the date of the permit or if the operations thereunder are discontinued for a period of more than six months."
to read

"All permits shall be void if operations thereunder are not commenced within ninety days after the date of the permit or if the operations thereunder are discontinued for a period of more than six months.

"No refund shall be made of fees collected for permits issued and later voided."

Add to the end of the section the following paragraphs:

"No permit for the construction, alteration, additions to, or demolition of a building; or for operating electric wires (Division 1, Section 5); or for all plumbing or gas fitting (Division 1, Section 6); or for the installation of heating equipment shall be issued unless the following fees are collected by the Commissioner.

For the construction of or addition to Type 1-A or Type 1-B Buildings
$5.00 plus $1.50 per 1000 cubic feet of the volume of the building or increase thereof (See definition of Volume).

For the construction of or addition to all other types of Buildings $25.00 for the first 10,000 cubic feet or portion thereof, plus $2.00 for each additional 1,000 cubic feet of volume, or increase thereof.

For the Alteration of type 1-A, or 1-B Buildings
$3.00 for job valuations less or equal to $1000 plus
$1.00 for each $1000 of job valuation over $1000.

For the Alteration of all other types of Buildings
$5.00 for job valuations less or equal to $1000 plus
$1.50 for each $1000 of job valuation over $1000.

For the Demolition of any buildings (see definition).
$10.00 for the demolition of any building or part thereof.

For the issue of an Electrical Permit
$7.00 for the installation of electric wires in any new building.
$2.00 for electrical work of any other form.

For the issue of a Plumbing or Gas Fitting Permit
$2.00 plus $.50 per plumbing or gas fixture installed or removed, exclusive of gas light fittings for which there shall be no charge.

For the installation of heating equipment
$3.00 for all installation or removal of combustion heating equipment.

"A job valuation, computation of volume of a building, or summary of fixtures shall be presented to the Commissioner upon application for the required permit. It is understood that such estimates are subject to the review and approval of the Commissioner. For the purposes of fee determination, all valuations shall be estimated to the nearest $1000.00 and all volumes shall be computed to the nearest 1000 cubic feet."

"A fee for a permit issued under these Building Laws shall not be collected for any Town Building or for the Buildings of any educational or religious organization."

Division 2, Section 10

Add to this section:

Addition: Any construction which increases the volume of a building.

Demolition: Any operation which reduces the volume of a building.

Volume of a building: The volume of a building is determined by the exterior dimensions of the building including basements, vestibules, porches, verandas, dormers, attached garages, and breezeways, but excluding footings, piles and chimney projections.

Job valuation: The best estimate of the true cost to the owner of the work to be covered by the appropriate permit.

Plumbing or gas fixtures: Any utility requiring the supply and drainage or exhaust of water or inflammable gas.

Change the definition of alteration from

"Alteration: Any change in a building not constituting a 'Repair,' see definition of 'Repair.' "

to read

"Alteration: Any change in a building which is not an addition, demolition or repair."

The preceding is to go into effect on the 15th day after approval by the Town Meeting.

Moved and Seconded, That Division 1, Section 4, be amended by adding at the end of Division 1, Section 4, after the words "record of all fees collected," the following words, "Construction under a building permit on land where a common sewer is not available may not proceed until a private sewerage system permit has been obtained from the Board of Health.

Moved and Seconded, To amend the main motion so as to add a second new paragraph at the end of Division 1, Section 4, as follows:

"Whenever pertinent, the Commissioner shall call the attention of the permit applicant to Article XI, Section 2.4 of the Sanitary Code of the Commonwealth of Massachusetts Department of Public Health which stipulated that 'Construction under a building permit on land where a common sewer is not available may not proceed until a disposal works construction permit has been obtained from the board of health.' "

Motion to amend main motion by adding a second new paragraph at the end of Division 1, Section 4, lost.

Moved and Seconded, That the following sentence which was omitted under Division 1, Section 7 in the motion as printed in the warrant be added: "If two or more members are so disqualified or absent, the Board of Selectmen may appoint associate members or substitutes to act during such disqualification or absence."

Motions to amend carried.

Moved and Seconded, To amend by substituting in Division 1, Section 8, under "For the issue of an Electrical Permit," the following:

$7.00 for the installation of electric wires in any new building
$2.00 for alterations in existing buildings.

Vote: Yes 78 No 86

Voted, To amend the building laws of the town by making the following amendments and changes:

Division 1, Section 4

Add as a separate paragraph to the end of this section the following: "Prior to approving any application for a permit he shall collect the appro-

priate fee as required by these Building Laws, whether or not said permit be approved by him or by any of the Inspectors authorized by these Building Laws. He shall furnish a bonafide receipt to any person or party upon payment of the necessary fee. He shall remit to the Town Treasurer all monies received from fee collections and his annual written report to the Selectmen shall include a record of all fees collected. Construction under a building permit on land where a common sewer is not available may not proceed until a private sewerage system permit has been obtained from the Board of Health."

Division 1, Section 7

Change the first five sentences of the second paragraph of this section from:

"The Selectmen shall each year appoint three associate members with qualifications similar, if possible, to those of the members, and clothed with like authority, who shall serve for one year. Vacancies in the membership of the Board and in the membership of the associates shall be filled by the Board of Selectmen. No member of said Board, nor associate member, shall sit on a case in which he is interested. If any member is disqualified or absent, the other two members may appoint an associate member as a substitute. If two or more members are so disqualified or absent, the Board of Selectmen may appoint associate members or substitutes to act during such disqualification or absence."

to read

"The Selectmen may appoint three associate members preferably with qualifications similar to those of the members, and vested with like authority, who shall serve for a period of three years or such lesser period as may be designated by the Selectmen. In case of vacancy, inability to act or interest on the part of a member of the Board, his place may be taken by an associate member. Vacancies in the membership of this Board and among associate members shall be filled by the Board of Selectmen. No member of the Board or associate member shall sit on any case in which he has a personal interest. If due to absences or inability to act or disqualification, there are not three members or associates available to hold a hearing, the Board of Selectmen may appoint substitutes with qualifications similar to those of the members and associate members to act at such hearing."

Division 1, Section 8

Change the seventeenth paragraph in this section from:

"All permits shall be void if operations thereunder are not commenced within ninety days after the date of the permit or if the operations thereunder are discontinued for a period of more than six months."

to read

"All permits shall be void if operations thereunder are not commenced within ninety days after the date of the permit or if the operations thereunder are discontinued for a period of more than six months."

"No refund shall be made of fees collected for permits issued and later voided."

Add to the end of the section the following paragraphs:

"No permit for the construction, alteration, additions to, or demolition of a building; or for operating electric wires (Division 1, Section 5); or for all plumbing or gas fitting (Division 1, Section 6); or for the installation of heating equipment shall be issued unless the following fees are collected by the Commissioner.

For the construction of or addition to Type 1-A or Type 1-B Buildings
$5.00 plus $1.50 per 1000 cubic feet of the volume of the building or increase thereof (See definition of Volume).

For the construction of or addition to all other types of Buildings
$25.00 for the first 10,000 cubic feet or portion thereof, plus $2.00 for each additional 1,000 cubic feet of volume, or increase thereof.

For the Alteration of type 1-A, or 1-B Buildings
$3.00 for job valuations less or equal to $1000 plus
$1.00 for each $1000 of job valuation over $1000.

For the Alteration of all other types of Buildings
$5.00 for job valuations less or equal to $1000 plus
$1.50 for each $1000 of job valuation over $1000.

For the Demolition of any buildings (see definition)
$10.00 for the demolition of any building or part thereof.

For the issue of an Electrical Permit
$7.00 for the installation of electric wires in any new building.
$2.00 for electrical work of any other form.

For the issue of a Plumbing or Gas Fitting Permit
$2.00 plus $.50 per plumbing or gas fixture installed or removed, exclusive of gas light fittings for which there shall be no charge.

For the installation of heating equipment
$3.00 for all installation or removal of combustion heating equipment.

"A job valuation, computation of volume of a building, or summary of fixtures shall be presented to the Commissioner upon application for the required permit. It is understood that such estimates are subject to the review and approval of the Commissioner. For the purposes of fee determination, all valuations shall be estimated to the nearest $1000.00 and all volumes shall be computed to the nearest 1000 cubic feet."

"A fee for a permit issued under these Building Laws shall not be collected for any Town Building or for the Buildings of any educational or religious organization."

Division 2, Section 10

Add to this section:

Addition: Any construction which increases the volume of a building.

Demolition: Any operation which reduces the volume of a building.

Volume of a building: The volume of a building is determined by the exterior dimensions of the building including basements, vestibules, porches, verandas, dormers, attached garages, and breezeways, but excluding footings, piles and chimney projections.

Job valuation: the best estimate of the true cost to the owner of the work to be covered by the appropriate permit.

Plumbing or gas fixures: Any utility requiring the supply and drainage or exhaust of water or inflammable gas.

Change the definition of alteration from

"Alteration: Any change in a builidng not constituting a 'Repair,' see definition of 'Repair.' "

to read

"Alteration: Any change in a building which is not an addition, demolition or repair."

The preceding is to go into effect on the 15th day after approval by the Town Meeting.

ARTICLE 55.

To see if the Town will raise and appropriate a sum of money to be expended by the Christmas Decoration Committee for the purpose of providing Christmas decorations for the Town in cooperation with other local committees, organizations and groups, and to take any action in relation thereto.

(Christmas Decoration Committee)

Voted, That the sum of $300 be appropriated to be expended by the Christmas Decoration Committee for the purpose of providing Christmas decorations for the town in cooperation with other local committees, organizations and groups.

ARTICLE 56.

To see if the Town will provide for the renaming of that portion of Chardon Road extending from Grove Street southeasterly about 1250 feet, so that the new name thereof shall be West Chardon Road, and to take any action in relation thereto.

(Committee on Names)

Voted, That the name of that portion of Chardon Road extending from Grove Street southeasterly about 1250 feet be and it hereby is changed from Chardon Road to the new name of West Chardon Road.

ARTICLE 57.

To see if the Town will accept as a gift the land on the westerly side of Skillings Road owned by Paul H. Howard and Alan F. Howard, bounded and described substantially as follows:

Easterly by Skillings Road, thirty (30) feet;

Northerly by land of Town of Winchester (Skillings Path) eighteen (18) feet; and

Southwesterly by land of Town of Winchester thirty-four (34) feet, containing about 270 square feet and being all of said measurements more or less, and to take any action in relation thereto.

Moved and Seconded, That the town hereby accept as a gift the land on the westerly side of Skillings Road owned by Paul H. Howard and Alan F. Howard bounded and described substantially as follows:

Easterly by Skillings Road, thirty (30) feet;

Northerly by land of Town of Winchester (Skillings Path) eighteen (18) feet; and

Southwesterly by land of Town of Winchester thirty-four (34) feet, containing about 270 square feet and being all of said measurements more or less.

Moved and Seconded, To amend by adding at the end "A letter of thanks on behalf of the town shall be sent to the Messrs. Howard by the Selectmen."

Voted, That the town hereby accept as a gift the land on the westerly side of Skillings Road owned by Paul H. Howard and Alan F. Howard bounded and described substantially as follows:

Easterly by Skillings Road, thirty (30) feet;

Northerly by land of Town of Winchester (Skillings Path) eighteen (18) feet; and

Southwesterly by land of Town of Winchester thirty-four (34) feet, containing about 270 square feet and being all of said measurements more or less.

A letter of thanks on behalf of the town shall be sent to the Messrs. Howard by the Selectmen.

ARTICLE 58.

To see if the Town will ratify and confirm the acceptance of a deed from the Commonwealth of Massachusetts of a portion of Woburn Parkway and to assume care, custody, control, and maintenance of said land in accordance with the provision of Section 4 of Chapter 542 of the Acts of 1961.

Voted, That the town hereby ratify and confirm the acceptance of a deed from the Commonwealth of Massachusetts of a portion of the Woburn Parkway and to assume care, custody, control and management of said land in accordance with the provisions of Section 4 of Chapter 542 of the Acts of 1961.

ARTICLE 59.

To see if the Town will take any action in any way relating to the following:

"Be it resolved that the Park Department sponsor a badminton program for adult recreation two nights a week at the High School with $500 appropriated for necessary attendant expenses."

(Lloyd G. Butterfield and others)

Moved and Seconded, That the subject matter of Article 59 be indefinitely postponed.

Motion carried.

ARTICLE 60.

That the Town of Winchester will authorize the issue of a Sunday license for the purpose of allowing the sport of bowling to be conducted.

(Henry R. O'Neil and others)

Voted, That General Laws Chapter 136, Section 4B entitled "License to operate Bowling Alleys on the Lord's Day" be and it hereby is accepted.

Vote: Yes 84 No 74

ARTICLE 61.

To see if the Town will accept Sections 69C to 69F of Chapter 41 of the General Laws providing for the establishment of a Board of Public Works exercising the powers of certain other departments and Town Officers.

(Eugene B. Rotondi, Sr. and others)

Voted, That a committee of five be appointed by the Moderator to consider the advisability of the acceptance by the town of the provisions of Sections 69C to 69F inclusive of General Laws Chapter 41, and all matters in connection with the establishment of a Board of Public Works, and that this committee report back to the next Annual Town Meeting with their recommendations.

Consideration of Articles 15 and 16 to be taken at this time.

Motion that the subject matter of Articles 15 and 16 be referred to a committee lost.

Vote: Yes 60 No 91

Moved and Seconded, That the sum of $45,229.00 be appropriated to be expended by the Board of Park Commissioners for the purpose of constructing Shore Road Field for general recreational use and to make it available as a school physical educational area, as well as to provide for general community playground and general recreational use. The Board is authorized to employ engineers, any professional assistance deemed necessary, procure plans, necessary material, equipment and furnishings therefor, and to proceed with the work which may be done by contract, subcontract or by town employees, and to take any action they deem necessary in connection therewith.

Moved and Seconded, to amend by striking out the sum of $45,229.00 and inserting in place thereof $46,229.00.

Motion to amend carried.

Moved and Seconded, to amend by inserting after the word "That", the words "the sum of not more than $46,229."

Motion lost.

Moved and Seconded, That the sum of $46,229.00 be reduced to the sum of $19,600.00.

Vote: Yes 66 No 86

Voted, That the sum of $46,229.00 be appropriated to be expended by the Board of Park Commissioners for the purpose of constructing Shore Road Field for general recreational use and to make it available as a school physical educational area, as well as to provide for general community playground and general recreational use. The Board is authorized to employ engineers, any professional assistance deemed necessary, procure plans, necessary material, equipment and furnishings therefor, and to proceed

with the work which may be done by contract, sub-contract or by town employees, and to take any action they deem necessary in connection therewith.

ARTICLE 62.

To see if the Town will authorize and direct the assessors to take any sum of money from available funds to reduce the tax levy for the current year and to take any other action in relation thereto.

(Finance Committee)

Voted, That the Board of Assessors be and they hereby are authorized and requested to take from the available funds in the Excess & Deficiency Fund $285,000.00 in order to reduce the tax levy for the current year.

Voted, That the meeting be now dissolved.

Meeting dissolved April 3, 1962 at 12:25 A.M.

Attest: ELSIE M. NELSON
Town Clerk

SPECIAL TOWN MEETING

May 1, 1962

In pursuance of the Warrant the legal voters of the Town of Winchester, Mass., met in their respective voting places in said Town on Tuesday, the first day of May, in the year of our Lord one thousand nine hundred and sixty-two at seven o'clock in the forenoon.

The Town Hall was designated by the Board of Selectmen as the voting place for Precincts 1-2-3-4-5-6.

The following Election Officers were duly appointed by the Selectmen and assigned for duty at the various Precincts as follows:

PRECINCT 1

	Republican	
Clerk	Barbara W. Lamarche	97 Highland Ave.
Inspector	Bernice D. Mason	5 Lewis Rd.
Deputy Inspector	Marion E. Jones	272 Highland Ave.
	Democrat	
Warden	Susan G. Winn	11 Kirk St.
Inspector	Sarah A. Mullen	846 Main St.
Deputy Inspector	Louise M. Purington	39 Pond St.

PRECINCT 2

	Republican	
Clerk	Mildred C. Eaton	5 Grove St.
Inspector	Phyllis Barnes	232 Washington St.
Deputy Inspector	George W. Johnston	7 Myrtle St.
	Democrat	
Warden	Hannah M. Dowling	40 Sargent Rd.
Inspector	Mary E. Doherty	84 Loring Ave.
Deputy Inspector	Helen G. Nadeau	71 Middlesex St.

PRECINCT 3

	Republican	
Warden	C. Isabel Goss	41 Allen Rd.
Inspector	Gertrude S. Bergquist	154 Cambridge St.
Deputy Inspector	Katherine V. Callahan	5 Russell Rd.
	Democrat	
Clerk	Ruth A. Peterson	159 Cross St.
Inspector	Margery Livingstone	12 Chestnut St.
Deputy Inspector	Mary E. Holland	49 Wendell St.

PRECINCT 4

	Republican	
Warden	Mary F. Cass	5 Lewis Rd.
Inspector	Elizabeth M. Ryerson	23 New Meadows Rd.
Deputy Inspector	Jayne M. Nault	203 Washington St.
	Democrat	
Clerk	Vivian C. Haggerty	41 Middlesex St.
Inspector	Dorothy A. Serieka	2 Cedar St.
Deputy Inspector	Gertrude A. Chabot	102 Sylvester Ave.

PRECINCT 5

	Republican	
Warden	Marian K. Wright	11 Lloyd St.
Inspector	Viola J. Bruno	1 Wright Street
Deputy Inspector	Phoebe C. Low	10 Alben St.
	Democrat	
Clerk	Katherine A. Jennings	49 Florence St.
Inspector	Anna E. Hill	11 Alden Ln.
Deputy Inspector	Mary V. Serieka	3 Middlesex St.

PRECINCT 6

	Republican	
Clerk	Dorothy C. Ward	1 Webster St.
Inspector	Leona M. Poole	106 Middlesex St.
Deputy Inspector	Edward R. Simpson	11 Chisholm Rd.
	Democrat	
Warden	Mary E. Powers	10 Glenwood Ave.
Inspector	Mary A. Colella	245 Cross St.
Deputy Inspector	Mary P. Avakian	190 Cross St.

The foregoing officers were sworn to the faithful performance of their duties.

The necessary ballots prepared for each Precinct and the paraphernalia for the proper conduct of the Special Town Meeting were supplied by the Town Clerk and turned over to the Wardens of the various precincts.

The polls were declared open at seven (7) o'clock A.M. in each Precinct and remained open until seven (7) o'clock P.M., at which time, after due notice, they were declared closed.

The ballots were counted by the Election Officers in each Precinct, the tally sheets and total vote sheets prepared by the Town Clerk being used, and the results of the same declared in the respective Precincts.

The ballots cast, after being counted, were enclosed in envelopes and encased in cases which were strapped up and sealed with the Precinct Seal and the same delivered to the Registrars of Voters in the Town Clerk's Office.

The ballots not cast were encased in cases which were strapped up and sealed with the Precinct Seal, and the same were delivered to the Registrars of Voters in the Town Clerk's Office.

The Town Clerk and Registrars of Voters, upon receipt of the returns from the several Precincts, forthwith canvassed the same and announced the results at 8:05 P.M.

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
	276	374	267	299	323	322	1861

The question involved in the following motion passed at the adjourned session of the Annual Representative Town Meeting of March 15, 1962, held April 2, 1962, is presented to the voters of the town at large for determination:

"**Moved,** That General Laws Chapter 136, Section 4B entitled 'License to operate Bowling Alleys on the Lord's Day' be and it hereby is accepted."

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
Yes	196	260	143	205	198	249	1251
No	80	114	124	94	125	73	610
Blanks	0	0	0	0	0	0	0
Total	276	374	267	299	323	322	1861

All ballots used and unused, tally sheets, total vote sheets, Precinct Records of Meeting and all other records pertaining to the Meeting, properly signed and sealed, were delivered to the Town Clerk to be preserved by her during the time required by law.

A true record of the meeting.

Attest: ELSIE M. NELSON
Town Clerk

SPECIAL REPRESENTATIVE TOWN MEETING

September 24, 1962

Pursuant to the Warrant of the Selectmen served according to law upon the inhabitants of the Town of Winchester, Mass., by Joseph J. Derro, Constable of said Town, notices having been sent by mail by the Town Clerk seven days before the day of the meeting to the Town Meeting Members elected and qualified to act in Town Meetings in Winchester, the Town Meeting Members met in the Memorial Auditorium in the Senior High School in said Town of Winchester, September 24, 1962 at 7:45 o'clock in the evening.

A list of the duly qualified Town Meeting Members was used at the entrance of the meeting place and was in charge of Janet E. Manzie and

M. Christine McDonald, Election Officers. The list contained the names of two hundred twenty-nine (229) Town Meeting Members entitled to vote and participate in Town Meetings in Winchester.

The check list filed with the Town Clerk at the close of the meeting showed that one hundred eighty-one (181) Town Meeting Members attended the meeting.

The meeting was called to order by Harrison Chadwick, Moderator, at 7:57 P.M.

The invocation was given by Rev. H. Newton Clay.

The following persons were appointed and sworn as tellers by Harrison Chadwick, Moderator.

Richard J. Johnson Theodore J. Boecker Leon E. Leavitt

The Moderator read only the call of the Meeting and the Constable's Return of the Warrant, as copies of the Warrant had been mailed to each of the Town Meeting Members, and as each Article would be read when it came up for consideration.

ARTICLE 1.

To see if the Town will authorize the use of any portion of the so-called Chapter 90 money appropriated under Article 13 of the 1962 annual town meeting so that a portion of same can be used for the acquisition of easements, together with the payment of damages.

Voted, That the Superintendent of Streets under the direction of the Selectmen is hereby authorized to use such portion of the so-called Chapter 90 money that was appropriated under Article 13 of the 1962 Annual Town Meeting, as he deems necessary and advisable, for the acquisition of easements, together with the payment of damages, in connection therewith.

Vote: Unanimous.

ARTICLE 2.

To see if the Town will authorize the Water & Sewer Board to use a portion of the money appropriated under Article 24 of the 1962 annual town meeting for the purpose of constructing and installing sewer and force mains from Johnson Road approximately thirteen hundred (1300) feet north, rather than constructing a sewer pump station, and take any action in connection therewith.

Voted, That the Water and Sewer Board is hereby authorized to use such portion of the money appropriated under Article 24 of the 1962 Annual Town Meeting, as they deem necessary and advisable, for the purpose of constructing and installing sewer and force mains from Johnson Road approximately 1300 feet north, rather than to construct the sewer pump station authorized previously.

Vote: Unanimous.

ARTICLE 3.

To see if the Town will accept Chapter 525 of the Acts of 1962 entitled "An act relative to the date of the commencement of the term of office of Selectmen in the Town of Winchester."

Voted, That Chapter 525 of the Acts of 1962 entitled "An act relative to the date of the commencement of the term of office of Selectmen in the Town of Winchester," be and it hereby is accepted.

Moved and Seconded, That Articles 4, 5, 6, 7 and 8 be considered together.

Motion carried.

ARTICLE 4.

To see if the Town will vote to rescind any further authorization to sell or dispose of any unsold portion of the land as described in the vote taken under Article 28 of the 1945 annual town meeting and under Article 16 of the 1952 annual town meeting so as to discontinue the authority of the Board of Selectmen to sell or dispose of any land lying between Washington Street, Irving Street, Aberjona River, the Boston & Maine Railroad and Leonard Field in the general area of Bates Road, Tufts Road and Irving Street, and take any action in any way relating to the above.

Voted, That the Town hereby rescind any further authorization to sell or dispose of any unsold portion of the land as described in the votes taken under Article 28 of the 1945 Annual Town Meeting and under Article 16 of the 1952 Annual Town Meeting so that all further authority previously given to the Board of Selectmen to sell or dispose of any land lying between Washington Street, Irving Street, Aberjona River, the Boston & Maine Railroad and Leonard Field in the general area of Bates Road, Tufts Road and Irving Street is hereby discontinued and rescinded.

Voted, That the meeting be now dissolved.

Meeting dissolved at 9:00 P.M.

Attest: ELSIE M. NELSON
Town Clerk

STATE ELECTION

November 6, 1962

In pursuance of the Warrant the legal voters of the Town of Winchester, Mass., met in their respective places in said Town of Winchester on Tuesday, the sixth day of November, in the year of our Lord one thousand nine hundred and sixty-two at seven o'clock in the forenoon.

The Town Hall was designated by the Board of Selectmen as the voting place for Precincts 1-2-3-4-5-6.

The following Election Officers were duly appointed by the Board of Selectmen and were assigned for duty at the various Precincts as follows:

PRECINCT 1

Republican

Clerk	Virginia M. Nelson	44 Water St.
Inspectors	Barbara W. Lamarche	97 Highland Ave.
	Bernice D. Mason	5 Lewis Rd.
Tellers	Joanne C. Gerould	237 High St.
	Christina Thompson	15 Garfield Ave.
	G. Hartley Curtis	5 Myrtle St.
	Alice L. Moore	24 Ledgewood Rd.
	Byron W. Jackson	97 Arlington St.
	Jeanne Rand	6 Atherton Rd.
	Jacqueline E. Cann	4 Sheffield West

Democrat

Warden	Susan G. Winn	11 Kirk St.
Inspectors	Lillian G. Hughes	17 Clark St.
	Anna E. McLean	249 Cross St.
Tellers	Helen C. McGann	961 Main St.
	Jean E. Drown	91 Middlesex St.
	Mary K. Collins	374 Cross St.
	Helen C. Murphy	47 Lake St.
	Theresa A. Sullivan	281 Washington St.
	Helen C. Burke	2 Chisholm Rd.
	Julia Bonasera	88 Sheridan Cir.
	Ruth Garvey	17 Winchester Pl.

PRECINCT 2

Republican

Clerk	Reina Stewart	155 Highland Ave.
Inspectors	Helen E. Dewar	10 Skillings Rd.
	Whitelaw Wright	11 Lloyd St.
Tellers	Lillian M. Ciarcia	181 Mystic Valley Pkwy.
	Phyllis H. Barnes	232 Washington St.
	Sarah A. Shaw	18 Ledgewood Rd.
	Joyce H. Minnehan	386 Washington St.
	Kingman P. Cass	5 Lewis Rd.
	Robert L. Low	10 Alben St.
	John H. Caldwell	739 Main St.
	Leona M. Poole	106 Middlesex St.

Democrat

Warden	Hannah M. Dowling	40 Sargent Rd.
Inspectors	Eleanor T. Russo	9 Adams Rd.
	Helen G. Nadeau	71 Middlesex St.
Tellers	James J. Russo	9 Adams Rd.
	Marion J. Comita	179 Cross St.
	Marion L. Martin	33 Sheridan Cir.
	Edith A. Hackett	84 Sheridan Cir.
	Helen G. Devaney	37 White St.

	Edith Knoettner	5	Sachem Rd.
	Helen F. Hennelly	10	Russell Rd.
	Mary J. Doucette	9	Governors Ave.

PRECINCT 3

Republican

Warden	C. Isabel Goss	41	Allen Rd.
Inspectors	Katherine V. Callahan	5	Russell Rd.
	Gertrude S. Bergquist	154	Cambridge St.
Tellers	Nancy M. Perkins	30	Oneida Rd.
	Dorothy D. Hanley	10	Hollywood Rd.
	Alma W. Nutter	154	Mt. Vernon St.
	Arline R. Simpson	11	Chisholm Rd.
	Charles E. Irwin	21	Dunster Ln.
	Geraldine W. Overacker	9	Wilson St.
	Audrey F. Douglas	21	Clearwater Rd.

Democrat

Clerk	Ruth A. Peterson	159	Cross St.
Inspectors	Mary E. Holland	49	Wendell St.
	Sarah A. Mullen	846	Main St.
Tellers	Susan A. Heitz	11	Hill St.
	Mary A. Quigley	17	Loring Ave.
	Gertrude M. McCarron	35	White St.
	Ellen T. Keegan	287	Washington St.
	Jeanette A. Noonan	1	Chester St.
	Margery Livingstone	12	Chestnut St.
	Rose E. M. Fiore	29	Forest St.
	Dorothy A. Cleary	6	Winthrop St.

PRECINCT 4

Republican

Warden	Mary F. Cass	5	Lewis Rd.
Inspectors	Elizabeth M. Ryerson	23	New Meadows Rd.
	Jayne M. Nault	203	Washington St.
Tellers	Lois M. Harmon	11	Cabot St.
	Shirley D. Potts	8	Standish Ln.
	Virginia M. Phillips	5	Wilson St.
	Ellen S. Kimball	24	Cabot St.
	Patricia Hall	60	Yale St.
	William E. Miller	146	Forest St.
	Roberta V. McNamara	69	Florence St.
	Margaret S. Preble	11	Edgehill Rd.
	Viola J. Bruno	1	Wright St.
	Eleanore I. Spellman	10	Ridge St.

Democrat

Clerk	Vivian C. Haggerty	41	Middlesex St.
Inspectors	Mary E. Doherty	84	Loring Ave.
	Dorothy A. Serieka	1	Cedar St.

Tellers	Barbara T. Cogan	11 Watson St.
	Barbara N. McElhinney	23 Pine Grove Pk.
	Anna M. Mawn	51 Forest St.
	Ethel G. Govostes	46 Swanton St.
	Blanche M. Luongo	54 Loring Ave.
	Helen J. MacDonald	968 Main St.
	Joan M. Lawton	111 Pond St.
	Helen C. Richardson	18 Brookside Ave.
	I. Dorothy McCormack	49 Hemingway St.
	Helen G. Nadeau	71 Middlesex St.

PRECINCT 5

Republican

Warden	Phoebe C. Low	10 Alben St.
Inspectors	Edward R. Simpson	11 Chisholm Rd.
	G. Ellen Carr	31 Forest St.
Tellers	Jean N. Wardwell	39 Lorena Rd.
	Henry B. Harris	2 Curtis St.
	Mabelle M. Wright	8 Stratford Rd.
	Violet M. Curtis	5 Myrtle St.
	Jacqueline D. Tobey	24 Park Rd.
	Susan A. Joyce	17 Webster St.
	Priscilla A. Elliott	25 Thompson St.
	Katrine M. McConnell	10 Niles Ln.

Democrat

Clerk	Katherine A. Jennings	49 Florence St.
Inspectors	Mary V. Serieka	3 Middlesex St.
	Anna E. Hill	11 Alden Ln.
Tellers	Ann L. Nowell	86 Middlesex St.
	Gertrude Purcell	225 Cambridge St.
	Mary Parsons	59 Sheridan Cir.
	Margaret M. Granfield	14 Kendall St.
	Nora A. Queen	15 Richardson St.
	Ruth E. Cullen	66 Salem St.
	Margaret M. Donohoe	38 Clark St.
	Mary A. Colella	245 Cross Street

PRECINCT 6

Republican

Clerk	Dorothy C. Ward	22 Hillside Ave.
Inspectors	Dorothy A. Falzano	24 Wildwood St.
	Leona M. Poole	106 Middlesex St.
Tellers	Marcia S. Saltmarsh	154 Mt. Vernon St.
	Ellen K. Boone	15 Fenwick Rd.
	William A. Hair	9 Orient St.
	Marjorie G. Miller	146 Forest St.
	Lucille A. Bolen	326 Highland Ave.
	Margaret I. Brenton	17 Clearwater Rd.

	Marion E. Jones	272 Highland Ave.
	Lillian Holmes	12 Sargent Rd.
	Democrat	
Warden	Mary E. Powers	10 Glenwood Ave.
Inspectors	Mary P. Avakian	190 Cross St.
	Mary A. Colella	245 Cross St.
Tellers	Nora A. Scholl	51 Vine St.
	Louise M. Purington	39 Pond St.
	Elsie D. Meehan	17 Park Ave.
	Mary A. Larson	30 Tufts Rd.
	E. Loret Fallon	61 Hutchinson Rd.
	Sally W. Kincaid	12 Prospect St.
	Lois Ames Harvey	55 Yale St.
	Maryrose Melaragni	9 Holton St.

The foregoing Officers were sworn to the faithful performance of their duties.

The necessary ballots prepared for each precinct and all other paraphernalia for the conduct of the election was supplied by the Town Clerk and turned over to the Wardens of the various precincts.

The polls were declared open in each precinct at seven (7) o'clock A.M. and remained open until seven (7) o'clock P.M. at which time, after due notice, they were declared closed.

Soon after the closing of the Polls the Town Clerk turned over to the Warden of each precinct the envelopes received by her purporting to contain Absent Voter Ballots and State War Ballots together with the applications filed by said voters as follows:

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
Absent Voter Ballots	33	43	35	45	62	17	235
State War Ballots	3	6	6	2	3	1	21

Upon receipt of these envelopes and applications the Wardens caused the envelopes containing these ballots to be opened and signatures, affidavits and postmarks, etc., to be examined in accordance with Section 95, Chapter 54 of the General Laws and any amendments there may be thereto, after which the names were checked on the voting lists in the proper precincts.

Eight ballots were rejected, six as defective and two because the voter voted in person.

The number of Absent Voter Ballots and State War Ballots cast in each precinct were as follows:

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
Absent Voter Ballots	33	42	34	42	61	16	228
State War Ballots	3	6	6	2	3	0	20

The ballots were counted by the Election Officers in each precinct, the tally sheets and total vote sheets prepared by the Town Clerk being used, and the result of the same was declared in the respective precincts.

The ballots cast, after being counted, were enclosed in envelopes, sealed and encased in leatheroid cases which were strapped up and sealed with the Precinct Seal, and the same were delivered to the Town Clerk.

The ballots not cast were encased in leatheroid cases which were strapped up and sealed with the Precinct Seal, and the same were delivered to the Town Clerk.

Upon receipt of the returns from the several precincts the Town Clerk forthwith canvassed the same and announced the results at 5:45 o'clock A.M. on November 7, 1962 as follows:

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
Ballots Cast	1548	1450	1526	1934	1645	1487	9590

SENATOR IN CONGRESS
(To Fill Vacancy)

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
Edward M. Kennedy Democratic	727	571	332	436	312	1015	3393
George C. Lodge Republican	771	807	1146	1442	1275	425	5866
Lawrence Gilfedder Socialist Labor	2	1	0	3	0	3	9
H. Stuart Hughes Independent	28	53	41	36	41	27	226
Mark R. Shaw Prohibition	0	3	0	1	2	0	6
Blanks	20	15	7	16	15	17	90
Total							9590

GOVERNOR

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
John A. Volpe Republican	1106	1011	1275	1650	1412	694	7148
Endicott Peabody Democratic	426	430	243	270	228	773	2370
Henning A. Blomen Socialist Labor	1	0	0	2	0	2	5
Guy S. Williams Prohibition	0	1	0	1	1	1	4
Blanks	15	8	8	11	4	17	63
Total							9590

LIEUTENANT GOVERNOR

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
Francis X. Bellotti Democratic	630	525	284	326	254	939	2958
Francis W. Perry Republican	870	884	1221	1570	1362	509	6416
Thomas Maratea Prohibition	4	12	0	3	6	3	28

Francis A. Votano Socialist Labor	2	0	0	1	1	5	9
Elizabeth C. McDonald				1			1
Blanks	42	29	21	33	22	31	178
Total							9590

ATTORNEY GENERAL

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
Edward W. Brooke Republican	1045	1039	1307	1622	1439	706	7158
Francis E. Kelly Democratic	440	367	182	257	171	742	2159
Edgar E. Gaudet Socialist Labor	4	1	1	5	3	6	20
Howard B. Rand Prohibition	5	3	3	9	7	1	28
Blanks	54	40	33	41	25	32	225
Total							9590

SECRETARY

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
Kevin H. White Democratic	756	654	428	552	426	1062	3878
Harris A. Reynolds Republican	710	744	1056	1340	1181	359	5390
John Erlandson Socialist Labor	4	2	0	1	4	9	20
Julia B. Kohler Prohibition	1	3	2	3	2	4	15
Elizabeth C. McDonald				1			1
Blanks	77	47	40	37	32	53	286
Total							9590

TREASURER

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
John Thomas Driscoll Democratic	787	685	450	612	447	1071	4052
Joseph B. Grossman Republican	681	702	1026	1265	1141	356	5171
Isaac Goddard Prohibition	3	3	3	8	6	6	29
Arne A. Sortell	3	1	4	2	4	8	22
Blanks	74	59	43	47	47	46	316
Total							9590

AUDITOR

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
Thomas J. Buckley Democratic	930	789	629	803	601	1124	4876
Philip M. Walsh Republican	534	608	852	1081	1009	310	4394

Louise T. Metays	5	4	1	5	3	1	19
Prohibition							
Ethelbert L. Nevens	2	0	2	2	2	3	11
Socialist Labor							
Elizabeth C. McDonald				1			1
Blanks	77	49	42	42	30	49	289
Total							9590

CONGRESSMAN
FIFTH DISTRICT

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
Thomas J. Lane	571	453	260	310	215	865	2674
Democratic							
F. Bradford Morse	917	965	1229	1579	1405	580	6675
Republican							
Elizabeth C. McDonald				1			1
Blanks	60	32	37	44	25	42	240
Total							9590

COUNCILLOR
SIXTH DISTRICT

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
Joseph Ray Crimmins	715	609	360	491	335	1014	3524
Democratic							
Paul S. Vaitses, Jr.	727	767	1100	1367	1247	391	5599
Republican							
Blanks	106	74	66	76	63	82	467
Total							9590

SENATOR
SIXTH MIDDLESEX DISTRICT

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
Vincent J. Celia	725	782	1088	1323	1207	402	5527
Republican							
Philibert L. Pellegrini	749	607	383	546	375	1036	3696
Democratic							
Elizabeth C. McDonald				1			1
Blanks	74	61	55	64	63	49	366
Total							9590

REPRESENTATIVE IN GENERAL COURT
TWENTY-NINTH MIDDLESEX DISTRICT

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
Harrison Chadwick	794	885	1206	1491	1345	437	6158
Republican							
John P. Feeney	712	553	289	405	279	1018	3256
Democratic							
Blanks	42	12	31	38	21	32	176
Total							9590

DISTRICT ATTORNEY
NORTHERN DISTRICT

Precinct	1	2	3	4	5	6	Total
John J. Droney Democratic	786	637	427	553	407	1046	3856
William G. Andrew Republican	681	744	1039	1310	1175	378	5327
Elizabeth C. McDonald				1			1
Blanks	81	69	60	70	63	63	406
Total							9590

COUNTY COMMISSIONER

Precinct	1	2	3	4	5	6	Total
Thomas B. Brennan Democratic	740	615	389	483	346	1029	3602
Jesse A. Rogers Republican	703	767	1064	1379	1227	384	5524
Blanks	105	68	73	72	72	74	464
Total							9590

SHERIFF

Precinct	1	2	3	4	5	6	Total
Howard W. Fitzpatrick Democratic	779	636	411	497	375	1047	3745
John F. Cahill Republican	685	743	1051	1345	1201	368	5393
Blanks	84	71	64	92	69	72	452
Total							9590

COUNTY COMMISSIONER
(To fill vacancy)

Precinct	1	2	3	4	5	6	Total
William B. Bailey Republican	759	807	1131	1424	1255	381	5757
John F. Dever, Jr. Democratic	695	568	313	416	317	1030	3339
Blanks	94	75	82	94	73	76	494
Total							9590

COUNTY TREASURER
(To fill vacancy)

Precinct	1	2	3	4	5	6	Total
Edward L. Buckley Democratic	727	593	370	480	349	1033	3552
Frank D. Parker Republican	704	767	1062	1360	1202	368	5463
Blanks	117	90	94	94	94	86	575
Total							9590

QUESTION NO. 1
PROPOSED AMENDMENT TO THE CONSTITUTION

Do you approve of the adoption of an amendment to the constitution summarized below which was approved by the General Court in a joint

session of the two branches held May 13, 1959, received 143 votes in the affirmative and 118 in the negative, and in a joint session of the two branches held March 29, 1961, received 144 votes in the affirmative and 121 in the negative?

Precinct	1	2	3	4	5	6	Total
Yes	160	201	167	178	163	196	1065
No	1187	1089	1246	1629	1369	1045	7565
Blanks	201	160	113	127	113	246	960
Total							9590

SUMMARY

The proposed amendment imposes no new taxes but gives the General Court the power to pass an income tax at graduated or proportioned rates and is a change in the constitutional limitations now in effect on the power of the General Court to pass tax measures. The proposed amendment would add a new Article to the Constitution of the Commonwealth by which full power and authority is granted to the General Court, in the alternative to the power and authority to tax incomes in the manner provided in Article XLIV of the Amendments to the Constitution, to impose a tax on incomes at rates which are proportioned or graduated according to the amount of income received, irrespective of the source from which it may be derived, and to grant reasonable exemptions, deductions and abatements. It further provides that any property the income of which is taxed under the provisions of the proposed Article may be exempted from the imposition and levying of proportional and reasonable assessments, rates and taxes as at present authorized by the Constitution, and that the Article shall not be construed to limit the power of the General Court to impose and levy reasonable duties and excises.

QUESTION NO. 2

LAW SUBMITTED UPON REFERENDUM AFTER PASSAGE

Do you approve of a law summarized below, which was approved by both branches of the General Court by vote not recorded?

Precinct	1	2	3	4	5	6	Total
Yes	171	224	202	330	221	201	1349
No	1158	1044	1203	1453	1291	1000	7149
Blanks	219	182	121	151	133	286	1092
Total							9590

SUMMARY

This act increases the compensation each member of the General Court shall receive for each regular annual session from fifty-two hundred dollars to sixty-seven hundred dollars and increases the additional compensation the President of the Senate and the Speaker of the House of Representatives shall receive from fifty-two hundred dollars to sixty-seven hundred dollars. The act also increases the additional compensation the floor leaders of the major political parties in the Senate and House of Representatives, the Chairman of the Senate Committee on Ways and Means and the Chairman and Vice-Chairman of the House Committee on Ways and

Means shall receive from twenty-six hundred dollars to thirty-three hundred and fifty dollars, and provides that a member of the General Court chosen to fill a vacancy, or who resigns his seat during a regular annual session, shall receive a per diem compensation at the increased rate of compensation for each regular annual session.

QUESTION NO. 3

A. Shall licenses be granted in this city (or town) for the sale therein of all alcoholic beverages (whisky, rum, gin, malt beverages, wines and all other alcoholic beverages)?

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
Yes	278	235	148	235	211	399	1506
No	1057	1044	1266	1562	1285	869	7083
Blanks	213	171	112	137	149	219	1001
Total							9590

B. Shall licenses be granted in this city (or town) for the sale therein of wines and malt beverages (wines and beer, ale and all other malt beverages)?

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
Yes	269	292	148	225	193	354	1481
No	973	958	1228	1512	1260	813	6744
Blanks	306	200	150	197	192	320	1365
Total							9590

C. Shall licenses be granted in this city (or town) for the sale therein of all alcoholic beverages in packages, so called, not to be drunk on the premises?

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
Yes	470	439	303	543	365	554	2674
No	872	877	1125	1270	1153	684	5981
Blanks	206	134	98	121	127	249	935
Total							9590

QUESTION NO. 4

A. Shall the pari-mutuel system of betting on licensed horse races be permitted in this county?

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
Yes	445	334	268	359	240	543	2189
No	932	961	1157	1458	1289	742	6539
Blanks	171	155	101	117	116	202	862
Total							9590

B. Shall the pari-mutuel system of betting on licensed dog races be permitted in this county?

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
Yes	387	270	238	318	229	504	1946
No	946	994	1174	1484	1271	726	6595
Blanks	215	186	114	132	145	257	1049
Total							9590

All ballots used and unused, tally sheets, total vote sheets, Precinct Records of the State Election and all other records pertaining to the State Election properly signed and sealed were delivered to the Town Clerk to be preserved by her during the time required by law.

A true record of the Election.

Attest: ELSIE M. NELSON
Town Clerk

RECOUNT OF BALLOTS CAST FOR GOVERNOR

A Recount of all Ballots cast in Precincts 1-2-3-4-5-6 at the State Election held on November 6, 1962 in the Town of Winchester, Massachusetts, for Governor was made by the Registrars of Voters on December 1, 1962 in compliance with an order from the Secretary of the Commonwealth that a State Wide Recount was ordered.

As a result of said Recount, the following certificate was filed by the Registrars of Voters with the Town Clerk:

Winchester, Mass., December 1, 1962

We hereby certify that, in accordance with a notice from the Secretary of the Commonwealth of Massachusetts that a State Wide Recount was ordered, a Recount of all Ballots cast in Precincts 1-2-3-4-5-6 at the State Election held on November 6, 1962 for Governor of the Commonwealth of Massachusetts in said Precincts in the Town of Winchester, Massachusetts, was held by the Registrars of Voters on December 1, 1962, and the result was determined according to the list herewith at the close of the Recount at 12:30 P.M. on December 1, 1962.

GOVERNOR

Precinct	**1**	**2**	**3**	**4**	**5**	**6**	**Total**
John A. Volpe	1106	1018	1279	1650	1417	696	7166
Endicott Peabody	428	429	240	271	225	771	2364
Henning A. Blomen	1	0	0	2	0	2	5
Guy S. Williams	0	1	0	1	1	1	4
Blanks	13	2	7	10	2	17	51
Totals							9590

Attest:
(Signed) HENRY P. MURRAY
PASQUALE COLELLA
H. RUSHTON HARWOOD, JR.
ELSIE M. NELSON

Town of Winchester, Mass.
Town Clerk's Office

Received and Filed December 1, 1962
(Signed) ELSIE M. NELSON, Town Clerk

Town Clerk's Statistics for the Year 1962

Births registered	1995
Marriages registered	181
Deaths registered	298
Dog Licenses issued	1495
Sporting, Hunting, Trapping and Fishing Licenses issued	489

ELSIE M. NELSON
Town Clerk

Board of Selectmen

As of March 5, 1962

Paul C. Dunn, Chairman

Shailer Avery
John H. Lyman
John F. Sexton
John H. VanDyke

REPORT OF THE BOARD OF SELECTMEN

The Year 1962, with continued interest in apartment buildings, town-owned land sale proposals, several important court cases, Industrial Commission activities and an increased civic interest in town administration, was an exceedingly busy year for the Board of Selectmen. A few of the major events are documented below.

Chapter 32B

The 1962 Annual Town Meeting voted to accept Chapter 32B. The Selectmen in conjunction with representatives of the Town employees worked out a liberal and comprehensive program of group medical and life insurance which was put into effect on September 1st at an estimated annual cost of $45,000.

The Town Accountant, appointed by the Selectmen as administrator for the program, has done a most capable job of getting the program under way.

Route 3

The Department of Public Works released in August the plans for the proposed and alternate routes for the Metropolitan Inner Belt and Connector Highways.

The proposed route for the extension of Route 3 from its present terminus in Burlington to a connection with the Inner Belt is quite acceptable from Winchester's stand-point, being through the Great Meadow in Lexington to a junction with the proposed improved Route 2. The alternate route, which Winchester would strenuously oppose, would essentially wipe out the Country Club and seriously detract from the beauty of the Mystic Lakes.

Term of Office

Chapter 525 of the Acts of 1962 was accepted by vote of the Special Town Meeting on September 24, 1962. This Act provides that the outgoing member or members of the Board of Selectmen will continue in office until the Monday after the dissolution of the Annual Town Meeting or May 1st whichever is earlier. This change was made at the suggestion of the Town By-Laws Revision Committee to provide for continuity of presentation of recommended town programs at the Annual Town Meeting.

The present Board will be the first to carry forward under this Act.

Town Hall Re-modeling

In September the Board of Health and the building Department were welcomed to the town hall family, moving from their former rented quarters at 9 Mt. Vernon Street to new quarters on the ground floor which

were made available under the 1962 portion of the long range program for remodeling the Town Hall.

The Board of Health, the Accounting Department and the General Services Department have new suites of offices on the West end of the ground floor while the Building Department and Board of Appeals moved into the former Accounting office in the East Wing.

Also completely refurnished this year was the Welfare Office on the first floor.

It is hoped that the re-modeling will be continued in 1963 by renovating the center portion of the ground floor and the access stairway from the main door to the ground floor and the East Wing Meeting Room.

STONE Farm (Tufts Road Area)

1962 may well be known in years to come as the year of the "Tufts Road Controversy" and of a revitalization of interest in town affairs. Acting under instructions of the town voiced in a 110 to 5 vote at the Annual Town Meeting to keep the zoning of the Stone Farm as industrial and general residence and acting under prior authorization to sell the town-owned land, the Board of Selectmen arranged a sale of this property for light industrial and residential purpose subject to acceptance by a subsequent town meeting on the layout of the streets.

Following strenuous objections from residents living near this area, at a Special Town Meeting called on September 24th, the light industrial development plan was unanimously defeated, and the area was rezoned to make it all General Residence.

The Board hopes that the interest displayed during this period will continue to prevail during preparation for and participation in our 1963 Annual Town Meeting so that we may obtain a clearer picture of the Town's desires on the many matters of importance to both current and future planning that will properly be brought up at that time.

Wadleigh School

One of the town's landmarks passed into obscurity with the demolition of the Wadleigh School. As a memento for future posterity, the weather-vane atop this landmark has been preserved for use on a future town edifice and now reposes at the Town Yard in the care of the Highway Department until its future use is determined. Due to the lateness of the season, seeding will be deferred until the Spring of 1963.

The Board is fortunate to have been able to enjoy the cooperation and experience between the various departments, town boards, committees and loyal employees which has made its work during the year pleasant and rewarding and has resulted in a feeling of real accomplishment.

PAUL C. DUNN, Chairman
SHAILER AVERY
JOHN H. LYMAN
JOHN F. SEXTON
JOHN H. VANDYKE
Selectmen of the Town of Winchester

December 10, 1962

JURY LIST FOR THE TOWN OF WINCHESTER JULY 1, 1962

Name	Residence Address	Occupation	Age
Adams, William E.	5 Emerson Rd.	Restaurateur	29
Alla, Adolph A., Jr.	50 Winford Way	Clerical Clothier	42
Alt, Martha B.	7 Pine St.	Housewife	47
Arlanson, Harry	41 Brooks St.	Phys. Ed. Director	53
Andresen, Erland	10 Park Ave.	Van Driver	55
Atkinson, Theodore M.	8 Chestnut Street	Chem. Mfg.	64
Bailey, Edward H.	3 Greeley Rd.	Self employed	56
Baker, James G.	7 Grove Street	Scientist-Consult.	47
Bancroft, Marion	204 Highland Ave.	Adm. Secretary	44
Bannister, Richard	23 Dartmouth St.	Vice President	34
Barbaro, Anthony C., Jr.	14 Lebanon St.	Lineman	26
Barnard, Richard	36 Salisbury St.	Insurance Adj.	54
Barnes, Janet W.	10 Summit Ave.	Housewife	53
Bateman, Richard H.	88 Bacon St.	Bank Clerk	50
Baylies, Mary E.	7 Harrison St.	Secretary	30
Bean, Hazel D.	40 Hillcrest Pkwy.	Housewife	60
Bixler, Herbert E.	31 Fells Rd.	Economist	51
Black, Frank S.	26 Everett Ave.	D. N. A.	54
Blackler, Evelyn C.	9 Lewis Rd.	Apt. House Mgr.	65
Boutwell, Roswell M. III	23 Sheffield Rd.	Salesman	44
Bradley, Elaine C.	1 North Gateway	Housewife	36
Bradley, John J.	11 Lawrence St.	Claims	36
Brown, Needham B., Jr.	26 M. V. Pkwy.	Wool Merchant	43
Brown, Ruth Russell	8 Francis Circuit	Sub. Teacher	54
Bruno, Viola J.	1 Wright St.	Housewife	49
Buckley, Grace M.	17 Robinhood Rd.	Housewife	50
Buckley, Robert	17 Robinhood Rd.	Directory Mgr.	50
Bullen, Helen D.	75 Yale St.	Housewife	49
Burke, Lawrence S.	51 Emerson Rd.	Executive	61
Butters, Arthur E.	16 Park Ave.	Ret. Teacher	68
Caci, Frank	176 Forest St.	Furniture Mfgr.	56
Canavan, Barbara	2 George Rd.	Exec. Secretary	30
Cannie, Allen F.	2 Pocahontas Dr.	Sales Mgr.	34
Cannon, Willard S., Jr.	37 Wedgemere Ave.	Wholesale Lumber	41
Capone, Wyona E.	18 Linden St.	Clerk	50
Cardin, Frederick A.	8 Copley St.	Insurance	49
Carroll, Kathryn H.	39 Forest St.	Stitcher	53
Carroll, Vincent G.	207 Highland Ave.	Aut. Appraiser	55
Chane, Vivienne B.	125 Forest St.	Real Estate	54
Chase, Barbara M.	32 Pierrepont Rd.	Housewife	48
Chase, Marilyn	54 Salisbury St.	Phys. Ed. Inst.	29
Chaulk, Gordon	12 Park Ave.	Boilermaker	62
Chisholm, Mary E.	3 Highland View Ave.	Housewife	55
Comeau, Thomas P.	26 Clematis St.	Laborer	34

Name	Residence Address	Occupation	Age
Connell, William T.	6 Chesterford Terr.	Banking	61
Conners, Edward F.	2A Fernway	President	54
Cosgrove, Patrick J.	24 Central St.	Ind. Engineer	39
Coss, Daniel E.	30 Salem St.	Mailman	43
Costello, Joseph	79 Loring Ave.	Leather Worker	66
Crocker, Ralph W.	4 Wood Lane	Pres.	56
Cronin, Gertrude M.	43 Grove St.	Staff Asst.	39
Cronis, Antonio G.	9 Sawmill Brook Rd.	Self	44
Crotty, Walter M.	225 M. V. Pkway.	Semi-retired	68
Curtis, Albert J.	53 Hutchinson Rd.	Mech. Engineer	52
Damon, Harry E., Jr.	70 Arlington St.	Tanner	53
Davenport, Richard L.	46 Glen Rd.	Sales Mgr.	49
Davies, William W. III	11 Sanborn St.	Architect	59
Delorey, Leonell A.	164 Forest St.	Retired	67
DeVries, John S.	124 Church St.	Bldg. Cont.	47
Dingwell, Irving W.	50 Lorena Rd.	Group Leader	32
Dorsey, James	27 Thornberry Rd.	Chief Engineer	32
Doten, Myrtle F.	52 Lorena Rd.	Housewife	49
Dube, Bertram H.	45 Myopia Rd.	Invest Counsel	53
Duggan, Thomas R.	3 Nassau Dr.	Cost Cont. Sup.	40
Dunn, Dorothy B.	3 Grove St.	Housewife	53
Dunn, Robert C.	6 Fernway	Sales Mgr.	41
Eames, William G.	8 Mayflower Rd.	Cost Study Engineer	40
Easton, Harry M.	20 Hillside Ave.	Executive	58
Eaton, Charles S.	50 Myopia Rd.	——	51
Eklund, Joanne J.	6 Lagrange St.	Saleswoman	32
Ericson, Robert C.	172 High St.	President	41
Eriksen, George A.	41 Myrtle Ter.	President	48
Farrar, George O.	15 Westland Ave.	Asst. Secretary	56
Feeney, John P.	33 Nelson St.	Sales	39
Flickinger, Polly Telfer	11 Cutting St.	Housewife	36
Freeman, Richard W., Jr.	14 Franklin Rd.	Scientist	34
Freeman, Ruth M.	11 Lorena Rd.	Housewife	59
Gamage, Hall B.	72 Yale St.	Salesman	56
Gerould, Henry T.	237 High St.	Sales Engineer	32
Giacalone, Richard M.	51 Oak St.	Metalurgical Tech.	27
Gill, Charles G.	21 Foxcroft Rd.	Pres.-Treasurer	42
Giuliani, Marjorie B.	27 Middlesex St.	Sales Clerk	42
Goldhammer, Robert F.	1 Taft Drive	Manager	31
Gordon, Lilian	37 Willowdale Rd.	Housewife	47
Gowdy, George M.	4 Lantern Lane	Vice President	51
Gray, Everett W.	39 Kenwin Rd.	Insurance	52
Gray, Richard J.	21 Taft Dr.	Engineer	38
Griffin, Cornelius J.	15 Sargent Rd.	Vice President	51
Griffin, Frances M.	201 Forest St.	Cashier	62
Gross, Barbara V.	7 Pocahontas Dr.	Office Work	48

Name	Residence Address	Occupation	Age
Gulaker, Mary O.	46 Allen Rd.	Housewife	51
Hamilton, Bruce R.	3 Lagrange St.	Inspector	37
Harrington, Martha H.	2 Calumet Rd.	Housewife	49
Harris, Esther P.	2 Curtis St.	Housewife	58
Hennessey, Paul T.	47 Winford Way	Sales Engineer	51
Hertig, Linda W.	21 Everett Ave.	Housewife	58
Hess, John W.	4 Mayflower Rd.	City Manager	44
Hicks, Frederick L., Jr.	21 Ginn Rd.	——	36
Hill, Charlotte H.	11 Stratford Rd.	Housewife	37
Hills, Arthur R.	34 Cabot St.	C.P.A.	41
Hogan, Helen J.	38 Salem St.	Bank Teller	28
Hollinshead, James A.	1 Hilltop Rd.	Packing Engineer	44
Hottel, Nellie R.	27 Cambridge St.	Housewife	56
Howard, Alan F.	22 Glen Rd.	President	66
Janson, Gunnar L.	9 Valley Rd.	Painter	54
Johnson, Nora C.	10 Rangeley Ridge	Housewife	54
Josephson, Roy E.	8 Fairmount St.	Real Estate	41
Keane, M. Bernice	22 Lloyd St.	Tutor	49
Kent, John E.	2 Central Green	Con. Engineer	34
Kimball, Dudley F.	16 Madison Ave.	Pack. Engineer	60
Knight, Patricia	203 Highland Ave.	Housewife	33
Knox, Adele W.	24 Dartmouth St.	Housewife	53
Kramer, Peter III	7 Carriage Lane	Pilot	29
Leighton, William A.	15 Pilgrim Dr.	Vice President	47
Lerch, John S.	14 Wendell St.	Printer	39
Lionetta, William	37 Hemingway St.	Meat Cutter	41
Little, Edward W. H.	5 Lakeview Rd.	Treasurer	46
Livingstone, Robert A.	8 Sanborn St.	——	52
Logan, Roberta F.	166 Forest St.	Secretary	44
Lyman, Shirley L.	56 Lorena Rd.	Secretary	41
Malatesta, William J.	23 Sunset Rd.	Plant Engineer	34
Manimom, Dorothy B.	58 Bacon St.	Housewife	49
Marcionette, Marcia S.	12 Ardley Place	——	58
Marshall, Hugh M.	8 Elm St.	Conductor	58
Martin, John T., Jr.	16 Albamont Rd.	Gen. Mgr. Treasurer	39
Mawn, James F.	51 Forest St.	Supervisor	58
McDonald, Richard G.	45 Hill St.	Truck Driver	33
McTeague, John T.	33 Cambridge St.	Accounting Dept. Hd.	59
McVicar, Kenneth E.	24 Clearwater Rd.	Elec. Engineer	41
Mearls, Grace E.	7 Sheridan Circle	Gen. Assembler	42
Meek, Charles W., Jr.	10 Hinds Rd.	Insurance	44
Merrow, Oscar E.	19 Glengarry	Business Consultant	66
Millyan, Frank J., Jr.	170 Forest St.	Builder	54
Milton, George A.	2 Sawmill Brook Rd.	——	37
Moffette, Beatrice I.	4 Rangeley Rd.	Housewife	60
Monkiewicz, Frank C.	190 High St.	President	37

Name	Residence Address	Occupation	Age
Mugford, Virginia Y.	21 Leslie Rd.	Purchasing Agent	51
Mulford, Robert M.	29 Pierrepont Rd.	Executive	48
Murphy, Richard H.	22 Oxford St.	R. E. Broker	37
Murphy, Walter E.	10 Canal St.	Supervisor	58
Nanry, Austin E.	230 M. V. Pkwy.	General Manager	53
Nelson, Mary T.	239 Pond St.	Housewife	50
Nelson, Paul W.	43 Jefferson Rd.	Mort. Broker	50
Nichols, Kezar G.	30 Hillcrest Pkwy.	Sales Rep.	57
Niewenhous, August S.	15 Glengarry	Superintendent	45
Nowell, John F.	86 Middlesex St.	Mail Carrier	32
Nowell, Marjorie E.	32 Clark St.	Telephone Operator	38
Page, Elizabeth F.	23 Glen Green	Housewife	47
Parkhurst, Lillian A.	5 Everell Rd.	Housewife	58
Patrick, Elizabeth G.	1 Ledgewood Rd.	Housewife	54
Perkins, C. Andrew, Jr.	35 Everett Ave.	Vice President	47
Petterson, George A.	5 Fairlane Terrace	Sales Manager	42
Pollard, Elizabeth H.	31 Winthrop St.	Housewife	59
Randlett, Royce H.	27 Ridgefield Rd.	Stock Broker	47
Rauch, Verna M.	16 Canterbury Rd.	Housewife	44
Redding, Loretta C.	10 Cranston Rd.	Housewife	54
Righter, Frances D.	39 Everett Ave.	Housewife	56
Rimbach, Paul H.	131 Forest St.	President	50
Rivinius, George A.	346 Main St.	——	47
Roberts, Mary H.	14 Rangeley Ridge	Secretary	55
Roberts, Russell D.	44 Dunster Lane	Sales Mgr.	35
Rogers, Edward J.	50 Lincoln St.	Salesman	69
Root, Stephen E.	14 Seneca Rd.	Chief Est.	44
Rosander, Agnes M.	7 Meadowcroft Rd.	Housewife	61
Rotondi, Eugene B.	224 Forest St.	Self	56
Russo, Louis J.	9 Spruce St.	Custodian	44
Samoiloff, Alexander	314 Highland Ave.	Engineer	59
Sanborn, Mary C.	8 Black Horse Terr.	Housewife	48
Schmink, William B.	221 Mystic Valley Pkwy.	Vice President	56
Sears, Homer D.	10 Alden Lane	Salesman	56
Sexton, Margaret M.	14 Rangeley Rd.	Housewife	43
Shanklin, Doris I.	12 Everett Ave.	Secretary	56
Shuman, Mervin J.	4 Fairlane Terr.	Pers. Mgr.	44
Smith, Richard M.	5 Grassmere Ave.	Draftsman	55
Spaulding, Caroline P.	379 Main St.	Housewife	64
Stewart, Charlotte F.	35 Foxcroft Rd.	Housewife	46
Stewart, Marjorie S.	6 Alden Lane	Part-time	45
Sullivan, Joseph F.	24 Nathaniel Rd.	Insurance	41
Sullivan, William H.	10 Hancock St.	Postal Clerk	34
Sutcliffe, Dorothea I.	26 Stowell Rd.	Adm. Assistant	48
Swanson, Richard W.	6 Squanto Rd.	Purchasing Agent	40
Tauro, Ralph J.	71 Sylvester Ave.	Laborer	61

Name	Residence Address	Occupation	Age
Thomas, James E.	4 Pocahontas Rd.	Prod. Mgr.	38
Tisdale, Phebe A.	15 Jefferson Rd.	Housewife	53
Tofuri, Angelo P.	42 Holland St.	Salesman	50
Totman, Florence P.	43 Lorena Rd.	Housewife	49
Vanner, Charles M.	10 Oxford St.	Sales Rep.	55
Violante, Richard S.	11 Cottage Ave.	Asst. Mgr.	27
VonRosenvinge, Theodore III	4 Parker Rd.	Purch Agt.	33
Walker, Elinor V.	13 Norwood St.	Secretary	51
Wardwell, David S.	39 Lorena Rd.	Prod. Mgr.	40
Weedon, Daniel Reid, Jr.	4 Overlook Way	Consultant	42
Whitman, Lillian A. R.	30 Prospect St.	Housewife	67
Wightman, Bennett	5 Highland View Ave.	Mechanic	38
Williams, John J.	18 Mystic Avenue	Engineer	32
Williams, Leo P.	21 Myrtle St.	Repairman	30
Williams, Thomas F.	21 Myrtle St.	Supervisor	67
Williams, Walworth B.	15 Ledgewood Rd.	Gen. Service Mgr.	43
Winn, Robert M.	11 Kirk St.	Letter Carrier	54
Wittet, Howard A.	251 Forest St.	Supt. Cost. Anal.	56
Wright, Whitelaw	11 Lloyd St.	Retired	66
Wundt, Rolf M.	2 Clearwater Rd.	Physicist	59

JURORS DRAWN IN 1962

Edward H. Bailey
Roswell M. Boutwell III
Judith M. Boynton
Elaine C. Bradley
Betty I.M. Cochran
John S. Devries
John S. Eaton
John P. Feeney
Ruth M. Freeman
Theodore L. Freeman
Charles G. Gill
Jeanette C. Harlow
Martha H. Harrington
James F. Henry
Charlotte H. Hill
Anne Hogan
Adele W. Knox
Edward W. H. Little
Roberta F. Logan
Kenneth E. McVicar
Theresa M. Nestor
William L. Owens
Carmelina Palazzo
Bernard Perry
Royce H. Randlett
Charles M. Vanner
Bennett Wightman
Robert H. Winn
Howard A. Wittet

REPORT OF THE ENGINEERING DEPARTMENT

Board of Selectmen,
Winchester, Massachusetts

Gentlemen:

I respectfully submit the annual report of the Engineering Department for 1962. The activities of the department are summarized under the following headings:

Board of Assessors:

Assessors' plans were revised to show annual changes in land ownership, new lots, new buildings and other information pertinent to assessments.

The set of composite Assessors' plans was brought up to date under the supervision of the Engineering Department.

One year indexing of Assessor's abstracts was completed.

Building Department:

Surveys for the determination of street lines were made when requested.

Cemetery Department:

Plans showing lotting, restricted areas, etc., and corresponding surveys were made.

The annual locations and plans of all interments were made for record purposes.

Collector of Taxes:

Descriptions of land and other data necessary in the preparation of certificates for dissolvement of tax liens were furnished to the Collector of Taxes, and information pertinent to lien certificates was provided as requested.

Descriptions of parcels of land to be advertised for non-payment of taxes were prepared as requested.

Fire Department:

A composite plan of the Town water supply and hydrant system was brought up to date.

Highway Department:

The construction program for curbing and granolithic sidewalks required considerable engineering services this year. Estimates, costs and assessments of streets, sidewalks and various highway projects were submitted to the Board of Selectmen.

Lines for street markings and parking lots were furnished, as required.

Plans and estimates for the 1963 program are being prepared.

Street layout and acceptance plan of Wickham Road were made. Construction was not completed. The necessary engineering services were furnished by the Department.

Park Department:

Seasonal layouts for baseball, football, swimming, etc. were made as requested.

Surveys to establish Park land boundaries were made when requested.

Considerable time was spent in providing engineering services for construction of the Shore Road Field, and in making a field survey of Park land on the northerly side of Skillings Road and westerly side of the Boston & Maine Railroad.

Planning Board:

Plans and profiles of the following "ways" were approved by the Planning Board under the Subdivision Control Law:

Berkshire Drive — a way from Johnson Road northeasterly about fifteen hundred sixteen (1516) feet.

Crestview Terrace — a way from Berkshire Drive southeasterly about three hundred five (305) feet.

Nassau Drive — a way from the existing approved portion of Nassau Drive southeasterly about one hundred ninety (190) feet to Berkshire Drive.

Thornberry Road — a way from the existing approved portion of Thornberry Road easterly about seventeen hundred sixty seven (1767) feet.

Considerable time was spent in examining the plans of these layouts.

Information related to engineering requirements under the Subdivision Control Law was furnished frequently to private engineers and developers.

Estimates of subdivision construction costs to be used in establishing the amounts of performance bonds were prepared when requested.

Cross sections of Town owned land beyond Bates Road were taken, and a profile was designed for a proposed extension of Bates Road.

Sanitation:

Elevations were taken periodically at the incinerator and adjoining traveled way areas for the purpose of recording any building or soil settlement.

School Department:

Surveys to establish school land boundaries were made when requested.

Water & Sewer Department:

Preliminary plans, layouts, grades and lines and connection records have been made for sewers constructed in 1962.

Water main locations and plans showing various installations are being made.

The master sewer plan of the entire Town was brought up to date.

Considerable time was spent providing engineering services for the elimination of several connections to the Metropolitan sewer system.

Miscellaneous:

During the year various surveys were made, and miscellaneous services provided for other departments and Town officers.

Considerable time was spent in preparing plans of various proposed projects, for presentation at the annual Town Meeting.

Engineering information was furnished to the general public, lawyers, engineers, public service companies and others.

Respectfully submitted,

JAMES A. WAKEFIELD, JR.
Town Engineer

REPORT OF THE BUILDING COMMISSIONER

Board of Selectmen
Town Hall
Winchester, Massachusetts

Gentlemen:

I submit herewith the following report of the Building Department for the year 1962:

The total estimated cost of buildings for which permits were issued was $1,851,618.00.

Permits were issued for 48 single residence buildings and 5 duplex dwellings. Building permits granted 273. There were 1021 permits issued to install Electric Wiring, Gas, Plumbing, Heating and Elevators.

48 New Single Dwellings	$952,000.00	
5 New Duplex Dwellings	57,000.00	
5 New detached Garages	11,500.00	
1 New block of Stores	32,000.00	
1 New Commercial Garage	35,000.00	
2 New Light Industrial Buildings	120,000.00	
1 New Cabinet shop	13,000.00	
1 New Ice Cream Stand	11,500.00	
		$1,232,000.00
90 Alterations to dwellings	228,000.00	
1 Alteration to garage	1,000.00	
2 Alterations to Winchester Hospital	121,000.00	
1 Alteration to Winchester Trust Co.	150,000.00	
1 Alteration to Bowling Alley	10,000.00	
2 Alterations to Town Hall	77,118.00	
10 Alterations to Stores	23,000.00	
2 Alterations to Business buildings	9,500.00	
		$ 619,618.00
Grand total		$1,851,618.00

The amount of money received in accordance with new schedule of fees was as follows:—

August 21 to August 31	115.50	
September	1,262.50	
October	615.00	
November	723.00	
December	470.00	
Total		$ 3,186.00

Very truly yours,

WILLIAM B. MacDONALD
Building Commissioner

REPORT OF THE TREE WARDEN

Board of Selectmen,
Winchester, Massachusetts

Gentlemen:

During the Spring of 1962, one hundred and seventeen trees were planted as public shade trees. There were seventy-seven Sugar Maples, thirty-three Lindens and seven Pin Oaks purchased and set out.

Spraying service was furnished to private owners as requested. This spraying program was let to the low bidder, Cedar Lawn Tree Service, by the Town, and charges for this service in the amount of $2,423.60 were committed to the Town Collector.

The Dutch Elm disease has been a serious problem again. Out of eighty-four Elms tested fifty-seven were found to have the disease by laboratory tests. Thirteen diseased Elms were public shade trees; one on Park property and forty-three were on private property. Approximately one quarter of the total number diseased has been removed and burned. The remaining diseased trees are scheduled to be disposed of before April 1, 1963.

The department rendered assistance as usual on the Snow and Ice program.

Respectfully submitted,
JAMES A. WAKEFIELD, JR.
Tree Warden and Moth Superintendent

REPORT OF DEPARTMENT OF VETERANS' SERVICES

Board of Selectmen
Town Hall
Winchester, Massachusetts

Gentlemen:

I respectfully submit the annual report of the Veterans' Services Department for 1962.

This has been an exceptionally good year in so far as cost of operating. However, it has been an exceptionally active year in so far as requests from the individual veteran regarding veterans' affairs, etc. Our total case load has remained more or less static although individual request from the veteran have seemed to increase.

Both Honor Rolls are still in need of repair and should be replaced. In their present condition they take away from the esthetic beauty of the Town Hall and should be replaced.

In closing I wish to thank the Board of Selectmen and the secretarial staff for their fine cooperation and assistance.

Respectfully yours,
JOSEPH E. FLAHERTY,
Director of Veterans' Services

REPORT OF WORKMEN'S COMPENSATION

Board of Selectmen
Town Hall
Winchester, Massachusetts

Gentlemen:

I respectfully submit, herewith, the annual report of the Workman's compensation Department for the year ending December 31, 1962.

The Department serviced five permanently disabled employees in 1962. These employees received $6,497.40 in Compensation payments and $116.10 in medical services in 1962.

Eleven employees received injuries which incapacitated them for a total of 578 days. Compensation payments for this group amounted to $5,047.57. Physicians services amounted to $594.00, hospital costs, $3,553.35, drugs $153.35. Other medical services amounted to $218.10.

Fifty-one employees received minor injuries which required medical services but no loss of time from the job. Physicians services for this group amounted to $537.00. Hospital Services $357.04, Drugs $29.00 and other Medical Services amounted to, $60.00.

The 1962 Town Meeting approved the plan for pre-employment physical examinations. These examinations are mandatory upon all applicants for work in town departments whose employees are covered by Workman's Compensation. As of this date, 93 applicants for employment have received physical examinations. The cost of these examinations amounts to $473.00.

The Compensation Agent wishes to take this opportunity to thank Doctor Fontneau who accepted the task of conducting these physical examinations. His patience and kindness made the work of the Agent much easier. I wish, also, to express my sincere thanks to the department heads and the employees who have cooperated in making this program a success.

The following is a detailed account of the expenditures of the Workman's Compensation Department in 1962. The figures shown below are in part an estimate. This is due to the date on which the report must be filed.

Compensation	$11,545.00
Physicians	1,140.00
Hospitals	3,910.00
Drugs	183.00
Other Medical	278.00
Pre-employment Physical Exams	473.00
TOTAL	$17,529.00

Very truly yours,

Workman's Compensation Department
WILLIAM P. SUPPLE, Agent

REPORT OF THE CHIEF OF POLICE

Board of Selectmen
Town Hall
Winchester, Mass.

Gentlemen:

I respectfully submit my report of the work of the Police Department for the year ending 1962:

Arrests

Number of Arrests	304
Males	273
Females	31
Residents	101
Non-Residents	203

Causes for Arrest

Ind. Assault	1
Assault & Battery	7
Breaking & Entering	7
Capias	2
Contributing to the Delinquency of a Minor	1
Delinquent	3
Drunk	35
Drunk — Operating Under	6
Escapee	1
Hit & Run	2
Insane	1
Larceny	9
Larceny by Check	1
Larceny of M.V.	2
Leaving scene of accident	3
Non-Support	8
Open & Gross	2
Operating to Endanger	3
Operating After Suspension	4
Operating w/o license	4
Operating Unreg. & Unins. car	2
Taking w/o auth.	2
Warrant	6
Safe Keeping	2
Traffic Violations	156
No Stickers	26
Disturbance of Peace	11
Vagrancy	1
Stubborn child	1
Receiving stolen property	2
Failing to stop for stop sign	48

Disposition by the Court

Appealed	5
Continued	15
Dismissed	8
Filed	29
Guilty & Paid	195
Not Guilty	11
House of Correction — Suspended	19
House of Correction — Committed	9
House of Correction — Appealed	1
Probation	22
Released	14
State Farm Committed	2
Turned over to Other Departments	6
Turned over to Bedford State Hosp.	1
Youth Service Board & Committed	2
Youth Service Board & Suspended	1
Walpole State Prison & Comm.	1
Fines imposed by the Local Court and Paid	$2,650.00

Lost or Stolen Property

Value of property lost or stolen	9,870.00
Value of property recovered	6,594.53

Other Duties Performed by the Police Officers

Accidents reported & investigated	263
Ambulance Trips (Not used from Jan. thru. June)	106
Assistance rendered	472
Buildings & houses secured	378
Burglar alarms sounded & inv.	26
Complaints investigated	2564
Dangerous conditions reported	120
Houses cared for while closed	1179
Summons served for other P.D.	602
Radio Messages sent	957
Parking violations issued	4057
Moving violations	346
Street Lights reported out	369
Duty calls by officers	44670
Money turned over to Town by Woburn Court — from fines imposed for parking & traffic violations	$1,035.00
Weekly Meter Collections	$15,746.75

Personnel

The Department at present is comprised of a Chief, three Lieutenants, four Sergeants, 28 Patrolmen, and a Secretary. During the vacation periods special officers are employed to keep the department at maximum strength.

Juvenile Problem

The efficient work performed by the officer assigned to this work has helped to keep Juvenile Delinquency at a minimum.

School Traffic Control

Twenty school crossings throughout the town are covered by 19 School Traffic Officers and one regular officer. These men and women still continue to perform an outstanding job in the protection of our school children. These officers have been issued multi-colored safety vests for their protection and to make them more readily identifiable to the public.

Auxiliary Police Force

This organization consists of a Chief, Deputy Chief, a Captain, three Sergeants, 17 Patrolmen. This department still continues to be of great assistance to the regular force in the handling of the traffic and other duties when needed.

Mobile Equipment

The motor vehicle equipment consists of one 1960 Chev. — sedan, one 1962 Pontiac sedan, 2 1962 Ford Ranch Wagons and 1962 Cadillac Ambulance.

The Chevrolet Sedan is unmarked and doubles as the third patrol car on the early evening patrol resulting in better coverage and protection for the town.

The Pontiac sedan is for the use of the Chief of Police.

The two Ford Ranch wagons are constantly on Patrol one in each half of the town. They are fully equipped for emergencies and are convertible if necessary for emergency ambulance service.

Our Cadillac ambulance is of the latest design, fully equipped and welcome replacement for our old ambulance.

Traffic and Safety

A traffic enforcement program is constantly in force in an attempt to reduce serious automobile accidents in our town.

During the past year a survey was made of streets adjacent to the Vinson-Owen School and the Lynch Junior High School. The State Department of Public Works has agreed to approve the posting of speed limit signs on Johnson Road, Wildwood Street, and Pond Street as a result of these surveys.

Many recommendations have been made for the installation of "Slow Children" and Parking restriction signs in various parts of town.

Teletype and Signal Systems

The transmitting units in the police station are in good working order and should last for several years.

The two radio units in the two ranch wagons are seven years old and should be replaced because of the increase in radio repairs.

The radios in the other cars are in good shape and should last for a few more years.

At present we have 19 telephone boxes throughout the town. These phones are used by the officers to keep in contact with the station. During the past year an additional box was installed on Ridge Street near the Vinson-Owen School. This has resulted in better police protection for this part of town.

Police Station

The police station with exception of the upper part of the building is in good condition.

I recommend that tile be installed on the second floor. If this is done, no major repairs in the police station will be necessary.

Service

I again want to extend my sincere thanks to the Honorable Board of Selectmen for its interest, cooperation, and assistance in all matters pertaining to police work, to all Town Departments, to members of the Finance Committee for their patience in resolving our financial problems and to all citizens and various organizations who have assisted the department in numerous ways.

I want to thank the personnel of the Woburn District Court for the cooperation and assistance given to me and my officers. I also want to thank the Lieut., Sergeants, and all members of the Department for the efficient and courteous manner in which they have performed their duties.

Respectfully submitted,

JOSEPH J. DERRO
Chief of Police

JUVENILE OFFICER'S REPORT

I respectfully submit my report concerning Juvenile work performed by this department during the period from January 1, 1962 to January 1, 1963.

Children Interviewed	121
Parents Interviewed	186
Schools Visited	10
Cases Investigated	62
Court Cases	5
Committed to Y.S.B.	1
Cases referred to Doctors	3
Cases referred to other Police Dept.	7
Cases in which restitution was made	9
Amount of restitution in cases where property involved was owned by private citizens	$542.15
Cases referred to proper Church Authorities	2
Operators License Susp.	11
Cases referred to Probation Office	2

Respectfully submitted,

WILLIAM E. NASH
Juvenile Officer
Winchester Police Dept.

REPORT OF MONEY COLLECTED—1962

Board of Selectmen
Town Hall
Winchester, Mass.

Gentlemen:

I respectfully submit my report of money collected by me amounting in the aggregate of $990.75 for the year ending December 1962.

(Bicycle, Pistol permits and copying machine work).

Respectfully submitted,

JOSEPH J. DERRO
Chief of Police

REPORT OF THE LOCK-UP KEEPER

Board of Selectmen
Town Hall
Winchester, Mass.

Gentlemen:

I respectfully submit my report as Lock-up Keeper for the year 1962:

Number of persons arrested during the year

1962 304

Respectfully submitted,

JOSEPH J. DERRO
Lock-up Keeper

REPORT OF THE FIRE DEPARTMENT

Board of Selectmen
Town Hall
Winchester, Mass.

Gentlemen:

I submit herewith my seventeenth annual report of the Fire Department for 1962.

During the year the Department responded to 704 Still Alarms; 112 Box Alarms; 9 False Alarms; 26 Mutual Aid Alarms for a total of 851. 39 Calls for the Rescue Truck for emergencies and the resuscitator. Responded on 5 Ambulance calls with the Police Department.

The apparatus has travelled a total of 15,349 miles and has pumped 558 hours. Used 17,400 feet of 2½″ hose; 14,200 feet of 1½″ hose; 69,700 feet of booster hose and raised 2,956 feet of ladders. 162 soda, acid and foamite extinguishers were filled for the other Town Departments and residents of the Town. The Department responded on two multiple alarms during the year.

133 Inspections were made of oil burner equipment and permits issued for a total of 30,500 gallons of fuel oil. 10 Permits for inflamable liquids and 30 permits issued for blasting operations.

All motor equipment is in good running condition and the new 1000 gallon Mack Pumper was delivered December 14, 1962. The Underwriters acceptance test was held December 18, 1962 and it passed all tests. The 1936 Ford (Eng. No. 4) front end pump was turned over to the Water Department.

All fire alarm boxes and circuits of the Fire Alarm System have been tested every month. 15,100 feet of new fire alarm wire has been replaced along with new fire alarm lines. Fire Alarm Boxes installed in 1962 are as follows. Box No. 265 at Dennett and Hollywood Roads; Box No. 513 at Squire Road; Box No. 342 at Charles and Bradford Roads.

The exterior of the Fire Station is in good condition. The interior of the building needs painting on the first floor.

The Department has conducted four Fire Drills in all the Schools of the Town. All buildings, Stores, Gas Stations, etc. have been inspected. The Winchester Hospital and the Home for Aged have to be inspected four times a year and reports filed with the State.

Members of the Department with a member of the Water Department tested all the hydrants in the Town. Most of them were in good condition but a number of them were in bad condition. These hydrants are being corrected by the Water Department.

In October of 1962 we had very heavy rains causing flooded conditions all over the Town. We received over 160 calls for assistance and completed 105 using 2 sump pumps; 2 front end pumps; Trailer pump; One portable gasoline pump.

The manual force consists of 36 Permanent men and 6 Call men. The permanent force consists of the Chief, 3 Captains, 4 Lieutenants, One Mechanic; 2 Fire Alarm Men and a Clerk with 24 Fire Fighters. Francis Nowell of the Call Force resigned February 1, 1962. He was appointed to the Call Force in March, 1934.

Home building in the Town has increased by 48 single homes and 5 duplex homes, a block of stores, a commercial garage; 2 Light Industrial buildings; Cabinet shop; an apartment and an addition to the Hospital. This calls for more Fire protection and the West Side Fire Station should be built as soon as possible.

I wish to express my appreciation to the residents and business men for their cooperation in Fire Prevention; to the Permanent Fire Fighters who respond to alarms on their time off; our Call Force; to our Chaplains the Reverend Francis X. Turke and Reverend H. Newton Clay; to Mr. Boecker, Sherman Russell and Bruce Hamilton Chief of the Auxiliary and his Auxiliary Fire Fighters.

Respectfully submitted

JAMES E. CALLAHAN, Chief

REPORT OF THE HIGHWAY DEPARTMENT

Board of Selectmen,
Winchester, Massachusetts

Gentlemen:

I respectfully submit the following annual report of Highway Department activities:

NEW CONSTRUCTION

Streets:

Wickham Road was accepted as a public way at the Annual Town Meeting and was constructed through the bituminous concrete base. Construction will be completed during 1963.

Albamont Road accepted as a public way in 1961 was completed.

The following listed streets accepted as public ways in 1961 were previously constructed by the developer; however, the considerable curbing required was installed by the department. Approximately 1200 feet of curbing on Wincrest Drive remains to be completed in 1963:

Capri Terrace from Thornberry Road to Nassau Drive.

Carriage Lane from Squire Road to Squire Road.

Fairlane Terrace from Squire Road extending southwesterly approximately five hundred forty-one (541) feet.

Nassau Drive from Thornberry Road extending northeasterly approximately one thousand three hundred sixty-nine (1369) feet.

Squire Road from Wincrest Drive to Thornberry Road.

Thornberry Road from Wincrest Drive to the Lexington-Winchester Town line.

Wincrest Drive from Ridge Street to Thornberry Road.

Under the Chapter 90 program, Ridge Street from Lockeland Road one thousand seven hundred (1700) feet toward Woburn was constructed by A. M. Gregorio and Sons, Inc.

It is expected that bids for Chapter 90 construction from end of 1962 construction on Ridge Street to Johnson Road, will be awarded early in 1963.

Upon completion of the Waterfield Building, the Waterfield parking lot was surfaced with bituminous concrete and parking meters were installed.

Surface Drainage:

Two hundred thirty-nine feet of concrete pipe and nine manholes and catch basins were constructed in Wickham Road.

Fifty-seven feet of concrete pipe and four manholes were installed as part of Hollywood Road outfall drain.

On Ginn Road and Bacon Street three hundred and seventy-four feet of concrete pipe and three manholes and catch basins were installed to relieve a flooding condition in Ginn Road.

One hundred eighty-two feet of concrete pipe were laid in Ridge Street in the vicinity of the Woburn-Winchester line.

Eight thousand eight hundred sixty feet of concrete pipe and one hundred ten manholes and catch basins were incorporated into the drainage system in the Winchester Estates.

In connection with Chapter 90 construction, one thousand and thirteen feet of concrete pipe and seventeen manholes and catch basins were added to the system.

Sidewalk and Curb:

One thousand ninety square yards of concrete sidewalk, eight thousand seven hundred and fifty-two feet of granite curb, five hundred and seven feet of concrete curb, and six hundred forty-three feet of paving stone curb were installed during the year.

In addition, a bituminous concrete sidewalk was constructed on the northerly side of Johnson Road in the vicinity of the Vinson-Owen School from Hawthorne Road to Ridge Street.

MAINTENANCE

Streets:

During the fall, Indian Hill Road, Oneida Road, Oneida Circle, Penn Road, Fletcher Street, Hillside Avenue, part of Waterfield Road, Grove Street, Westland Avenue and Thompson Street were resurfaced by Trimount Bituminous Products Company.

In addition, a bituminous concrete base was placed on High Street from the vicinity of Lockeland Road to Ridge Street.

Sidewalks:

Approximately 100 square yards of concrete sidewalk was replaced during the year and approximately 200 square yards of concrete sidewalk was repaired.

Street Signs and Marking:

One hundred and three traffic and street signs were erected or replaced during the year.

Approximately thirty miles of traffic lines were painted on streets and parking areas.

NEW EQUIPMENT

Two new 4-ton trucks were purchased replacing two 1956 2-ton units.

SANITATION

A contract for town collected and delivered garbage was awarded to Leon Bushmich Corporation of Burlington for $1,200.00 for the period August 1, 1962 to July 31, 1963.

Collections were made every fourth working day at dwellings and daily from stores, restaurants, high schools and hospital as required.

A new garbage truck was purchased and received in August, 1962.

The incinerator completed in 1961 continued to operate well in disposing of the town's trash. An increase in tonnage received necessitated overtime burning during the spring and fall.

SNOW & ICE

Six storms required plowing and removal work, and a total of twenty-two storms involved salting.

Approximate expenditures for Snow and Ice for 1962 were as follows:

Administration	$ 2,700.
Maintenance of Equipment	26,600.
Plowing Streets & Walks	19,000.
Removal of Snow	24,200.
Salting	52,000.
	$124,500.

The usual fine co-operation was received from all boards, departments and the employees.

Respectfully submitted,

JAMES A. WAKEFIELD, JR.
Superintendent of Streets

REPORT OF THE TOWN COUNSEL

Board of Selectmen
Winchester, Massachusetts

The duties of the town counsel call for an ever increasing expenditure of time. Considerable time has been spent in court in connection with claims and controversies that have arisen and appeals from Board of Appeals decisions, continual legislative changes calling for different technical requirements and procedures. The new Conflict of Interest law may well prove time consuming.

Included in the work done by the town counsel during the year are preparation of articles and motions in connection with town meetings, examination of titles for land takings, preparation of numerous easements and releases, examination of documents for recording, attendance at various meetings and hearings, together with the almost daily calls for advice and rendering of opinions.

Legal suits that are now pending in court in which the town is involved include those of R. J. Berke & Co., Inc., Albert E. Fiorelli, Ellen T. Foley, Herbert Lord and Harry J. Stabile, Jr., Trustee Massachusetts Development Trust. Numerous cases have been tried and disposed of during the year. Claims by or against the town are investigated and suitable action taken.

Every endeavor is made to protect and safeguard the legal interest of the town and to cooperate and assist so far as is possible in the time available the various committees, boards and officers of the town.

Respectfully submitted

VINCENT P. CLARKE
Town Counsel

REPORT OF THE DOG OFFICER

Board of Selectmen
Town Hall
Winchester, Massachusetts

Gentlemen:

I herewith submit my report as Dog Officer for the period August 4 to December 20, 1962.

The Dog Officer program consists of the following,

1. A constant check on unlicensed dogs and ordering such dogs licensed.
2. Pick up and confinement of stray dogs.
3. Turn over stray dogs to Harvard Medical if the owner cannot be found within ten days. (As prescribed by State Law).
4. A daily check with Police Dept. Dog Book.
5. Handle all complaints in regard to Dogs.

Following is a tally for the period August 4 to December 20, 1962.

Number of dogs picked up		26
returned to owners	18	
to Harvard Medical	8	
Reported dog bites		35
Calls and complaints needing investigation		86
Number of Hearings		2
Miles traveled, not including daily trips to P.D.		449
Licensed dogs as of Dec. 20		1,478

as compared to 1,387 during 1961

The Dog Officer Account operates at a Profit. According to 1961 Reports, the total received was $2,648.34, expended was $1,431.46 for a profit of $1,216.88.

Respectfully submitted,

WILLIAM RYERSON

REPORT OF THE INSPECTOR OF ANIMALS

Board of Selectmen
Winchester, Mass.

Dear Sirs:

During the year 1962 there were sixty cases of people reported as being bitten by animals in Winchester, Mass. A total of 120 calls were made to check the health and condition of the animals who had bitten people. None of the animals showed symptoms of contagious or infectious disease.

The annual inspection of the barns and stables disclosed that the premises were kept clean and the cows and horses appeared in good health.

Yours truly,

E. WM. JOHANSEN
Inspector of Animals

REPORT OF SEALER OF WEIGHTS AND MEASURES

Board of Selectmen
Town Hall
Winchester, Mass.

Gentlemen:

The new quarters provided for the Weights and Measures Department are now occupied and I find them very satisfactory for my needs. The town can be proud of the new office.

The following is a report of the field activities of the Sealers.

	Adjusted	Sealed	
Scales			
1 to 100	4	39	
100 to 500		3	
Weights			
Avoirdupois		10	
Apothecary		37	
Metric		18	
Meter Pumps			
1″ or less		52	
Oil Trucks		10	
Commodity Inspectors			
Food items		452	Satisfactory
Fuel Oil		169	”
Produce trucks		19	”
Peddlers		12	”

Respectfully submitted,

WILLIAM F. BRANLEY
Sealer of Weights and Measures

Report of the Board of Park Commissioners

The Park Department's responsibilities cover the care and maintenance of all the Town's parks, playgrounds, athletic fields, center plots and waterways as well as the grounds of all the schools.

A continued improvement has been made on the Winchester Common this year also, with the additional planting of shrubs and flowering trees donated by numerous individuals and organizations. The Park Commissioners are requesting an appropriation in 1963 for the installation of an automatic underground irrigation system.

The summer playground program, including adult softball, under the capable supervision of Frank Provinzano was a continued success with a substantial attendance at the beach areas and playgrounds. The Arts & Crafts program conducted by Miss Claire Pearce, and the basketball program conducted by James Phillips, was also very successful. The Park Commissioners are pleased with the successful operations of the Recreation Committee on their winter program.

The Palmer Beach bathhouse has been constructed of fire proof material and was in use this past season.

At present there is still skating at the Shore Road Field and the Park Commissioners are preparing facilities for skating on Leonard Field at the Washington Street area.

The contract for the dredging of the Aberjona was awarded and the work completed this past summer.

The Park Department is in hopes of contracting the dredging of Leonard Pool and installing a new diving platform of cement to replace the old wooden platform in 1963.

We are also making plans for the dredging of Mill Pond at the rear of the Town Hall and the Aberjona River by the falls and Waterfield Road.

The Park Department wishes to express its appreciation to the various Boards, Committees and the Town Departments for the cooperation and help extended them during the past year in the borrowing of equipment and manpower as this has been a great saving to the Town.

Respectfully submitted,

ALBERT A. MACDONNELL, Chairman
JOHN J. SHANAHAN
WILLIAM L. DAVIS, M.D.
GORDON D. PECKHAM
CHARLES C. PARKHURST

Report of the Trustees of the Winchester Public Library

Trustees

Philip P. Wadsworth, Chairman
John A. Dolan, Vice Chairman
Betsey G. Morton, Secretary
Marion N. Chandler
Thomas M. Downes
Eugene M. Pollard

The Staff
Lois G. Smith, Head Librarian

Charles Joyce, Assistant Librarian
Elizabeth M. Russell, Children's Librarian
Suzanne Nicot, Reference Librarian (Resigned)
Ann M. Anderson, Reference Librarian
Elva L. Nelson, Catalog Librarian
Leila-Jane Roberts, Circulation and Young Adults' Librarian
Helen W. Mallery, Assistant Children's Librarian
Sharon L. Sapp, General Professional Assistant
Katrine C. Laban, Senior Clerk
Amey O. Beal, Senior Clerk
Mary F. Nelson, Junior Clerk
Marsha F. McLatchy, Junior Clerk
Gertrude L. Cleaves, Junior Clerk (½ time)
Virginia L. Govoni, Junior Clerk (½ time)
Howard E. Molloy, Custodian
Louis J. Russo, Custodian

REPORT OF THE TRUSTEES

Elected officials with the responsibility of setting policy for operation of a major civic facility must constantly use as a guide for their actions, some broad definite concepts of the purposes they believe the facility should serve. In reporting annually to their constituents, a simple restatement by the Trustees of the Public Library of some of the principal goals, gives a framework within which this report, that of the Librarian, and the proposed budget and request for appropriations for the current year, can be better measured and understood.

Greater benefit to and use by the Townspeople of the facilities and services offered by the Library and a continued improvement in the quality and scope of such facilities are fundamental aims. The book collection and the supplementary collections of periodicals, records, visual aids, etc., are paramount. The staff, and its effectiveness in carrying out the administrative duties of caring for the collections and in teaching and helping others to use them, is an essential element. The building and its furnishings, with the care and upkeep required, and the importance of using them efficiently are necessary aspects of the assignment.

Excellence, rather than mere adequacy, in these three, the collections, the staff and the physical plant, is a goal of the Trustees. This is a requisite to achieving the greatest benefit from the Library for the residents of the Town. By adding to these fundamentals other projects as art exhibits, the children's film programs, tours and instruction in use of its facilities, etc., the Library can increase in value as the municipal cultural center. Within the limits of the personal services and appropriations available, such a broadening of the basic library functions is favored.

Increased use can be measured somewhat by statistical figures. In terms of number of borrowers and items (books, periodicals, records, etc.) circulated in 1962, there were substantial increases. Circulation, for example, increased by about four (4%) percent, over a quarter of a million items were used in 1962. Increased use of the library reading and study areas required rearrangement to provide more tables and chairs. This meant decreasing the standing shelves in the reading rooms which had allowed for the type of browsing many patrons enjoy.

Because of limited stack and shelving space, the size of the book collection has had to be constricted. The number of new books acquired increased at a rate to be expected. In order to provide for the effect of this increase, an intensified program of weeding and discarding of worn-out or out-dated books has been in progress to an extent beyond that normally required.

It follows naturally that increase in use and increase in the size of the collection means increase in costs. Books have increased nearly 10% in cost over the last year or so. Binding costs have increased because of greater use of the books and unfortunately because of an evident decrease in the quality of book-binding generally.

The costs of maintenance of the building have increased somewhat because of two factors. The Library is now thirty years old and more repairs are required. Secondly, a more substantial regular preventive maintenance policy has been inaugurated, particularly with respect to the exterior of the building, to keep the premises in good condition.

To assure the Library of an able professional staff, salaries must be competitive and sufficient. Winchester is above the average in its intellectual and educational interests and the standards of library service must be higher to satisfy those who use its facilities.

For some time there has been evidence that an addition to the Library is needed. The children's room, for example, is inadequate. Study area for young adults where required reference material is readily available is taxing the main reading room to the limit. A quiet reading room for adults is desirable but difficult to attain with the present space problems. Storage, stacking and shelving of books is a major problem with present space limitations. Those responsible have been surveying every possibility of "stream-lining", disposing of non-essentials, and generally studying the most efficient use of existing facilities before proposing any new program to provide additional space.

A year ago, the Trustees reported a "wait-and-see" policy insofar as the new legislation to provide State Aid to Public Libraries is concerned. This matter is still under consideration.

During the year 1962, several gifts were made to the Library which are acknowledged with appreciation. The En Ka Society contributed six hundred dollars ($600.00) for books and a book truck to supplement the services furnished by the Library at the Winchester Hospital. Many gifts of books were received. The policy with respect to gifts of books might be summarized for the information of those interested. Those which constitute valuable and appropriate new items are catalogued and become part of the collection. So too are duplicates of books which are in sufficient demand. Other gift books are exchanged for needed volumes. Finally, some are added to the collection of discarded books sent to various charitable organizations.

The importance of the income from Trust Funds bequeathed or donated to the Library by generous Winchester people should be recognized. Each year, several thousands of dollars are spent for books, records and other uses, sometimes specified by the donors. These funds supplement the annual appropriation and result in lowering the funds which would otherwise be required from general funds raised through taxes. The Town is most grateful for the benefits of such generosity. The Rich Room and the Downs Room are constant reminders that the Library has had many individual benefactors interested in making the Library outstanding.

The greater use of the Library with its present restricted physical facilities prompts the Trustees to express their appreciation to the entire staff for its splendid efforts under far from ideal conditions. We urge the citizens of the Town to consider these conditions and earnestly solicit their help, support and suggestions on a suitable program for future expansion of Library facilities.

Respectfully submitted,

PHILIP P. WADSWORTH, Chairman
JOHN A. DOLAN, Vice Chairman
BETSEY G. MORTON, Secretary
MARION N. CHANDLER
THOMAS M. DOWNES
EUGENE M. POLLARD

LIBRARIAN'S REPORT
1962

The year 1962 has been marked by the decision to transfer 8th grade students to the Adult Department of the Library. This was done reluctantly because adults were already crowded by the more than 1,400 young people (grades 9-12) who were entitled to adult cards. However, it became evident during the school year 1961-1962 that many 8th graders were given the same assignments as 9th graders, and that they were not finding sufficient material in the Children's Room.

With excellent cooperation from the principals and librarians of the junior high schools, the parochial schools, and Marycliff Academy, all 8th graders visited the Library in October and November for an introductory tour of the Adult Department and for instruction by Mrs. Roberts, the Young Adults' Librarian. As a result over 400 8th graders now have adult cards.

The present rearrangement of the Library resulted from the need for more student space without infringement upon the quiet space for adults. The bulk of the reference collection has been shelved in the Main Reading Room, since it was felt that this change would take the crowded confusion of the young people away from the lobby. The result has been a quieter lobby and West Reading Room. The Downs Room and the small microfilm room off the balcony are reserved for older readers, secondary school students being allowed there only to obtain a needed book or record. Space was made for tables and extra chairs in the Main Reading Room by removing the free-standing bookcases — now used in other areas of the Library. Books formerly in this reading room are now shelved in the alcoves or in the stacks. Some less used stack books have been shelved in the attic.

An intensified program of weeding and discarding duplicate copies, worn-out and out-of-date books has resulted in the withdrawal of over 7000 books from the Library in 1962. Many of these were in the fields of industry and business, including mathematics, technology and trades. Fiction books were also weeded during the year, as were the religious books. Work is now going on in art books and travel. Many books have been replaced by new editions, or sometimes by new copies of the same edition of the book. Discarded books have been sent to veterans' hospitals through the Red Cross, others have been given to the Merchant Marine, Salvation Army and Morgan Memorial.

It might seem that the transfer of 400 young people out of the Children's Room would relieve somewhat the crowded conditions there. However, books borrowed in November 1962 show a 5% increase over November 1961 in the Children's Room, and a glance at the room itself any afternoon after school also proves that the room is just as crowded as it ever was.

A survey of the charging system in use at the Library was made early in 1962 by Mr. Joyce, Assistant Librarian, and Mrs. Roberts, Head of the Circulation Department. Other charging systems were used as comparison, and a visit was made to the Medford Public Library to study the self-charge system used there. As a result, it was decided not to change the basic system of the present Gaylord machine charging, but to find ways to use it in a more efficient manner. A change has already been made to send overdue notices on a revised timetable which has resulted in the expected saving of staff time, postage and materials. Other changes will be made wherever possible if the increased efficiency obtained does not cut down on services which townspeople now enjoy.

Special exhibits have been arranged during the year at the request of, and in cooperation with the League of Women Voters, Mental Health Association, UNICEF, Girl Scouts, Red Cross, EMARC, and the Winchester

Hospital. Many fine art exhibits have been arranged for the Library by members of the Winchester Art Association. These included the work of local artists in April, the art work of school children from St. Mary's and Immaculate Conception in May, and an exhibit of High School student art work in June.

The Rich Room has accommodated a total of 155 meetings in the past year. Family Film Programs on Friday evenings have had an average of 40 attending. Saturday morning films have been shown to capacity audiences of school-age children. Story Hour replaced the films in April and May.

Miss Russell, the Children's Librarian, and Mrs. White, part-time Children's helper, took a refresher course in story telling in the spring. In addition to Saturday films and stories, the Children's Room had a Summer Reading Club of over 360 active members. During the year 17 classes and a Girl Scout troop have visited the Children's Room with their teachers for instruction in how to use the Library. Miss Russell visited all classes in Grades 1 - 6 to tell them about the Summer Reading Program.

The Library has been host to several groups of librarians during the year — the children's librarians and the young adults' librarians of the surrounding area, also the members of the Greater Boston Public Library Administrators' group.

Mrs. Roberts, Young Adults' Librarian, was a member of the panel sponsored by the Young Adults' Round Table at the New England Library Association Convention in October. Mrs. Laban and Mrs. Mallery now hold Professional Librarians' Certificates as the result of successfully passing the examination given by the Massachusetts Board of Library Commissioners. The Head Librarian has served on two committees of the Greater Boston Public Library Administrators Group in 1962. She also acted as one of the judges in the Writing Contest for the young people of St. Mary's Parish. The College Club Study Group on Contemporary Literature requested a member of the Library Staff as speaker at the opening meeting of this group in October. Mrs. Laban represented the Library on this occasion and gave reviews of many of the good books of the past year.

Miss McLatchy, a graduate of Winchester High School Business Course, joined the Staff in June as Junior Clerk. Mrs. Ann Anderson became the Reference Librarian in September, replacing Miss Nicot who resigned to accept a position in the Lexington Public Library. Mrs. Anderson has her library degree from Simmons College and joins the Staff after several years of experience in the Arlington Public Library. Both new Staff members are Winchester residents.

The Hospital book collection for the use of patients and staff has increased by 260 new books in 1962, and books borrowed increased from 2,964 in 1961 to 3,383 in the past year.

Thanks are due the Board of Trustees for the guidance and help given the Librarian in her work of administering the library. For loyal and willing service at all times the Librarian is indebted to each individual member of a fine staff.

STATISTICS FOR 1962

Library Resources

	Adult	Juvenile	Total
Volumes in Library January 1962	*58,523	15,657	*74,180
*291 Hospital collection not included			
Volumes added - gifts 116			
purchase 3256	3,372	1,092	4,464
Volumes withdrawn	6,029	1,002	7,031
Net	–2,657	+90	–2,567
Total volumes December 1962	55,866	15,747	71,613
Record albums (discarded 50, added 123) —			
Total December 1962			843
Films (37) and filmstrips (165)			213
Newspapers			8
Periodicals (gifts 101, subscriptions 165)			266
Volumes added to Hospital collection — 260			

Use of Library Services

	Adult	Juvenile	Total
Borrowers January 1962	6,412	3,176	9,588
New and re-registered borrowers	+2,776	+1,240	+4,016
Cards expired or transferred	–2,279	–1,575	–3,854
Net	+497	–335	+162
Total Borrowers December 1962	6,909	2,841	9,750
Volumes loaned for home use	136,128	106,409	242,537
Volumes loaned to schools		3,504	3,504
Volumes loaned - Hospital and Home for Aged	3,742		3,742
Total volumes loaned	139,870	109,913	249,783
Audio visual material	5,063	162	5,225
Total materials loaned	144,933	110,075	255,008

Per capita circulation - 13 (Population 19,376)
Increase over 1961 circulation - 9,838 or 4%
Increase over 1958 circulation - 61,911 or 32%

Respectfully submitted,

LOIS G. SMITH,
Head Librarian

Annual Report of the Civil Defense

A Federal Government appointed group of Engineers made a survey of available public Fallout Shelters during the past year. Five have met the requirements, namely; Washington School, Church of the Epiphany, Post Office Building, Winchester Laundry and Winchester Cooperative Bank Building for a total of 377 persons. This capacity can be increased to about 1600 if adequate ventilation and comfort facilities are installed — at our expense. The government will only provide very austere rations for 10 days, chemical toilets and water containers for the present. This is for Public Shelters, no rations or other equipment will be provided for private shelters.

Additional space for Civil Defense Equipment is needed. Negotiations have been opened with affected Town Departments for the use and alteration of town owned buildings. It is proposed to house the CD Fire Engine No. 6 plus an alternate Control Center with facilities for 24 hour duty in case of emergency. The primary Control Center is not suitably protected from fallout and future plans call for moving it to a safer place.

Civil Defense Personnel is growing. Below is a list of unpaid members; it is interesting to know that some 12 of the CD members have been affiliated with our Civil Defense Department since its inception in 1951.

The list of the Executive Staff is as follows:

Theodore J. Boecker
John T. Blanchard
Sherman B. Russell
James K. Baldwin
Thomas W. Conlon, Jr.
Michael V. MacKenzie, M.D.
Donald Fritch
Harold F. Fifield
Robert S. Baylies
Bruce R. Hamilton
Frederic W. Wier
John Elliott
Peter J. Caliandro
Ernest Covino, Jr.

The Communication Branch of our Civil Defense Department has undergone several changes during the year 1962. New members of our regular communications group have been added and another group, which will comprise our newly formed Ancillary Communications Department has been organized. The latter is made up of volunteers utilizing their own personal Citizens Band equipment which is capable of operation either from a base station or mobile from any car.

In order for our base station to communicate with this group which must by law (Federal Regulations) operate on other than Races frequencies, we purchased one Citizens Band transceiver for use in our control center in the police station basement.

To compensate for a growing number of obsolete radio units, many of which are 10 years old and wearing out, we have begun a program of gradual replacement that will continue for the next few years. Some further expansion is also planned and will also require new units over the same period.

The entire facilities of the Regular and Ancillary CD radio group were called on this year to assist the Boy Scouts massive town-wide cleanup

drive. We are pleased to say that the scout leaders reported to us that the whole operation could only have been accomplished in such a short time by the complete coordination of the many separate groups and trucks which was done by constant radio contact from CD mobile radio units and a portable base station set up in an open outdoor area away from the regular base station.

The roster of active members in the regular and ancillary CD communications groups is as follows:

Regular CD "RACES" Radio Operators

James K. Baldwin
Jean Baldwin
John Baldwin
John Blanchard
Lorette Blanchard
Theodore J. Boecker
Frank Cardulo
Paul Comins
Rick Comins
Bruce Graves
John Heaton
Richard Lawrence
Michael MacKenzie
Michael MacKenzie, Jr.
Jack Memishian
Richard Norris
Maryalyce Norris
Henry Twitchell

Ancillary Radio Communication C. B.

Ernest Covino
Peter Crawford
George Kenson
Robert Little
Ronald Nastasi
Walter Scott

The Auxiliary Police Department now consists of nineteen men: Chief, Deputy Chief, one Captain, three Sergeants and thirteen Patrolmen as listed below.

Chief - Frederic Wier
Deputy Chief - Anthony Puzzo
Captain - Roger Mctighe
Sgt. - Anthony Barbaro
Sgt. - John Collins
Sgt. - Charles Hart
Officer - Henry Cogan
Officer - James Connolly
Officer - Albert Duffy
Officer - Robert Golden
Officer - Donald Golden
Officer - Podgoro Iannacci
Officer - Franklin Inman
Officer - John Killian
Officer - Howard Molloy
Officer - John Minghella
Officer - Frank Muraco
Officer - James Rae
Officer - Louis Russo
Officer - Sam Scherban Resigned
Officer - John Zaffina Resigned

A total of approximately 5,200 hours have been served by Auxiliary Policemen during the year on church traffic duty and other special details assigned to us by Police Chief Derro. A partial list of these details follows:

Rotary Club Auction
EnKa Fair
Halloween
July 4th week-end
Labor Day week-end
Sunday Traffic
Fishing Derby
2 Alarm Fires
Civil Defense Meetings
Town Meetings
Medical Missionaries
Mass. Auxiliary Police Convention
Police Concert
Memorial Day Parade
Patrol Duty — 3 week-ends
Thanksgiving Football Game

Meetings are held once a month at the Range, now known as Station 2, with Lt. Elliott of the regular Police Department speaking on subjects such as: making an arrest, stopping and checking the speed violation and many other problems with which his department comes in contact during the year.

Instruction in handling of firearms is given every Tuesday night and the men are becoming very efficient in the correct procedure of handling and firing sidearms.

We want to express our thanks and appreciation to Police Chief Derro for his splendid help and cooperation throughout the year.

The Auxiliary Fire Department of Civil Defense has 20 members, 16 of whom are actively engaged in fire department assistance. The other 4, while inactive, are carried on the rolls because they have had training in fire department procedures and are available in the event of civil emergency. They are as follows:

Captain (regular Fire Dept.) - Drillmaster for Aux. Fire Dept. - I. Francis Amico

Chief - Bruce R. Hamilton
Captain - William T. Connell
Firefighter - Richard C. Ashenden
Firefighter - Thomas Baird
Firefighter - John Baldwin
Firefighter - John H. Caldwell
Firefighter - Theodore Chilcott
Firefighter - John Cleary
Firefighter - Robert E. Gardner
Firefighter - Thomas Joslin
Firefighter - Charles R. Joyce
Firefighter - Neil MacArthur
Firefighter - Wilbur C. Otis
Firefighter - Arthur L. Regan
Firefighter - John Regan
Firefighter - Sherman W. Saltmarsh, Jr.
Firefighter - Michael Saraco
Firefighter - Frederic Wier, Jr.
Firefighter - Walter Wingate

Eight outdoor drills were held in the spring and ten during the fall. Drills were of two to two and one-half hours duration and consisted of practise in all phases of Fire Department work. Particular stress was laid on the saving of life and property from destruction by fire, flood or natural disaster. The average attendance at drills was eleven. Basic and advanced training in fire fighting techniques was given the six new members recruited this year. The balance of the force participated in these drills, reviewing work taught in previous years.

Again this year, at least two members were assigned to duty at Fire Headquarters each week-day night, November through April, from 7:00 to 10:00 P.M. Those men respond with the apparatus and work at all fires to which the Regular Department responds. In addition auxiliary members respond to box alarms when at home. A total of 1,450 man-hours was given the town by Auxiliary members in the above activities.

We again wish to comment on the excellent cooperation given this organization by Captain I. Frank Amico of the regular Fire Department, who has so generously given of his off-duty time for many years, that we may be properly instructed in our duties.

We also express our sincere appreciation to Chief James E. Callahan and the officers and permanent members of the Winchester Fire Department for their fine spirit of cooperation with the Auxiliary Department.

What the ensuing year will bring is anyone's guess. Right now Cuba has quieted down, but apparently the fire is far from out. The Federal Government seems to feel that Civil Defense must be augmented and the population made more aware of what could happen. Fallout protection is the main theme — in group shelters sponsored by the government. Unfortunately there are not enough of them and emphasis is placed on home shelters, of course at one's own expense for the present, at least.

It is difficult to know what to ask the Town of Winchester to do as far as spending money for Civil Defense Department activities in the face of World Conditions. In case of a national emergency of great severity, we would need a lot more equipment than we own. Yet we feel that for the present we will go along on a reasonable basis, getting what extra equipment is needed from government surplus warehouses, and purchasing only that which in an emergency would be unobtainable.

JOHN T. BLANCHARD, Deputy Director
THOMAS W. CONLON, JR., Asst. Director
SHERMAN B. RUSSELL, Asst. Director
THEODORE J. BOECKER, Director

Report of the Board of Public Welfare and Bureau of Old Age Assistance

The Board of Public Welfare and Bureau of Old Age Assistance herewith submits its annual report for the year 1962.

The year 1962 saw a resurgence of interest in Public Welfare on local, state and national levels. The right of the public to ask questions and to demand the best of its public welfare programs led to several revisions in the Department of Health, Education and Welfare under what has been commonly referred to as the "ten point program of administrative action". Basically, the ten point program placed a great deal of emphasis on additional social services for families, for the aged, and the disabled. The general purpose of providing these additional services is to help families and individuals to maintain or restore themselves to useful, productive individuals by assisting them to become self-supporting, independent, able to care for themselves, and to afford them the opportunity to participate in community life. The extension of social services to adult individuals will have the objective of helping aged recipients to attain self-care and as far as possible, to help disabled recipients to attain self-care and self-support.

The State Legislature made several changes in 1962 which will be reflected in the 1963 appropriations. Chapter 597 increased the exemptions of children in Old Age Assistance and Medical assistance for the Aged: Chapter 411 reduced the residence requirement in Old Age Assistance from three years to one year: Chapter 653 increased the transportation allowance in Old Age Assistance from $4.00 to $5.00 monthly.

GENERAL RELIEF

General Relief provides assistance to needy residents of Winchester who **cannot** qualify for one of the Federal programs of assistance. We were aiding two cases on General Relief on January 1, 1962. There were nine applications made during the year. Three applications were withdrawn, two were denied and four were approved. Two of these four were later transferred to a Federal program of assistance.

OLD AGE ASSISTANCE

Old Age Assistance is designed to assist persons sixty-five years of age and over. As of January 1, 1962, we were aiding 70 cases. There were 10 new applications during the year. One case was closed due to excess personal property, seven were transferred to the Medical Assistance for the Aged program, one recipient moved to another community and Old Age assistance was transferred there, three recipients died during the year. Social Security payments to Old Age Assistance recipients amounted to $15,304.20 and children's liability payments amounted to $3,149.76. This income has the effect of reducing the monthly payments by this amount. The average monthly payment amounted to $81.19 per month. The Statewide average payment amounted to $87.52 in 1962. On October 1, 1962, the Federal reimbursement was increased from $49.80 to $54.00 per month per case.

AID TO DEPENDENT CHILDREN

Aid to Dependent Children has as its purpose the care and support of children up to 18 years of age. We are now permitted to accept applications for Aid to Dependent Children from unemployed parents provided that the unemployment is not as a result of the parents misconduct. This helps to reduce the cost of the General Relief program of assistance. As of January 1, 1962, we were aiding 11 cases with 23 children. There were 9 applications during the year. Eight applications were approved, one was denied. Two cases were closed when the children reached the age of eighteen. Three were closed because of sufficient income, two were closed as a result of the employment of the parents. Three were transferred to other communities. In every case where court action was indicated, it was taken. As a result of court action, two cases were closed. Two cases are supporting at the rate of approximately $1820.00 annually. This has the effect of reducing the cost of the Aid to Dependent Children program. The average payment in 1962 was $103.35. The average payment statewide amounted to $162.76.

AID TO PERMANENTLY AND TOTALLY DISABLED PERSONS

Disability Assistance is to assist persons between the ages of 18 and 65 who are permanently disabled and who will remain disabled for at least six months. In Disability Assistance the emphasis is on rehabilitation. Every case is considered individually with the hope that it may attain the goal of self-support or at least, self-help. By diligent attention to each case, we have been able to reduce grants in some cases and to eliminate

others through social security payments and other income. We were aiding eight cases as of January 1, 1962. We received eight applications during the year; seven were accepted and one is pending at this time. One applicant returned to employment, one transferred to another community, one closed due to excessive resources, one — the medical data was inadequate, and one the family furnished support. The average grant for 1962 amounted to $92.30 per month. The State-wide average for 1962 amounted to $134.00.

MEDICAL ASSISTANCE FOR THE AGED

Medical Assistance for the Aged provides medical assistance to those persons 65 years of age and older who meet the basic maintenance needs. However, to those recipients who are inmates of Nursing Homes or Chronic Hospitals and are without income, there is a provision for $15.00 per month for their clothing and personal needs in addition to their medical needs. On January 1, 1962, we were aiding 55 cases under Medical Assistance for the Aged. We received 29 new applications in 1962. Twenty-one were approved, two were denied, one is pending at the present time and 21 were deceased. The average grant per month per case amounted to $114.17. The State-wide average per case amounted to $200.88.

The Board wishes to take this opportunity to express their sincere appreciation to the other departments in the Town government who were most cooperative with the Welfare Department and to the many agencies, organizations and individuals in the Town who contributed their money and time to assist those who are less fortunate.

The following figures are an estimate in part, due to the date on which this report must be filed. The figures will indicate the expenditures of the Board, the reimbursement from the Federal and State governments and the net cost to the Town of Winchester.

	General Relief	Old Age Assistance	Aid to Dep. Children	Aid to Perm. Disabled	Med. Assist. for the Aged
Appropriated	$7,700.00	$32,000.00	$ 5,800.00	$ 9,400.00	$41,250.00
Total Expended	7,700.00	62,879.00	11,462.00	10,312.00	72,884.00
Federal Grants Received	———	39,785.00	6,110.00	5,157.00	41,592.00
*Local & State Reimbursement	1,377.00	13,975.00	3,435.63	3,081.00	28,193.00
Net Cost to Town	$6,323.00	$ 9,119.00	$ 1,927.00	$ 2,074.00	$ 4,000.00

*Local and State reimbursements are returned to Town Funds and are not credited to the Welfare appropriation accounts. The above figures do not include the Old Age Meals tax which amounted to $2,396.43 in 1962.

Respectfully submitted,

HOWARD W. BATES, Chairman
NELLIE M. SULLIVAN, Secretary
ESTHER PAGE BORDEN
GUSTAV G. KAUFMANN, M.D.
WILLIAM B. SCHMINK
WILLIAM P. SUPPLE, Director

Report of Board of Health

The Board of Health hereby submits it's Annual Report for the year 1962.

GENERAL

On August 22nd, the Board of Health moved from the second floor of the business block at number nine Mount Vernon Street to the West-Wing Basement of the Town Hall. This area was remodeled for occupancy by the Board of Health and other Town Departments. Our present quarters are clean, adequately illuminated, safe from hazards, attractively decorated, and easily accessible; being on the ground floor, and adjacent to the parking lots.

Rather than replacing furniture and equipment at the time of moving, it was decided that more efficient replacements could be recommended after occupancy. This has caused some inconvenience to the Staff, but has enabled us to more clearly establish our needs in equipment, space, services and furnishings, for presentation in our 1963 Budget.

Potential environmental health hazards, created by poor drainage, air pollution and sewage disposal, have received much attention. Sewage disposal hazards have been further reduced by action taken at Town Meeting last year, whereas: Septic Tank Permits must be obtained from the Board of Health, before building construction may begin on a street which does not have sewer.

New legislation provides that the State Department of Public Health, inspect and license Day Care Agencies, except when such authority is delegated to a local Board where local regulations, inspections, and licensing requirements are equivalent to or better than State requirements. It is our understanding that our Board will be delegated this authority, because of our recently passed regulations, inspections, and licensing program.

Our former Clerk, Mrs. Mary E. Haggerty, has been transferred to full time duty with the Building Department. Separate quarters were occupied by our department, and a full time Clerk, Mrs. Vera P. Briggs, was employed on July 12, 1962.

Mr. Michael D. Saraco has, by examination of the Massachusetts Registration Board of Sanitarians, been registered as a professional Sanitarian. He attended, and successfully completed, numerous course studies given by the Massachusetts Institute of Technology, and the Massachusetts Department of Public Health. His experience as part time Agent in Winchester for the past five years, has contributed to his qualifications for this position. The Board is now able to recommend that the contractual services of an outside Registered Sanitarian be discontinued, and that the Agent assume these added responsibilities.

HEALTH SERVICES

The Winchester Visiting Nursing Association has completed it's fourth year, under contract to the Board of Health, to give nursing service in the Board's health programs.

Maternal and Child Health. Well Child Conferences, under the direction of Dr. Burgoyne, continue every Thursday. Attendance has improved of recent months, due perhaps, to the fact that there are new clinic quarters with no stairs. The waiting list is large, and broken appointments complicate matters considerably. The nurses are striving to improve attendance in many ways at present, in order that clinic families may receive immunizations and physical examinations on time. When a family has a broken appointment, letters are now sent to determine the reasons, and prevent it's reoccurrence. With this system, the mothers take more interest, and realize that they too have a responsibility to the Board of Health.

Premature babies' homes are visited before the baby is discharged from the hospital to help the mother prepare for the arrival, and to make a report to the hospital. This year showed a rise in the number of babies born prematurely in Winchester. Prematurity is a source of concern to obstetricians, physicians, and the Department of Public Health. New causes are presently being studied.

STATISTICS

Home Visits	Cases	Visits
Well Child including newborns	352	507
Tuberculosis	8	117
Contacts & suspects	23	26
Other communicable diseases	24	46
Maternity	149	203
Parochial School home visits	90	104
Not at home		167
Premature infants	11	20
Total	657	1190

Well Child Conferences and Tuberculosis Testing Clinics

Clinic sessions	55
Cumulative registration	350
Attendance	801
Seen by physician	600
Physical examinations	184
Nursing conference only	169
Triple Antigen - 1	57
Triple Antigen - 2	42
Triple Antigen Completed	32
Triple Antigen Booster	105
Small Pox Vaccination	62
Polio Vaccine - 1	57
Polio Vaccine - 2	41
Polio Vaccine Completed	35
Polio Vaccine Booster	118
Oral Sabin I	2565

Oral Sabin III	2516
Tuberculin Test	214
Positive referrals	5
PKU Test	40
Positive	0

Tuberculosis program. The first Tuesday of each month continued to be the day for tuberculin testing of pre-school children enrolled in the Well Child Conference. Two children proved to be positive tests. Both were referred to Middlesex County Sanatorium.

During the year, visitors from another Board of Health and School Department have come to observe the tuberculin tine test administered and explained by Dr. Roger M. Burgoyne, the physician for the Board of Health.

In May, two tuberculin test clinics were held for food handlers under 18 years of age in Winchester. One of these proved positive. Also in this month, over 700 food handlers and town personnel were x-rayed. Fourteen of this number were referred to private physicians, and Middlesex County Sanatorium.

Volunteers from the Winton Club, the Friends of the Winchester Hospital, and the Board of the Winchester Visiting Nursing Association, were on hand to assist in many capacities at this mobile x-ray clinic.

Nursing in the parochial schools. Vision and hearing screening tests are being done for this school year. For the school year which ended in June, out of 392 children who had the Massachusetts Vision Test, 35 failed; thirty-three were seen by an eye specialist; and thirty received treatment. Five hundred and thirteen pupils received the puretone audiometer test; of this number, 27 failed. Many so-called behavior problems have been "cured" after these screening tests have revealed a vision or hearing loss, and parents have sought medical help.

Physical examinations, with a nurse assisting, have been given to grades 1, 4, and 7 by Dr. Charles Rooney at St. Mary's School, and by Dr. Amos Guarente in the Immaculate Conception School. Pre-schoolers were examined before entrance to school; nurses present at registration time were able to obtain health histories on these new school citizens.

Sabin Oral Polio Vaccine. Four days of clinics were held in May, and four days in June, in the hope of making available to every pre-school and first grader in Winchester, the Sabin oral polio vaccine. The vaccine was given to the Board of Health by the Massachusetts Department of Public Health. The Board of Health sponsored the clinics held in every school, to try to make it as easy as possible for mothers to take their children to clinic.

Two thousand five hundred and sixty-five children received Type I vaccine in May; two thousand five hundred and sixteen received Type III in June. Plans for Type II, and for immunization of a larger group of children, are being discussed now for 1963.

Other communicable diseases. Visits have been made by the nurses, at the direction of the Board of Health, to homes of patients with hepatitis,

meningitis, scarlet fever, pneumonia, salmonella, and staphylococcus infections. Nurses are required by the Board to make these visits to aid in teaching family members precautions to use in preventing the spread of these diseases.

DENTAL SERVICES

The number one disease in the opinion of the School Physician, Dr. Barone, is still of a dental nature.

Dr. Lawrence F. Quigley, Jr., a member of the Board of Health, a practicing orthodontist, and a research associate of Tufts University School of Dental Medicine, has been active in the Dental Program.

Meetings have been held with School Officials, members of the local dental profession and other public health dentists on the State level. These meetings have resulted in the formulation of a preventive dental education program for the Winchester schools. It is the opinion of the Board that the preventive aspect is an important adjunct to a well rounded program. The basic philosophy your Board has operated on has been to attempt to give treatment to children in the first six grades who would not otherwise receive even the basic minimum attention. It is for this reason that part of the time of the Dental Hygienist, Mrs. John W. Lavelle, is spent in the Winchester Schools.

Hygienist Report

Number of Patient visits	66
Oral Examinations	66
Prophylaxis	66
X-Rays	110

The Board feels that they are particularly fortunate to have the services of a dentist who has received specialized training, as well as his Masters Degree in children dentistry, Dr. Pallonji M. Bhiladvala. He has trained his Dental Assistant, Mrs. Gloria Monteresi, who is receiving specialized training at Tufts University School of Dental Medicine.

STATISTICS

Number of four hour clinics	113
Number of new patients	38
Number of patients visits	945
Recall patients	67
Number of patients completed	141
Number of clinical services	3239
Examinations	59
Oral Prophylaxis	61
Number of X-Rays	251
Local Anesthesia	581
Extractions:	
Permanent	5
Deciduous	137
Surgical	3

Restorations:	
Treatment	16
Permanent	1137
Amalgam surfaces	1124
Silicate	13
Cavity basis	763
Pulp capping	12
Pulpotomy	29
Teeth open for drainage	22
Stannous Fluoride applications	18
Cancelled appointments	104
Broken appointments	54

REGULATION AND INSPECTION

Our Sanitarian under contract, made a total of 430 inspections of food handling establishments, such as restaurants, grocery and meat stores, bowling alleys, theaters and mobile canteens.

Samples of dairy products sold in Winchester are taken periodically, and complete analysis made for bacterial count, butter fat content, total solids and coliform. 397 such analysis were made in 1962.

The Board again wishes to make record of the fine cooperation of the Board of Selectmen in issuing and renewing common victualler licenses, only after inspection and favorable report by the Board of Health.

Reportable Diseases Reported This Year

There has been an unreasonable number (60) of dog bites again this year. The Board has not been able to effectively deal with the dog bite problem. Awareness and support of Winchester citizens for a more positive control program is urgently needed.

Cat bite	1	Meningitis	1
Chicken pox	46	Mumps	47
Dog bite	60	Salmonellosis	1
German measles	3	Scarlet fever	4
Gonorrhea	2	Strep throat	2
Hepatitus (Infectious)	2	Syphilis	2
Measles	13	Tuberculosis	1

The following licenses and permits were issued in 1962:

Rubbish Removal	2325
Garbage	1
Ice Cream Manufacturing	2
Milk	56
Stable	6
Private Sewage Disposal Systems	2
Funeral Director	12
Massage	4
Day Care Agency	3

The Agent made 286 inspections and investigations, which accounted for 253 hours, out of a total of 1629 hours. In addition, many inspection tours were made during the year by members of the Board.

CONCLUSION

Dr. Harry L. Wildasin, Chairman of the Board, has acted as liaison representative between the Board and the U.S. Public Health Radiation Laboratory. He has aided in an active research study, involving Winchester children.

Mr. Richard F. Norris, member of the Board, has been active, and has been elected Secretary of the Northeastern Association of Boards of Health.

The Board wishes to acknowledge the fine service rendered by it's Agent, Mr. Michael D. Saraco, and the entire Staff.

The Board also wishes to express it's appreciation to all other Boards, and the people of Winchester, for their cooperation throughout the year.

We are especially indebted to Fire Chief Callahan, Police Chief Derro, Officer Poole, Dr. Harry Gilson, Superintendent of Schools; Mr. Howard Ambrose, Mr. James Costello, Mr. William P. Supple, Mr. James Wakefield, Mr. Thomas W. Conlon, and the Winchester physicians and dentists, for their valuable assistance in regards to special problems encountered this year.

Respectfully submitted,

HARRY L. WILDASIN, Ph.D., Chairman
LAWRENCE F. QUIGLEY, JR., D.M.D.
RICHARD F. NORRIS

Report of Board of Retirement

Board of Selectmen
Winchester, Mass.

Gentlemen:

During the year thirty-four members were added to the Retirement System, twenty-one active and three inactive members have withdrawn, two active members were transferred to other systems, 2 active members and one inactive member retired, two active members died with the widow of one continuing to receive an allowance, six members were placed on the inactive list making a total of three hundred twelve active and nineteen inactive members and seventy-seven pensioners at the end of 1962. One pensioner died during the year.

The total paid out for pensions during the year was $123,060.82 of which amount $797.92 was reimbursed by another system and $817.35 was repaid to the system as a result of an adjustment in a disability allowance. The Town appropriated $100,240.00 for the Pension Fund, $2,414.00 for Expenses and $66.00 for Workmen's Compensation Credits. The amount

paid to the pensioners since the system started on July 1, 1939 is $924,-686.05. Contributions by the members during the year amounted to $66,-615.00 and $1,146.32 in special contributions, $10,697.53 was paid out in annuities.

Financial and statistical tables reflecting the activities of the system are attached.

Respectfully submitted,

JAMES J. COSTELLO, Chairman
VINCENT P. CLARKE
J. FRANK HOLLAND

REPORT OF THE WINCHESTER CONTRIBUTORY RETIREMENT BOARD — January 1, 1962 — December 31, 1962

Credits

January 1, 1962 — Ledger Assets			
Cash — Winchester Trust Company		$ 1,346.74	
U. S. Government Bonds	$ 25,000.00		
Bonds	531,467.97		
Stocks	176,181.00		
Savings Banks	17,145.05		
		$749,794.02	
Accrued Interest		6,411.98	
		$757,552.74	(A)
Regular Contributions			
Group 1—General Employees		46,044.56	
Group 2—Firemen and Policemen		18,668.51	
Special Contributions			
Group 1			
Extra Annuity Payment	$ 250.00		
Make-up Payments	896.32		
		$ 1,146.32	
Transfers from Other Systems		1,901.93	
For Expenses			
From Town of Winchester		2,414.00	
Pension Fund			
From Town of Winchester		100,240.00	
Workmen's Compensation Credit			
From Town of Winchester		66.00	
Reimbursement of proportionate share of retirement allowance from Town of Watertown		797.92	
Repayment for Workmen's Compensation Credit		9.56	
Investment Income			
U. S. Government Bonds	$ 825.00		
Bonds	21,583.39		
Stocks	5,008.08		
Savings Banks	1,309.10		
		$ 28,725.57	

Accrued Interest December 31, 1962		6,121.45
Repayment to Pension Fund of Disability Allowance		817.35
Profit on Sale of Investments		130.85
Increase in Market Value of Stocks as of Sept. 30, 1962		150.00
		$964,786.76

Disbursements

Pensions Paid		
Groups 1 and 2		$121,874.20
Proportionate share paid to another system		1,186.62
Annuities Paid		
Groups 1 and 2		10,697.53
Refunds		
Group 1—General Employees		15,887.13
Group 2—Firemen and Policemen		3,228.72
Refunds to Beneficiaries of deceased employee		1,123.94
Transferred to Other Systems		892.81
Administrative Expenses		
Personal Services	$ 2,064.00	
Medical Panel Fee	75.00	
Printing and Stationery	210.08	
Custodial Fees—Stocks and Bonds	42.00	
Travel inside the Commonwealth	51.86	
Dues	25.00	
		$ 2,467.94
Accrued Interest on Bonds purchased in 1962		211.98
Loss on Sale of Investments		0.28
Decrease in Market Value of Stocks as of Sept. 30, 1962		33,989.05
Accrued Interest December 31, 1961		6,411.98
December 31, 1962 — Balance on Hand		
U. S. Government Bonds	$ 25,000.00	
Bonds	542,227.29	
Stocks	142,463.00	
Savings Banks	50,920.10	
		$760,610.39
Cash—Winchester Trust Company		82.74
Accrued Interest December 31, 1962		6,121.45
		$766,814.58
		$964,786.76

STATEMENT OF ASSETS AND LIABILITIES AS OF DECEMBER 31, 1962

U. S. Treasury Bonds, 3¼%, 1978	$ 20,000.00	
U. S. Treasury Bonds, 3½%, 1998	5,000.00	
		$ 25,000.00

$7,000	Massachusetts Turnpike Authority, 3.30%, 1994	7,343.25	
$6,000	International Bank for Reconstruction and Development, 4½%, 1977	6,039.16	
$9,000	Atchison, Topeka & Santa Fe Railway Co., Gen'l Ref. Mtg., 4%, 1995	9,644.67	
$5,000	Chesapeake & Ohio Railroad Co., Series E, 3½%, 1996	5,010.09	
$4,000	Chesapeake & Ohio RR, Series H, Ref. & Imp. 3⅞%, 1973	3,903.12	
$5,000	Chicago, Rock Island & Pacific RR, Series S, 4⅜%, 1969	5,023.84	
$1,000	Great Northern Rwy. Co., 2nd. Equipment Trust of 1957, 4¼%, 1966	994.40	
$2,000	Great Northern Rwy. Co., 2nd. Equipment Trust of 1957, 4¼%, 1966	1,987.58	
$1,000	Great Northern Rwy. Co., 2nd. Equipment Trust of 1957, 4¼%, 1967	993.20	
$2,000	Great Northern Rwy. Co., 2nd. Equipment Trust of 1957, 4¼%, 1972	1,975.58	
$4,000	Great Northern Rwy. Co., Gen., Series "P", 2¾%, 1982	3,123.63	
$10,000	Louisville & Nashville RR Equipment Trust, Series "U", 4½%, 1972	9,892.89	
$6,000	Norfolk & Western Rwy. Equipment Trust, Series B, 4⅛%, 1971	5,891.99	
$3,000	Northern Pacific Equipment Trust, 3⅞%, 1968	2,917.70	
$2,000	Northern Pacific Equipment Trust, 3⅝%, 1968	1,915.03	
$9,000	Northern Pacific RR, Series "Q", 4%, 1997	8,607.98	
$6,000	Seaboard Airline RR Equipment Trust, 3⅜%, 1971	5,987.69	
$3,000	Seaboard Airline RR Equipment Trust, 3⅜%, 1972	2,993.29	
$6,000	Southern Pacific Equipment Trust, 4½%, 1969	5,942.79	
$6,000	Southern Pacific Equipment Trust, 4¼%, 1966	5,954.48	
$9,000	Union Pacific RR, 2½%, 1991	7,221.12	
$9,000	The Virginian Rwy. Co., 1st & Ref. Mtg., Series F, 4%, 1983	9,000.00	
$7,000	Wisconsin Central Rwy. Equipment Trust, 4⅞%, 1967	6,997.76	
			$119,361.24
$7,000	Appalachian Electric Co., 4⅝%, 1987	$ 7,183.84	
$10,000	Atlantic City Electric Co., 3⅞%, 1988	9,186.90	

$9,000	Baltimore Gas & Electric Co., 1st Mtg., 3¼%, 1990	8,899.93
$7,000	Boston Edison Co., 1st Mtg., Series A., 2¾%, 1970	7,033.97
$9,000	California Electric Power Co., 4⅝%, 1987	8,979.13
$10,000	Carolina Power & Light Co., 4⅞%, 1990	10,037.47
$3,000	Cleveland Electric Illuminating Co., 1st Mtg., 3%, 1989	3,005.52
$5,000	Cleveland Electric Illuminating Co., 1st Mtg., 3%, 1970	5,117.10
$7,000	Commonwealth Edison Co., Series Q, 1st Mtg., 3%, 1984	6,943.40
$9,000	Commonwealth Edison Co., 4¼%, 1987	9,083.06
$10,000	Consolidated Edison Co. of New York, 3%, 1979	8,389.79
$7,000	Consumers Power Co., 1st Mtg., 2⅞%, 1975	6,933.37
$10,000	Consumers Power Co., 4⅝%, 1990	10,362.50
$7,000	Detroit Edison Co., Gen'l & Refd. Mtg., Series H, 3%, 1970	7,087.57
$3,000	Florida Power Co., 3⅞%, 1986	3,040.46
$7,000	Florida Power & Light Co., 4⅛%, 1988	7,315.83
$6,000	Illinois Power Co., 2¾%, 1980	5,866.29
$2,000	Metropolitan Edison Co., 2⅞%, 1974	2,000.00
$7,000	Michigan Consolidated Gas Co., 1st Mtg., 3½%, 1980	7,057.63
$7,000	Minnesota Power & Light Co., 3⅛%, 1975	6,318.38
$10,000	Ohio Edison Co., 1st Mtg., 4½%, 1989	9,890.87
$4,000	Ohio Power Co., 1st. Mtg., 3⅜%, 1985	4,035.78
$6,000	Pacific Gas & Electric Co., 3⅜%, 1985	5,257.40
$2,000	Penna. Electric Co., 2¾%, 1976	1,940.71
$6,000	Pennsylvania Electric Co., 4%, 1988	6,127.42
$5,000	Philadelphia Electric Co., 1st. & Refund Mtg., 2¾%, 1967	4,973.17
$10,000	Public Service Co. of Oklahoma, 1st Mtg., 5%, 1990	10,120.73
$10,000	Public Service Gas & Electric Co., 4⅜%, 1986	9,729.15
$4,000	Southern California Edison Co., Ltd., 1st. & Refd. Mtg., 3%, 1965	4,030.37
$2,000	Southern California Edison Co., 3⅝%, 1981	2,029.11
$6,000	Southern California Edison Co., 1st. Mtg. 4⅞%, 1982	6,350.28
$9,000	Southwest Gas & Electric Co., 4⅝%, 1987	9,263.79
$2,000	Toledo Edison Co., 2⅞%, 1977	$ 1,989.22
$3,000	Westchester Lighting Co., Gen'l Mtg., 3½%, 1967	3,080.15
$9,000	Western Mass. Electric Co., 4⅜%, 1987	9,000.00
$7,000	Wisconsin Power & Light Co., 3¼%, 1984	6,966.34

$10,000	Wisconsin Power & Light Co., 4⅝%, 1989	10,000.00	
			$244,626.63
$9,000	American Tel. & Tel. Co., 3⅜%, 1973	$ 9,065.83	
$9,000	Chesapeake & Potomac Tel. Company, 4⅛%, 1993	9,508.64	
$15,000	Chesapeake & Potomac Tel. Co. of W. Va., 5%, 2000	15,225.00	
$7,000	General Tel. Co. of California, 4½%, 1986	7,146.82	
$5,000	Illinois Bell Tel. Co., 1st. Mtg., Series A, 2¾%, 1981	4,972.47	
$4,000	Illinois Bell Tel. Co., 1st. Mtg., Series E, 4¼%, 1988	3,981.04	
$10,000	Michigan Bell Tel. Co., 4¾%, 1992	10,414.04	
$15,000	Michigan Bell Tel. Co., 4⅝%, 1996	15,806.25	
$10,000	New England Tel. & Tel. Co., 4⅝%, 1999	10,097.48	
$9,000	New York Telephone Co., 3⅜%, 1996	9,022.50	
$9,000	Northwestern Bell Tel. Co., 4⅜%, 1989	9,072.73	
$9,000	Pacific Tel. & Tel. Co., Deb., 5⅛%, 1980	9,334.10	
$9,000	Southern Bell Tel. Co., 4%, 1983	8,782.17	
$9,000	Southwestern Bell Tel. Co., 4¾%, 1992	9,072.06	
$9,000	Wisconsin Tel. Co., Deb., 4½%, 1992	9,000.00	
			$140,501.13
$2,000	Allied Chemical Dye Co., 3½%, 1978	$ 2,044.39	
$2,000	Aluminum Company of America, 3%, 1979	2,005.38	
$2,000	American Tobacco Co., 3%, 1969	1,956.47	
$2,000	Consolidated Natural Gas Co., Deb., 2¾% 1968	1,929.49	
$2,000	General Electric Co., 3½%, 1976	1,900.03	
$2,000	General Motors Corp., 3¼%, 1979	2,055.45	
$2,000	National Dairy Products Co., 3⅛%, 1976	1,955.56	
$2,000	Proctor & Gamble Co., 3⅞%, 1981	1,968.79	
$5,000	Sears Roebuck & Co., 4¾%, 1983	5,256.42	
$2,000	Standard Oil of New Jersey, Deb., 2¾%, 1974	1,772.33	
$5,000	Standard Oil of Indiana, 4½%, 1983	5,175.94	
$2,000	Swift & Company, 2⅝%, 1972	1,842.23	
$2,000	Union Oil of California, 2¾%, 1970	1,902.46	
$6,000	United States Steel Corp., S. F. Deb., 4½%, 1986	5,973.35	
			$ 37,738.29
178	shares Bank of America, NT & SA	$ 8,966.75	
150	shares Bankers Trust, New York	7,593.75	
154	shares Chase Manhattan Bank, New York	11,319.00	
50	shares Continental Illinois National Bank and Trust Co.	6,900.00	

155 shares First National Bank of Boston	12,555.00	
210 shares Irving Trust Co., New York	8,820.00	
134 shares Manufacturers Hanover Trust Co., N. Y.	7,001.50	
85 shares Morgan Guaranty Trust Co., New York	10,093.75	
134 shares First National City Bank, New York	11,708.25	
100 shares National Shawmut Bank, Boston, Mass.	5,950.00	
140 shares New England Merchants National Bank of Boston	6,860.00	
70 shares Continental Insurance Company	3,482.50	
55 shares Federal Insurance Co.	3,355.00	
150 shares Fireman's Fund of San Francisco	9,750.00	
60 shares Great American Insurance Co.	3,067.50	
80 shares Hartford Fire Insurance Co.	4,580.00	
100 shares Home Insurance Company	5,100.00	
120 shares Insurance Company of North America	9,060.00	
200 shares New Hampshire Insurance Co.	6,300.00	
		$142,463.00
Home Savings Bank, Boston, Mass.	$ 13,010.10	
Boston Five Cents Savings Bank, Boston, Mass.	15,000.00	
Provident Institution for Savings, Boston, Mass.	10,010.00	
Suffolk Franklin Savings Bank, Boston, Mass.	12,000.00	
Winchester Savings Bank, Winchester, Mass.	900.00	
		$ 50,920.10
Balance — Winchester Trust Company		82.74
Accrued Interest — Stocks and Bonds 1962		6,121.45
		$766,814.58(B)

Liabilities

Annuity Savings Fund	(Schedule A)	$573,761.79
Annuity Reserve Fund	(Schedule B)	111,274.35
Pension Fund	(Schedule C)	76,874.00
Special Fund for Military Service Credit	(Schedule D)	4,873.88
Expense Account	(Schedule E)	30.56
		$766,814.58

ANNUITY SAVINGS FUND

Schedule A

January 1, 1961 — Balance	$516,549.62
Regular Contributions	
Group 1	46,044.56
Group 2	18,668.51

Special Contributions	
Group 1 — Extra Annuity Payment	250.00
Make-up payments	896.32
Transfers from Other Systems	1,901.93
Interest Credited to the Accounts	16,462.55
Repayment to the Fund	65.48
	$600,838.97
Charges	
Transferred to the Pension Fund	$ 823.32
Transferred to the Annuity Reserve Fund	5,114.80
Transferred to Other Systems	892.81
Transferred to the Pension Fund — Excess Interest	6.46
Refunds to Members — Groups 1 and 2	19,115.85
Refund to Beneficiaries of a Deceased Member	1,123.94
December 31, 1962 — Balance	573,761.79
	$600,838.97

ANNUITY RESERVE FUND

Schedule B

January 1, 1962 — Balance	$113,276.83
Adjustment	
To correct interest credited to fund for 1961	441.25
January 1, 1962 — Adjusted Balance	$112,835.58
Transfers from the Annuity Savings Fund	5,114.80
Transfers from the Pension Fund	466.00
Interest Credited to the Account	3,611.42
	$122,027.80
Charges	
Annuities Paid	$ 10,697.53
Transfer to the Annuity Savings Fund	55.92
December 31, 1962 — Balance	111,274.35
	$122,027.80

PENSION FUND

Schedule C

January 1, 1962 — Balance	$107,201.85
Adjustments	
Transfer from Investment Income Account	132.47
Increase in Market Value of Stocks	14,853.58
January 1, 1962 — Adjusted Balance	$122,187.90

Appropriation by Town — Pension Fund	100,240.00
Appropriation by Town — Workmen's Compensation Credit	66.00
Proportionate Share of member's pension from Town of Watertown	797.92
Repayment to Pension Fund, Disability Allowance	817.35
Interest Income Account Surplus	8,646.09
Transfer from the Annuity Savings Fund	823.32
Transfer from the Annuity Savings Fund — Excess Interest	6.46
Transfer from Special Fund for Military Service Credit	654.83
Increase in Market Value of Stocks as of Sept. 30, 1962	150.00
	$234,389.87
Charges	
Pensions Paid — Groups 1 and 2	$121,874.20
Proportionate share of members' pensions paid to another system	1,186.62
Deficit between Annuity Reserve Valuation as of December 31, 1961 and Annuity Reserve Fund as of December 31, 1961	466.00
Decrease in Market Value of Stocks as of Sept. 30, 1962	33,989.05
December 31, 1962 — Balance	76,874.00
	$234,389.87

MILITARY SERVICE SPECIAL FUND

Schedule D

January 1, 1962 — Balance		$ 5,387.22
Interest Credited to the Account		141.49
		$ 5,528.71
Charges		
Transfer to the Pension Fund		$ 654.83
December 31, 1962 — Balance		4,873.88
		$ 5,528.71

EXPENSE FUND

Schedule E

January 1, 1962 — Balance		$ 84.50
Appropriation by Town		
Personal Services	$ 2,064.00	
Other Expenses	350.00	
		2,414.00
		$ 2,498.50

Charges		
Personal Services	$ 2,064.00	
Other Expenses	403.94	
		2,467.94
December 31, 1962 — Balance		30.56
		$ 2,498.50

(A) After adjustment to reflect market values.
(B) Subject to later adjustments to reflect market value of investments.

SUMMARY OF THE ACTIVE MEMBERS AND INACTIVE MEMBERS as of December 31, 1962

	Number
Members eligible for Prior Service Credit	
Group 1—Men	23
Women	6
Members not eligible for Prior Service Credit	
Group 1—Men	119
Women	116
Group 2—Men	67
	331

Note: Three hundred twelve members are active and nineteen members are inactive.

Three members are in Group 1 who are also listed in Group 2.

Report of the School Committee

The school year 1961-1962 has seen continuing developments along lines suggested by advisory groups of citizens formed to assist the School Committee in educational matters and in salary planning. Winchester residents have demanded excellence in education. This is as one would expect, since our town is The Commonwealth's second ranking community in median income per family, according to a U. S. Census Bureau study made at the time of the 1960 census. Our median income is $9,072 and Wellesley, the leader, is $11,478. Our school system has enjoyed the reputation of being one of the best in The Commonwealth of Massachusetts and has customarily been among the first four or five in teacher salaries. It has been quick to adopt tested advances in public schooling methods deemed to be in the interests of better education. But lack of industry in Winchester as compared with our competitive towns on Route 128 compels the taxpayer individually to pay more toward education than do his neighbors in adjacent communities which are fortunate enough to have substantial tax aid from industry.

Every school system has some problems and Winchester is no exception. Our foremost difficulty is one of space. Although we anticipate no double session in high school this year or next, it is apparent that we must either increase the size of our plant by one means or another, or cut down the extent of our elective offerings so as to cause classes to be uniform in nature and size. In view of recommendations from our Advisory Committee on Secondary School-College Relations, we are not anxious to cut back any of our programs. Lack of space and of student interest in one field or another, however, may force us to this action. Specifically, the present high school enrollment is 1,040 and the school has an approximate capacity of 990. We are handling the overload by use of the auditorium as a study hall although it was never designed as such. The cafeteria is similarly employed, when not in use for the purpose for which it was intended. Presently, two classrooms are being constructed from space formerly otherwise used.

It is obvious to us that the high school must secure new classroom space. Population in the junior high schools shows this. Whether the space will come from an addition to the present school, consolidation of the McCall Junior High and the high school into a four-year high school with all junior high students attending an enlarged Lynch Junior High, or an entirely new building, will be a decision to be made by the town on the recommendation of a building committee.

Overcrowded conditions are not confined to the high school. Our elementary schools are in trouble also. We are making the old gym and auditorium at the Washington School into two classrooms. We contemplate an addition of four classrooms and supporting facilities to the Noonan School. The Wyman School fifth and sixth grades have been transported to the empty wing of the Vinson-Owen School because there is no room at Wyman. Redistricting can correct some difficulties, but it appears that new construction may be indicated either in the way of an addition or of an entirely new elementary school. We have requested from the Planning Board a complete town census and an updating of their 1957 population report to assist us in determining what school population increase is likely to be of a permanent nature and what temporary, as well as in projecting the ultimate school population of Winchester so that we can make a long-range building recommendation. The difficulty in this connection arises from the sale of old, large homes by grown-up families to new, young families as a result of which school population increases.

Our secondary school curriculum emphasizes accelerated studies and advanced placement courses. The latter are presently available in English, math, chemistry and biology. Initially installed at the suggestion of our Citizens' Advisory Committee, these courses have had great success in securing college credits for our participating students. For the past few years, last year being no exception, there has been increased emphasis upon the sciences and foreign languages. Despite this, it became necessary to drop the third year of German as only three students enrolled. Twelve students elected German I.

On salary matters, the end of the salary differential was occasioned through equalization of pay this year. Three hundred and fifty dollars was added to each female teacher's salary. As a morale booster this was important. Just as important is the School Committee's continuing effort towards implementing a performance appraisal method of teacher compensation to supplement the basic salary schedule. We recognize that our basic salary schedule must be competitive but we think that an additional compensation plan adjusted for performance is desirable. We hope to achieve this end. The town has a reputation for fair dealing with its teachers and of excellence in its system. We do not wish to lose either. We consider one dependent upon the other.

Data processing has been introduced into our system. It is no monster. It does work. It will save time for our teachers in grading and record keeping and for our administrators in scheduling. Its possibilities are unlimited.

Rental charges for use of school facilities have just been lowered to foster community use of our schools. The Recreation Commission has been given free use of the high school gym to enable our high school age youth to have a supervised meeting place for wholesome activities weekly.

In the vocational field, Winchester currently is one of a number of communities participating in the planning phase of a Regional Vocational School. No commitment to participate in the building or financing of this proposed school is entailed by our association in the planning thereof.

Our thanks must be expressed to our capable administrators, staff and teachers for the cooperation extended to us. Without their assistance our job could not be performed, our report one of failure.

Respectfully submitted,

ARTHUR L. JOHNS, Chairman
RICHARD M. ALT
MARY M. BRINK
AUSTIN BROADHURST
JOSEPH DOLBEN
BERNADETTE J. GRENZEBACK

REPORT OF THE SUPERINTENDENT OF SCHOOLS

Last year the School Department could report substantial relief of Winchester's overcrowded schools with the opening of the Vinson-Owen elementary school and the Lynch Junior High School. This year, however, the community faces additional school building problems as enrollment increases continue to overtax facilities, particularly in the Senior High School and in the Washington and Noonan elementary schools. Assuming the current rate of growth in our pupil population, it is likely, too, that the Wyman School will need additional space to house pupils from that district who are being accommodated temporarily at the Vinson-Owen School.

Meanwhile, emergency steps are being taken to cope with overcrowded conditions. Additional classes are being transported from the Wyman School to the Vinson-Owen School this year. At Washington School a

kindergarten class is occupying the old auditorium. In the Senior High School certain larger classrooms have been divided by means of folding partitions and unused shop space converted into academic classrooms. An expanded educational program has necessitated use of the lobby of the McCall Junior High School as a classroom.

Winchester's surge in school enrollments over the past decade is far greater than could be expected in terms of new residential construction. The simple fact is that many of the large and older houses with no children have been occupied by families with children of school and pre-school age. This explains the rather phenomenal increase in the ratio of school children to total population which in 1962 was 21.8 compared with 17.4 in 1950. The extent to which this somewhat unpredictable trend continues will dictate to a considerable extent future school housing needs.

The Town faces a real problem in planning additions to school buildings a majority of which are forty to fifty years old. School buildings of this vintage are not designed for the educational programs and services of the present or the future, nor do these facilities, most of which have had extensive additions and/or renovations to the original structures, lend themselves to further expansion and modernizing.

More pupils require more teachers, thus adding to the problem of recruiting capable personnel for which the demand greatly exceeds the supply. To compete successfully for such personnel requires good working conditions and attractive salaries. In this latter respect, Winchester has not kept abreast of the competition, particularly in terms of maximum salaries for teachers. This problem is further complicated by recent action of the state legislature in raising the minimum salary mandated for teachers in Massachusetts from $4000 to $4500. It is essential, therefore, that action be taken to increase salary schedules for the coming year if the School Department is to retain its good teachers and secure capable candidates for its vacancies.

Considerable progress in the development and improvement of our educational program can be reported. In an effort to upgrade the kindergarten program an experiment was undertaken at the Vinson-Owen School by which children ready for some type of formal learning were exposed to a program of readiness in reading, writing and numbers and worked on letter names and sounds and meaning of numbers as well. Because of the positive results of this experiment, a faculty committee undertook the preparation this summer of a kindergarten teacher's guide to help our other kindergarten teachers introduce this program. The Parkhurst experiment in team teaching has functioned successfully, so well, in fact, that a junior high team headed by Principal Gardner Handy attended summer school this year to prepare for a similar experiment at the junior high level.

These and other experiments in instructional organization and techniques make it increasingly clear that our patterns of instruction will continue to undergo substantial change in the next few years. Classroom organization will become much more flexible. Teaching services will be used more effectively. Pupils will be grouped for instructional purposes in

such a manner that each may achieve in terms of his individual capacity. Courses of study and instructional materials likewise will be geared to the ability and the achievement level of each pupil.

Typing, introduced in the junior high schools this year, is very popular and it is expected that classes presently limited to 9th grade students may be available to 8th graders another year. The program of accelerated instruction in major academic subjects has shown considerable progress and enrollments have been expanded. For example, 115 students are taking Biology in the 9th grade this year. The opportunities thus provided the abler scholastic student are invaluable in making it possible in certain subjects, at least, for the student to obtain an additional year of study at the college level in his senior year.

Courses of study at the secondary school level are undergoing substantial changes. In some instances, mathematics and science, for example, new courses are replacing traditional and outmoded programs. Recognizing the increasing importance of science, the 7th and 8th grade programs in this field have been expanded from three to five periods a week. Emphasis is being placed on more advanced training in the non-academic subjects of drafting and electronics, which have become increasingly popular both with the college preparatory students and those who will be entering the world of work immediately following graduation.

Proponents of year-round education will be interested in the steady progress and growth of the summer school. Beginning only four years ago with an enrollment of 223, this program enrolled 450 students this year plus an additional 70 students who attended summer schools in Lexington and Newton co-sponsored by the Winchester School Department. The summer school student body included pupils from grade 1 to grade 12.

Education, like the democracy it serves, must make progress to survive. In fact, at no time in human history could it more truly be said that "civilization is a race between education and catastrophe". The staff of the Winchester schools, the School Committee and the loyal citizens who have served so ably on our educational advisory committees are dedicated to the goal of adapting our educational program to the needs of the times. For their efforts these people deserve much credit and to them I extend my thanks and appreciation.

HARRY V. GILSON
Superintendent of Schools

Exhibit I

LIST OF GRADUATES OF THE HIGH SCHOOL
CLASS OF 1962

Donald Swain Abbott
Ronald Joseph Albertelli
Rosalind Amico
David Langley Anderson
*Dean Robert Anderson
James Clifford Anderson
Angela Jean Antonuccio
Carol Louise Arlanson
*Boyd Bailey
Joyce Lee Barnard
*Thomas Myers Bates, Jr.
Katherine Joan Baumgardner

Michael Francis Bellino
Susan Belliston
Malcolm Parsons Bennett
*Susan Lee Bennett
Genevieve Marie Berube
Susan Blanchard
Richard William Bond
Elizabeth Ann Bowes
John David Brock
Bette Lou Brown
Diane Elizabeth Brown
†Mary Ann Brown
Richard Francis Burns
Patricia Buros
Linnie Louise Butts
Thomas Patrick Callahan
James Arthur Cann
Judith Ellen Carr
Robert James Carroll
†*Linda Arlene Carter
Nancy Carol Carter
Jacqueline Mary Cartier
Claire Ann Carucci
Ralf Roland Casagrande
Richard Salvatore Casalinuovo
‡*Carol Ann Chabot
John Bryson Chane
John Hugh Clark
Carol Anne Coakley
Ernest Edward Covino, Jr.
Peter Andrew Crawford
†Audrey Leah Crocker
†*Terry Lee Cronburg
*Edmund Godfrey Crotty
Eileen Ruth Cullen
Elizabeth Ann Curley
Frank Pitts Curtis
†Lucy Ann Cushman
Karen Kathleen Dale
Nora Anne Dale
Joseph Lawrence Dattilo
Stephen Charlton Dee
Susan Carolyn Defoe
Paula Faye DeLong
Charlotte Maria DeMarco
Madeline Ann Derro
Barbara Joan Diapella
William David Doane
†*Martha Anna Dodge
Robert Michael Donlon
Joseph Marvin Dunn, Jr.
†Ellen DuToit
†*Alice Rose Dyson
†*William Frost Eddy
John Herbert Edmands
Verona Jean Emery
John Milton Falla
Robert Edward Fentross
Raymond Vincent Finnegan
Robert Lester Fisher
Joanne Marilyn Fiumara
Robert Andrew Flaherty
Edith Gailitis
David Paul Gale
Marcia Mary Gallagher
Philip John Gallagher
†*Richard William Giuliani
†*George Rodman Goethals, II
Edward Ellsworth Goodwin
Anne Phillips Grant
Donald Foster Gross
Howard Augustine Hackett
Nancy Anne Haley
Pamela Hall
Patricia Ann Hammel
Lawrence Beaumont Harrington
Brian Farrar Heard
*Jane Katherine Hess
*Joanne May Hess
Raymond Hinxman
Paul Jason Hodecker
†*David John Hoffman
*Jane Brooks Hood
Nancy Jean Hooker
Edward Joseph Hughes
Podgoro Iannacci
Laurel Ingraham
Charles Thomas Inman
Reuben Leslie Innis
Paul Johnian
Frank Leroy Johnson
‡Irene Madelyn Johnson
Sona Kazanjian
Mary Janice Keyes
†Robert William Kiley
Stephen Clark Kimball

†Thea S. Kirk
Margaret Anne Knowles
George Baldwin Laban
‡Barbara Jean Lane
John William Lane, III
Margaret Anne Larson
†*Carol Ann Lauretano
Sandra Ann Lauretano
Carole Lawson
*Sally Allen Leighton
Gratia Farnham Lewis
Wendy Gilbert Lewis
Grace Louise Lizotte
Irene Patricia Loftus
Marilyn Long
Michael Mario Lonigro
Kathleen Ann Lopez
Ronald Richard Lynch
Neil Bruce John MacArthur
*Alan George Macdonald
William Lawrence MacDonald
Elena Marie Magno
Daniel Richard Mahony
Beverly Ann Marasca
Rose Ann Marchesi
†*William John Maselunas
Jeffrey Mark Mayo
Thalia Helen McCarthy
*Joanne Davis McClennan
Michele Elaine McCormack
Anita Louise McCourt
Douglas Allen McCutcheon
Patricia Ann McDonald
Chester Edward McElhiney, Jr.
Mary Alice McElhiney
Ruth Ann McKeering
Judith May McKinley
Marsha Elaine McLatchy
Katherine Marie McLeod
Ellen Theresa McNally
Joan Barbara McNally
Roger Chester McNeill
Diane Marie Mericantante
†*Alta Louise Merritt
Donald Arthur Migliaccio
Gerald Francis Migliaccio
Anne Marie Monahan
David Michael Moncy
Thomas Joseph Mooney
James Joseph Moran
William John Morgan
Brenda Ann Mosher
Nancy Lynn Mullen
George Philip Muraco
Mary Frances Muraco
Maureen Carroll Murray
Thomas Andrew Nahigian
Ronald Alan Nastasi
Neil Joseph Nelson
Paul Theodore Nelson
George John Neumann, III
†Roger Hooker Newton, Jr.
*Edward Gould Niblock
†*Deborah Ellen Nichols
Richard David Norberg
George Russell Nowell
Karin Ann O'Donnell
*Mary Louise O'Donnell
John Francis O'Leary
John Raymond Oliver
Nancy O'Neil
†*Don Pixton Orton
Patricia Elizabeth Pacino
Gayle Ruth Palace
Natalie Wingate Palmer
John Edward Parsons, III
John Drew Peckham
Robert Francis Peterson
Martha Preston
Steven Goddu Preston
Jonathan Mather Prince
Jeanne Marie Prue
James Joseph Reardon
James Michael Reid
Janet Martha Rich
†William Walter Ring
Joseph Charles Roketenetz, Jr.
Maria Ann Ronzio
Martha Ellen Rooney
George William Ross
Karl Frederick Russo
Paul Hatfield Ryan
*Susan Elaine Ryder
Joanne Marie Sacca
William Leonard Sandberg
†*Leslie Jane Sanger

Robert Vincent Sansone
Richard Francis Sartini
William Webber Saunders
Virginia Anne Scaturro
*John Samuel Scherban
Walter Stanley Scott, Jr.
†*Patricia Gale Sexton
Joseph Edward Shea, Jr.
Nicholas Hayden Shorey
Edwina Johanna Simone
Jeffrey William Smith
†Pamela Jean Smith
Norman Sheridan Stafford, Jr.
John Ely Stanford
Jane Davidson Stevens
Philip Tapley Stewart
Lloyd Raymond Stillman
Paul Gavin Stokinger
Elaine Marie Stone
Edna Marie Sullivan
Richard Joseph Tansey
Eugene Maxwell Laskey Taylor
*Elizabeth Jane Thibeault
Robert Charles Thompson
Charles Joseph Tofuri
Patricia Arlene Tofuri
*Judith Towle
*Maida Ruth Uhlig
†*Linda Clark Vallee
Kenneth Aram Varian (Varjabedian)
Gisela Ingeborg von Klocke
James Turner von Rosenvinge
‡†Marilyn Jane Walsh
†*Dianne Elizabeth Watson
Harvey Carl Wheeler
David Livingstone Whittaker
Lawrence Jerome Wholley, Jr.
Kristina Mary Anne Wilhelm
†*Ralph Vincent Wilhelm, Jr.
Susan Williams
*Philip Duncan Wilson
Judith Ann Yore

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*National Honor Society
†Advanced Placement in one or two of the following:
Biology, English, or Mathematics
‡Honor work in one senior subject

Exhibit II

FOLLOW-UP REPORT — CLASS OF 1962
WINCHESTER HIGH SCHOOL

November, 1962

The following information has been gathered during the past several weeks. If any reader notices an error or has later information, a call to PArkview 9-4488 will be very much appreciated.

A. The following graduates are listed under the name of the four-year college or university which they are attending this year.

1. **Adelphi**
   Kazanjian, Sona
2. **Arizona, University of**
   Stafford, Norman, Jr.
3. **Bates**
   Carter, Linda
   Simone, Edwina
4. **Beaver**
   Bennett, Susan
5. **Boston College**
   Bates, Thomas M., Jr.
   Carroll, Robert
   Larson, Margaret
   Norberg, Richard
6. **Boston University**
   Anderson, James
   Cann, James
   Gross, Donald

Heard, Brian
Knowles, Margaret
Prince, Jonathan
Thompson, Robert

7. **California, University of**
Belliston, Susan

8. **Citadel**
Wheeler, Harvey

9. **Coe**
Stanford, John

10. **Colby**
Leighton, Sally

11. **Colorado, University of**
Buros, Patricia

12. **Connecticut, University of**
Anderson, David
Blanchard, Susan
Grant, Anne

13. **Connecticut College for Women**
Nichols, Deborah

14. **Cornell**
Wilhelm, Ralph

15. **Dartmouth**
Anderson, Dean
Macdonald, Alan

16. **Emmanuel**
Gallagher, Marcia

17. **Fairfield University**
Harrington, Lawrence

18. **Framingham State**
Antonuccio, Angela

19. **Goucher**
Hess, Jane K.

20. **Harvard**
Giuliani, Richard
Goethals, George
Niblock, Edward
Orton, Don

21. **Hood**
Hood, Jane
Sanger, Leslie

22. **Hope**
Laban, George

23. **Jackson**
Crocker, Audrey

24. **Keuka**
Hooker, Nancy

25. **Lafayette**
Stewart, Philip

26. **Lake Forest**
Brock, David

27. **Lesley**
Hall, Pamela
McNally, Ellen
O'Neil, Nancy

28. **Madrid, University of**
Hodecker, Paul

29. **Maine, University of**
Tofuri, Patricia

30. **Manhattanville**
Dyson, Alice

31. **Marymount**
Magno, Elena

32. **Massachusetts, University of**
Brown, Mary Ann
Butts, Linnie
Carr, Judith
Cushman, Lucy
Dale, Karen
Mayo, Jeffrey
Prue, Jeanne
Ring, William
Scherban, John

33. **Massachusetts College of Art**
Lopez, Kathleen
McKinley, Judith
Merritt, Alta

34. **Massachusetts Institute of Technology**
Cronburg, Terry
Maselunas, William

35. **McGill University**
Hoffman, David

36. **Merrimack**
Monahan, Ann
Scaturro, Virginia

37. **Miami, University of**
Taylor, E. M. Laskey

38. **Michigan State**
Johnson, Frank

39. **Middlebury**
Watson, Dianne

40. **Mt. Allison**
Stevens, Jane

41. **Mt. Holyoke**
Dodge, Martha

42. **Museum School of Fine Arts**
Williams, Susan

43. **Nasson**
Mullen, Nancy

44. **New England Conservatory of Music**
Johnian, Paul

45. **New Hampshire, University of**
Hammel, Patricia
Shorey, Nicholas
Tansey, Richard
Thibeault, Elizabeth
Towle, Judith

46. **New Rochelle, College of**
O'Donnell, Mary Lou

47. **Northeastern**
Dunn, Joseph
Gallagher, Philip
Hughes, Edward
MacArthur, Neil
Nahigian, Thomas
Ross, George

48. **Northwestern**
Long, Marilyn

49. **Ohio Wesleyan**
Reid, James

50. **Parsons**
DeFoe, Susan

51. **Pennsylvania State**
Stillman, Lloyd

52. **Princeton**
Eddy, William

53. **Radcliffe**
Vallee, Linda

54. **Randolph-Macon**
McCarthy, Thalia

55. **Russell Sage**
Lewis, Gratia

56. **St. Lawrence**
DuToit, Ellen

57. **Shimer**
Parsons, John E., III

58. **Skidmore**
Bowes, Elizabeth

59. **Simmons**
Ryder, Susan

60. **South Carolina, University of**
Bailey, Boyd

61. **Syracuse**
Wilhelm, Kristina

62. **Tufts**
Brown, Bette
Wilson, Philip

63. **Vassar**
Smith, Pamela

64. **Wellesley**
Sexton, Patricia

65. **Wheaton**
Kirk, Thea
McClennan, Joanne
Uhlig, Maida

66. **Wheelock**
Palmer, Natalie

67. **William and Mary, College of**
Kiley, Robert

68. **Wyoming, University of**
Casagrande, Ralf

69. **Yale**
Crotty, Edmund

	% of Winchester High Class of 1962
Attend colleges in Massachusetts	50.0
Attend colleges in other N.E. States	17.0
Attend colleges outside N.E.	33.0

B. The following graduates are listed under the name of the junior college which they attend.

1. **Colby**
   Hess, Joanne
   Lawson, Carole
2. **Edison**
   Cartier, Jacqueline
3. **Fisher**
   Fiumara, Joanne
4. **Green Mountain**
   Ingraham, Laurel
   Lewis, Wendy
   Palace, Gayle
5. **Gulf Park**
   Coakley, Carol
6. **Mary Brooks School**
   Haley, Nancy
7. **Massachusetts Bay Community**
   Goodwin, Edward
   Muraco, George
   Saunders, William
8. **Vermont**
   McDonald, Patricia
9. **Westbrook**
   Baumgardner, Katherine

C. The following graduates are attending preparatory schools.

1. **Bordentown Military**
   Nastasi, Ronald
2. **Brewster**
   Dattilo, Joseph
3. **Cambridge School of Weston**
   Smith, Jeffrey
4. **Columbian**
   Dee, Stephen
5. **Hebron**
   McNeill, Roger C.
   Newton, Roger H., Jr.
6. **Huntington**
   Curtis, Frank
   Edmands, John
   Migliaccio, Donald
7. **New Preparatory**
   Bennett, Malcolm
   Moran, James
   Peckham, John
8. **Newman**
   Burns, Richard
   Covino, Ernest
   Donlon, Robert
   Falla, John
   Finnegan, Raymond
   Mahony, Daniel
   Mooney, Thomas
   Morgan, William
   Neumann, George J. III
   Reardon, James
   Russo, Karl
9. **Tilton**
   Bond, Richard
   Sandberg, William
10. **Vermont Academy**
    Chane, John
    Wholley, Lawrence J., Jr.
11. **Wilbraham**
    Ryan, Paul

D. The following are attending technical, business and other types of schools.

1. **Bentley School of Business**
   Moncy, David
2. **Berklee School of Music**
   vonRosenvinge, James
3. **Catherine Labouré School of Nursing**
   Loftus, Irene
4. **Chandler**
   Carter, Nancy
   DeMarco, Charlotte
   Derro, Madeline
   Lane, Barbara
   McNally, Joan
   Mosher, Brenda
   Rich, Janet
5. **Forsyth School for Dental Hygienists**
   Lauretano, Carol

Lauretano, Sandra

6. **Franklin Institute**
Oliver, John

7. **General Electric Apprentice Program**
Shea, Joseph E., Jr.

8. **Industrial Technical**
Hackett, Howard

9. **Mansfield Academy**
Marasca, Beverly

10. **Pierce Secretarial**
Curley, Elizabeth

11. **Shepard-Gill School of Nursing**
Arlanson, Carol

12. **Ward School**
O'Donnell, Karin

13. **Wentworth Institute**
Crawford, Peter
Iannacci, Podgoro
Lonigro, Michael
Sansone, Robert
Scott, Walter, Jr.
Tofuri, Charles J., Jr.

14. **Wilfred Beauty Academy**
Marchesi, Rose

E. The following graduates are doing work at the post graduate level.

Fisher, Robert
McCormack, Michele
McCutcheon, Douglas
Nowell, George
von Klocke, Gisela (exchange student from Germany - returned to Germany)

F. The following graduates are in the armed services.

1. **Air Force**
Abbott, Donald
Kimball, Stephen

2. **Army**
Flaherty, Robert
Hinxman, Raymond E., III

3. **Marine Corps**
O'Leary, John
Whittaker, David

4. **Navy**
Clark, John
Fentross, Robert
Varian, Kenneth

G. The following graduates are working.

Albertelli, Ronald
Amico, Linda
Barnard, Joyce
Bellino, Michael
Berube, Genevieve
Brown, Diane
Callahan, Thomas
Carucci, Claire
Casalinuovo, Richard
Chabot, Carol
Cullen, Eileen
*Dale, Nora
*DeLong, Paula
Diapella, Barbara
Doane, William
Emory, Verona
*Fitzgerald, Joseph
Gailitis, Edith
Gale, David
*Inman, Thomas
Inniss, Reuben
Johnson, Irene
Keyes, Janice
Lane, John
Lizotte, Grace
Lynch, Ronald
MacDonald, William
McCourt, Anita
McElhiney, Chester E., Jr.
McElhiney, Mary
McKeering, Ruth
McLatchy, Marsha

McLeod, Katherine
*Mericantante, Diane
Migliaccio, Gerald
Muraco, Mary
*Murray, Maureen
Nelson, Neil
*Nelson, Paul
Pacino, Patricia
Peterson, Robert
Preston, Martha
Preston, Steven
*Roketenetz, Joseph
Ronzio, Maria
Rooney, Martha
Sacca, Joanne
Sartini, Richard
*Stokinger, Paul
Stone, Elaine
Sullivan, Edna
Walsh, Marilyn
Yore, Judith

*Also going to school part time.

SUMMARY OF FOLLOW-UP CLASS OF 1962

	No.	% of Total
Four-year colleges	112	45.6
Junior colleges	14	5.7
Preparatory schools	28	11.4
Technical and other	25	10.2
Post graduate	5	2.0
Armed services	9	3.7
Working	53	21.4
Total	246	100.0

SUPPLEMENT TO FOLLOW-UP REPORT — CLASS OF 1962

Drop-Outs

A comparison of the class lists of the Class of 1962 between the time of entrance and of graduation gives a group of 35 new members and 82 pupils who left the group. There were also other pupils (16) who entered the class at some time during the four years, but again left the group, so their presence had no effect on the over-all change in size; therefore, that number has not been included in the statistics. (As a matter of interest, of the above 16, 8 moved, 3 went to private school, 4 went to work and 1 is deceased.)

There were 293 members (154 boys, 139 girls) of the class as reported in the Grade 9 registers. A total of 246 (124 boys, 122 girls) was graduated with the Class.

This same group at the end of the eighth grade numbered only 249. 18 left the group (12 moved, 6 to private school) between that time and the beginning of Grade 9. The Class received 62 new members, however, from parochial schools and out of town. This brought the membership up to the 293 mentioned above.

The following tables show the distribution of drop-outs over the four-year period. (Percentages are based on the size of the class at Grade 9 level.)

Boys

	No.	%		No.	%
To priv. & voc. schools	13	4.4	During or at end of Grade 9	13	4.4
Moved out of town	15	5.2	" " " " " " 10	14	4.8
Graduated before 1962	1	0.3	" " " " " " 11	14	4.8
Still in W.H.S.	10	3.4	" Grade 12	6	2.0
To work	6	2.0			
To enter Service	2	0.7			
	47	16.0		47	16.0

Girls

To priv. & voc. schools	9	3.0	During or at end of Grade 9	13	4.4
Moved out of town	18	6.1	" " " " " " 10	10	3.4
Still in W.H.S.	3	1.0	" " " " " " 11	8	2.7
To work	5	1.7	" Grade 12	4	1.4
	35	11.9		35	11.9

Combined

To priv. & voc. schools	22	7.5	During or at end of Grade 9	26	8.8
Moved out of town	33	11.3	" " " " " " 10	24	8.2
Graduated before 1962	1	0.3	" " " " " " 11	22	7.5
Still in W.H.S.	13	4.4	" Grade 12	10	3.4
To work	11	3.7			
To enter Service	2	0.7			
	82	27.9		82	27.9

Actual Drop-Outs

To work	11	3.7
To enter Service	2	0.7
	13	4.4

Exhibit III

ANNUAL REPORT
MEDICAL DEPARTMENT
WINCHESTER PUBLIC SCHOOLS
SEPTEMBER 1961 — JUNE 1962

A report of the Medical Department for the school year 1961-1962 follows:

A. Annual Physical Examinations:

1. The physical examinations of school pupils were begun soon after the opening of school and concluded in June 1962.
   Examinations of the first, fourth, seventh, tenth and twelfth grades were completed along with all new students who entered school during the current year and all kindergarten children who had not received a pre-school check-up.

All student candidates for major sports in High School were examined before participating in the athletic program. Tabulations of examinations follows:

Schools	No. of Examinations	Major Defects	Minor Defects	Corrected Under Treatment or Improved
High School	674	32	358	212
Lynch Junior High	217	8	116	65
McCall Junior High	221	16	138	73
Lincoln	129	4	59	26
Mystic	152	3	52	21
Noonan	111	23	75	24
Parkhurst	112	5	68	13
Vinson-Owen	87	6	49	19
Washington	150	15	86	15
Wyman	179	9	84	30
Totals	2032	121	1085	498

The major defects still remain chiefly dental in nature and the minor defects seem to fall in the order of frequency in the following categories: feet, teeth, posture, nutrition (principally overweight and underweight) and minor skin ailments (acne). Two or more of the defects are found very often in the same pupil.

2. Parents present at examinations:
There were 79 parents present during the examinations of the elementary school pupils.

Lincoln	9	Parkhurst	3
Mystic	18	Washington	11
Noonan	8	Wyman	6
	Vinson-Owen	24	

All parents whose children were being examined were informed by letter of the opportunity of being present at the examination.

3. There were 35 notices sent directly to parents advising that corrective measures be taken. Most Junior and Senior High School students were advised to seek medical attention for minor defects found, and only when major defects were found were notices sent to parents.

4. **Combination Class Examinations:**

The class this year was under the supervision of Mrs. M. Lorette Smith at Noonan School and it consisted of eleven students. There was some progress shown in most of the students over the previous years. The class consisted of slow learners, those with various degrees of mental retardation and a few with definite organic disease.

B. Pre-School Examinations:

Pre-school examinations of children entering school in September 1962 were held during the first week in May. The total number examined in the presence of the parents was 200.

Noonan	32	Parkhurst	24
Mystic	33	Washington	21
Lincoln	37	Wyman	30
	Vinson-Owen	23	

C. Communicable Disease Control:

There were approximately 33 cases of scarlet fever reported during the school year.

Influenza Virus Control:

During the months of September, October and November, 179 injections were given to the school personnel. A nominal charge of $1.00 was made to cover expenses.

Polio Control Program:

Sabin oral vaccine was given at all the elementary schools in May 1962 and a make-up clinic was held at the McCall Junior High School in June 1962.

This program was instituted by the Massachusetts Department of Public Health in conjunction with the Winchester Board of Health.

The total number of oral doses given is as follows:

	Kindergarten and First Graders	Pre-Schoolers
May	953	1476
June	875	1519

The number given to Parochial School students was 132 in May and 112 in June.

The grand total of oral vaccine doses given is 2561 in May and 2506 in June.

There were no cases of poliomyelitis in the public schools this year.

Tuberculosis Control:

All new school personnel met the requirements of X-ray survey of their chests before being hired by the school department.

D. Massachusetts Vision Tests:

The Massachusetts Vision Test was administered by the school nurses in the following schools from September 1961 to June 1962.

School	No. of Examinations
High School	314
Lynch Junior High	351
McCall Junior High	369
Lincoln	86
Mystic	165

Noonan	128
Parkhurst	149
Vinson-Owen	69
Washington	164
Wyman	226

Defects found in pupils were brought to the attention of parents.

E. **Pure-Tone Audiometric Test:**

The Audiometric test was performed at the following schools:

School	No. of Examinations
High School	314
Lynch Junior High	351
McCall Junior High	369
Lincoln	139
Mystic	172
Noonan	81
Parkhurst	150
Vinson-Owen	61
Washington	171
Wyman	187

Defects found in pupils were brought to the attention of the parents.

F. **School Nurse:**

The school nursing duties were taken over by the Winchester District Nursing Association during the school year 1961-1962 and they performed the following duties:

Massachusetts Vision Tests	First Aid
Pure-Tone Audiometric Tests	Inspection of Pupils
School Visits	Sanitary Inspections
Notices to Parents	Consultations with Parents
Classroom Talks	Conferences

Miss Rita Plummer, supervisor, was assisted by the following nurses:

Miss Eleanor Madden	Mrs. Beth Erviti
Miss Janet Garzone	Miss Mary Ryan

Mrs. Mary Aubrey

G. **Health Instruction:**

Health instruction is given in the elementary school teaching program. Health instruction is given through distribution of pamphlets to students as well as through instruction presented in the various science and biology courses. The subjects embraced are mental hygiene, safety, nutrition, dental care and personal hygiene.

H. **Dental Health:**

There were 816 visits at the Dental Clinic by the elementary school pupils during the school year.

I. **Home Tutoring Program:**

There have been nine students in the Winchester Public Schools who have received home tutoring during the current year because of some affliction which prevented them from attending regular classes.

Two students received instruction through the school-to-home telephone.

J. **Athletic Program:**

Examinations of all football aspirants took place early in September 1961. The Athletic Insurance coverage for the past year has been unsatisfactory in that full coverage for medical and x-ray charges were not attained.

K. **Additional Duties of the School Physician:**

1. Availability throughout the day for school emergencies.
2. Consultations with teachers, parents and principals.
3. Sanitary inspection of schools.
4. Examinations for working certificates for public and parochial students.
5. School lunch survey and food handlers inspection.
6. Attendance at all football games.
7. Planning in health instruction.
8. Special examinations, which include new students entering school and others referred by teachers, parents and principals.

Respectfully submitted,

WILLIAM D. BARONE, M.D.

EXHIBIT IV

MEMBERSHIP BY AGE AND GRADE, OCTOBER 1, 1962

Grade	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	Total
Kdg.	79	384	13																476
I		55	293	36															384
II			49	279	14	2													344
III				64	272	18	1												355
IV					51	234	27	3	1										316
V						70	255	32	4										361
VI							49	250	22	1									322
SP			1	1	1			2			3	1	1						10
VII								56	216	21	2								295
VIII								1	72	265	20	2							360
IX									1	75	277	32	3		1				389
X										2	63	276	32	7					380
XI											1	109	221	26		1			358
XII (Includes 5 P.G. and Special Students)												1	61	222	20	1		1	306
Total	79	439	356	380	338	324	332	344	316	364	366	421	318	255	21	2		1	4656

EXHIBIT V

ENROLLMENT TRENDS IN THE WINCHESTER SCHOOLS

	10-1-53	10-1-54	10-1-55	10-1-56	10-1-57	10-1-58	10-1-59	10-1-60	10-1-61	10-1-62
Kindergarten	281	332	275	328	357	347	377	413	411	477
Grade 1	300	300	317	254	296	315	303	340	343	385
Grade 2	280	304	278	313	257	285	328	307	343	344
Grade 3	246	297	313	279	331	285	297	346	312	354
Grade 4	231	261	300	322	282	324	280	305	357	317
Grade 5	244	238	270	306	317	300	332	280	313	363
Grade 6	254	263	238	274	314	327	317	335	285	320
Grade 7	221	261	255	242	281	320	338	315	346	295
Grade 8	196	223	259	272	245	292	330	341	322	361
Grade 9	255	253	286	319	306	284	327	357	369	389
Grade 10	202	232	218	262	300	300	284	331	357	379
Grade 11	179	203	229	214	248	285	290	268	316	355
Grade 12	150	162	182	206	197	230	283	276	255	305
Special	—	—	12	10	8	8	9	10	10	9
Total	3039	3329	3432	3601	3739	3902	4095	4224	4339	4653

Exhibit VI

TOTAL SCHOOL EXPENDITURES AND PER PUPIL COSTS

For School Year	Expenditures*	Per Pupil Cost
1952-53	$ 765,063.37	$274.30
1953-54	800,063.26	261.37
1954-55	910,228.73	276.13
1955-56	1,010,283.50	296.71
1956-57	1,116,148.72	314.91
1957-58	1,198,995.91	324.32
1958-59	1,387,888.23	357.61
1959-60	1,517,886.76	371.76
1960-61	1,656,322.78	397.30
1961-62	1,857,637.00	429.71

*Exclusive of transportation, school lunches, new equipment and buildings.

Report of the Cemetery Commissioners

During the past year the general upkeep and improvement of the Cemetery has been carried out.

New lots have been opened up and sold in the northeast section for which plans have been drawn for extensive work to be done in the coming year. A new road will be laid out leading to the lower level for future expansion. The Town's Engineering Department have worked very closely with us and have been most helpful.

The usual tree work, trimming and eliminating old trees has been carried out.

There have been 114 interments and 65 foundations made during the year.

This year we have received $19,130.16 from the sale of lots and $10,003.00 for the permanent care of lots.

We have received the usual efficiency and fine loyalty from our Superintendent, Mr. Duran, and his force. We are sorry to report that our Assistant Superintendent, Mr. Albert E. Borgh, who had been with us many years, passed away in December.

Respectfully,

LOWELL SMITH, Chairman
KINGMAN P. CASS
JOHN P. CARR
RALPH W. HATCH
STEPHEN B. NEILEY

Report of Town Treasurer

Cash in Town Treasury December 31, 1961	$1,248,266.40
Cash Receipts — January 1, 1962 thru December 31, 1962	7,436,418.45
	$8,684,684.85
Payments on Selectmen's Warrants	7,466,896.23
Cash in Town Treasury December 31, 1962	$1,217,788.62

Respectfully submitted,

MARGUERITE H. TROOP
Temporary Collector/
Treasurer

In Memoriam

E. ABBOT BRADLEE

January 5, 1880 - May 14, 1962

The Town of Winchester deeply regrets the passing of E. Abbot Bradlee who faithfully served as Town Treasurer from March 1948 and as Collector/Treasurer from March 1958. His warmth and friendliness will be missed by all who came in contact with him. Be it therefore resolved: The Town of Winchester hereby memorializes the late E. Abbot Bradlee for his service to the Town of Winchester.

Report of the Collector of Taxes

From January 1, 1962 to December 31, 1962

	Balance Dec. 31, 1961	Warrants by Assessors	Abated by Assessors	Rescinded Abatements	Tax Title & Subsequent Taxes	Paid Town Treas.	Balance Dec. 31, 1962
GENERAL TAX							
1959 Polls	$ 8.00					$ 8.00	
1960 Polls	40.00						$ 40.00
1961 Polls	104.00					12.00	92.00
1962 Polls		$ 11,620.00	$ 1,350.00			10,150.00	120.00
1960 Personal	965.52		531.36				434.16
1961 Personal	1,997.28		434.34			1,039.68	523.26
1962 Personal		196,988.61	339.84			194,836.29	1,812.48
1959 Real Estate	379.95					379.95	
1960 Real Estate	413.10					413.10	
1961 Real Estate	71,243.69				$ 1,007.65	70,236.04	
1962 Real Estate		3,643,468.89	40,024.12		3,056.79	3,514,500.64	85,887.34
1962 Farm Animal Excise		3.76				3.76	
1959 Motor Excise Tax	1,390.23		721.46				668.77
1960 Motor Excise Tax	3,997.99		770.48	$ 18.41		229.06	3,016.86
1961 Motor Excise Tax	29,799.00	68,248.79	3,072.73			91,821.16	3,153.90
1962 Motor Excise Tax		542,951.16*	18,774.50			459,108.93	65,067.73
Estate of Deceased Persons	389.20						389.20

*$55,699.12 Committed by Assessors in December 1962

	Balance Dec. 31, 1961	Warrants by Assessors	Apportioned by Assessors	Added to Tax Title	Paid Town Treasurer	Balance Dec. 31, 1962
UNAPPORTIONED ASSESSMENT						
Sewer		$ 29,329.54			$ 7,067.68	$ 22,261.86
Sidewalk	$ 1,316.60	14,870.19	$ 1,051.47		3,259.99	11,875.33
Street	6,707.45	1,207.07	1,945.31		5,027.03	942.18
ASSESSMENTS ADDED TO TAX						
Sewer	14.77	1,312.22		$ 36.80	1,275.59	14.60
Sidewalk	186.65	3,036.49		42.10	2,894.09	286.95
Street	577.44	14,041.87		345.30	13,449.59	824.42
COMMITTED INTEREST ON ASSESSMENT	215.78	5,158.71		86.56	4,929.57	358.36
ASSESSMENTS PAID IN ADVANCE						
Apportioned Sidewalk		529.45			529.45	
Apportioned Street		5,860.64			5,860.64	
INTEREST COLLECTED ON TAXES					2,557.44	
INTEREST COLLECTED ON ASSESSMENTS					84.72	
COSTS					4,063.70	

	Balance Dec. 31, 1961	Additional Commitments	Abated	Paid Town Treasurer	Balance Dec. 31, 1962
TOWN COLLECTOR					
Town Hall		$ 2,433.00		$ 2,433.00	
Police	$ 155.00	712.00	$ 5.00	582.00	$ 280.00
Spraying	42.30	2,423.60		2,393.20	72.70
Health		713.57	359.20	354.37	
Sewer Repairs	527.90	1,872.59		1,784.65	615.84
Highways & Bridges	459.80	777.72		730.00	507.52
Public Welfare — Temporary Aid	3,399.47	1,137.60		1,994.47	2,542.60
Public Welfare — Old Age Assistance	1,054.76	1,310.89		2,045.76	319.89
School Tuition	418.15	4,823.12	235.78	4,702.73	302.76
School Rental	367.00	3,824.00	81.15	3,447.50	662.35
Water Repairs	931.13	1,744.43	118.31	1,376.30	1,180.95
Cemetery — General Care	6.00	109.00		103.00	12.00
Water & Sewer Connections	1,948.29	696.81	50.88	320.58	2,273.64
Water Rates	1,197.29	320,380.54*	614.58	260,569.23	60,394.02

*$83,482.69 Committed by Water Department in December 1962

Report of Water and Sewer Board

WATER DEPARTMENT
Established 1872
Ninetieth Annual Report

SEWER DEPARTMENT
Established 1893
Sixty-ninth Annual Report

Olcott L. Hooper, Chairman

Allen O. Eaton

Jason W. Dade

Thomas W. Conlon, Jr., Superintendent

C. Norman Noonan, Water Registrar

On behalf of the Town, your Board wishes to acknowledge the valuable service of Charles T. Main II as a member of the Board for two terms, March 1956 to March 1962, when his professional business required that he move to North Carolina. His engineering experience was invaluable in the administration of the Department. Recognition must also be given to the long and devoted service of James D. Halwartz who was a Town employee for thirty-one years and Superintendent of the Department from November 1, 1948 until he requested retirement in June 1962. The Board appointed Thomas W. Conlon, Jr., former Assistant Superintendent, as Acting Superintendent, and appointed him Superintendent at the end of the year.

The yield of the watershed has been greater than average, and the fall rains overfilled the reservoirs. The Spot Pond pump was not used during the year except for regularly scheduled test purposes. The year ends with 561.6 million gallons in storage, compared to a rated capacity of 511.2 million gallons. Water consumption for the year was 748.8 million gallons, 18% more than 634.7 million gallons in 1961.

The Metropolitan District Commission water rate was increased from $80.00 to $120.00 per million gallons to enable the MDC water system to meet its operating expenses, interest and amortization of bonds without financing deficits by additional bond issues, as has occurred in late years. This rate increase is equal to 3 cents per 100 cubic feet, but only about one-third of the town's consumption is received from the MDC system.

During the year, this Department in conjunction with the Fire Department, completed its inspection of hydrants begun last year, made repairs wherever necessary, and raised those hydrants requested by the Fire Department.

When it became apparent that the water treatment equipment at the North and South Pumping Stations was not performing satisfactorily, and new regulations of the State Health Department required standby and emergency equipment for chlorination, new equipment was installed at the South Station for a trial period to determine its suitability. The trial equipment has demonstrated satisfactory performance, and the rest of the equipment for both the South and North Stations has been ordered.

During the year the North and South parts of the East High Service were tied together, the flow into the Low Service was changed and certain mains were cleaned, all to provide a more reliable and efficient water sup-

ply. As a result of this, some customers were plagued with discolored water at times. The Department has attempted to determine the best cure for each of the troubles as it came to light, and is budgeting for next year those improvements which should eliminate the trouble in the future, except when reversals of normal flow due to fire flows or manipulations of gates may temporarily disturb sediment and rust in the mains.

There have been added to the water system, 11,617 ft. of mains, 38 gates, and 15 hydrants. 83 water services were installed during the year, bringing the total number of services to 5,443. 15,895 ft. of mains were cleaned.

8,802 ft. of sewer mains were added to the system and 87 sewer services, making a total of 5,159 sewer services.

Our program for the elimination of MDC sewer connections has resulted in a net reduction of nine connections. Other connections are still under study to see whether their elimination will produce sufficient reduction in assessment to justify the cost of doing the work.

All other construction that was planned for 1962 for either the water system or sewer system has been completed or placed under contract.

Respectfully submitted,

OLCOTT L. HOOPER, Chairman
ALLEN O. EATON
JASON W. DADE
Water and Sewer Board

Report of the Planning Board

Board of Selectmen,
Winchester, Massachusetts

Gentlemen:

The Planning Board herewith submits its forty-eighth annual report.

The interest of the Board in refining our zoning laws and bringing them up to date continued through 1962. Zoning proposals presented to the March 1962 Town Meeting met with varying success. An extension of the Light Industrial district was accepted, but a program for the rezoning and disposition of town-owned land near Leonard Field was rejected. Later developments indicate that without the disposition feature the zoning proposals may prove acceptable and will be presented to the next Town Meeting.

The Board's study of town-owned lands progressed enough through the year to permit us to bring the first group of proposals to the next Town Meeting. One of these, an expansion of the Noonan School grounds, we are pleased to be able to sponsor jointly with the School Committee. Others of a recreational nature, such as acquisition of Cox Pond and of an adequate parking area at Winter Pond, we are discussing with the Park Department.

The major part of our time and effort goes into the administration of the Subdivision Control Law regulating the laying out and construction of ways in subdivisions and insuring the proper installation of public utilities. Since 1953 when this law became effective, the Board has approved 17 subdivision plans that provide 6.16 miles of roadways and 512 building lots, of which 436 lots have become eligible for sale in accordance with our regulations.

Our work with the Capital Budget Program continues. Nearly complete 1962 figures show substantial increases over our projections in only four departments, and a total Winchester departmental operating cost about $85,000.00 under our estimate, an error of approximately 5%. The program for 1963 and the following years will be published separately before the March Town Meeting, as soon as final 1962 figures and firm 1963 estimates are available.

There has been no change in the Winchester debt position as charted in the Planning Board report for 1961; we are not repeating this chart in 1962.

The Planning Board was saddened by the sudden death of Mr. Oscar E. Merrow, who was serving the Planning Board and Winchester with distinction.

The Planning Board wishes to express its appreciation of the help it has received throughout the year from its Planning Consultant, Mr. Allen Benjamin; its Consulting Engineer, Mr. Howard F. Ambrose, and its clerical assistant, Mrs. Paul Eberle.

Respectfully submitted,

JOSEPH C. GRAY, Chairman
EARLE F. LITTLETON, Secretary
GEORGE B. REDDING
FRANKLIN J. LANE

Report of an Audit of the Accounts of the Town of Winchester

FOR THE PERIOD FROM MAY 1, 1960

TO MARCH 31, 1962

Made in Accordance with the Provisions of

Chapter 44, General Laws

The Commonwealth of Massachusetts

DEPARTMENT OF CORPORATIONS
AND TAXATION

Bureau of Accounts

State House, Boston 33

November 30, 1962

To the Board of Selectmen
Mr. Paul C. Dunn, Chairman
Winchester, Massachusetts

Gentlemen:

I submit herewith my report of an audit of the books and accounts of the town of Winchester for the period from May 1, 1960 to March 31, 1962, made in accordance with the provisions of Chapter 44, General Laws. This is in the form of a report made to me by Mr. William Schwartz, Assistant Director of Accounts.

Very truly yours,

ARTHUR H. MacKINNON
Director of Accounts

Mr. Arthur H. MacKinnon
Director of Accounts
Department of Corporations and Taxation
Boston, Massachusetts

Sir:

As directed by you, I have made an audit of the books and accounts of the town of Winchester for the period from May 1, 1960, the date of the previous examination, to March 31, 1962, and submit the following report thereon:

The recorded financial transactions, as shown on the books of the several departments receiving or disbursing money for the town or committing bills for collection, were examined and verified.

The town accountant's books and accounts were examined and checked in detail. The receipts as recorded were compared with the treasurer's books, and the payments were checked with the treasury warrants. The ledgers were analyzed and proved, while the appropriations, loan authorizations, and transfers were compared with the town clerk's records of financial votes passed at town meetings and with the records of the finance committee authorizing transfers from the reserve fund. A balance sheet, showing the financial condition of the town on March 31, 1962, was prepared and is appended to this report.

The books and accounts of the town treasurer were examined and checked. The cash book was footed, and the receipts as recorded were compared with the town accountant's books, with the records of the several departments collecting money for the town, and with other sources from which money was paid into the town treasury. The payments were checked with the warrants approved by the selectmen authorizing the disbursement of town funds and with the town accountant's books.

The treasurer's cash balance on March 31, 1962 was proved by verification of the certificates of deposit and by reconciliation of the bank balances with statements furnished by the banks of deposit.

The payments on account of maturing debt and interest were proved with the amounts falling due and were checked with the cancelled securities and coupons on file. The outstanding coupons on March 31, 1962 were listed and reconciled with the statements furnished by the depositories.

The records of payroll deductions for Federal and State taxes and Blue Cross and Blue Shield were examined. The payments to the proper agencies were verified and the balances on hand March 31, 1962 were reconciled with the town accountant's ledger controls.

The records of tax titles held by the town were examined and checked. The amounts transferred to the tax title account were checked with the collector's books, the redemptions as reported were compared with the treasurer's recorded receipts, and the tax titles on hand March 31, 1962 were listed, reconciled with the town accountant's ledger accounts, and further checked at the Registry of Deeds.

The trust, investment, and retirement funds in the custody of the town treasurer were examined. The savings bank deposits and the securities representing the investments of these funds were listed and checked, the income was proved, and all transactions and balances were verified and compared with the town accountant's books, and, in the case of the retirement funds, with the records of the retirement board.

The books and accounts of the town collector were examined and checked in detail. The taxes, excise, and assessments outstanding at the time of the previous examination, as well as all subsequent commitments, were audited and checked with the warrants issued for their collection. The recorded collections and abatements were proved, the payments to the treasurer were verified, the transfers to the tax title account were compared with the treasurer's records, and the outstanding accounts were listed and reconciled with the town accountant's ledger controls.

The records of departmental and water accounts receivable were examined and checked. The commitments were verified, the recorded collections were checked with the payments to the treasurer, the abatements were compared with the departmental records of abatements granted, and the outstanding accounts were listed and proved with the town accountant's ledger.

Further verification of the outstanding tax, excise, assessment, departmental and water accounts was made by mailing notices to a number of persons whose names appeared on the books as owing money to the town, the replies received thereto indicating that the accounts, as listed, are correct.

The records of deferred assessments were examined, the payments in advance were checked with the treasurer's recorded receipts, the amounts added to taxes were verified, and the apportionments due in future years were listed and reconciled with the town accountant's ledger.

The records of the guarantee deposits required by the several departments for special services were examined and checked. The deposits were checked with the treasurer's recorded receipts, the refunds to depositors and the transfers to the town for cost of work done were verified, and the deposits on hand March 31, 1962 were listed and reconciled with the town accountant's ledger.

The town clerk's records of financial votes passed at town meetings were checked in detail with the town accountant's ledgers. The recorded receipts for dog and sporting licenses issued and for miscellaneous charges were verified and compared with the payments to the treasurer and to the State.

The surety bonds filed by the town officials required by law to furnish such surety were examined and found to be in proper form.

The records of departmental cash collections by the board of selectmen and the sealer of weights and measures, as well as by the police, health, school, library, and cemetery departments, and by all other departments in which money was collected for the town, were examined and checked. The recorded collections were compared with the payments to the treas-

urer as shown by the treasurer's and the town accountant's records, and the cash on hand in the several departments, including petty cash advances, was proved by actual count.

Appended to this report, in addition to the balance sheet, are tables showing reconciliations of the several cash accounts, summaries of the tax, excise, assessment, tax title, departmental and water accounts, as well as schedules showing the condition and transactions of the trust, investment, and retirement funds.

On behalf of my assistants and for myself, I wish to express appreciation for the cooperation extended by the town officials during the progress of the audit.

Respectfully submitted,

WILLIAM SCHWARTZ
Assistant Director of Accounts

WS:MM

BALANCE SHEET, MARCH 31, 1962

General Accounts

Assets

Cash:		
General	$ 273,386.07	
Special — Trust Fund Income	18,793.73	
		$ 292,179.80
Advance for Petty:		
Treasurer	$ 25.00	
Collector	100.00	
Selectmen	25.00	
School:		
Administration	100.00	
Lunch Program	63.00	
Library	25.00	
		$ 338.00
Accounts Receivable:		
Taxes:		
Levy of 1959:		
Poll	$ 8.00	
Levy of 1960:		
Poll	40.00	
Personal Property	434.16	
Levy of 1961:		
Poll	102.00	
Personal Property	523.26	
Real Estate	45,754.52	
		$ 46,861.94
Motor Vehicle and Trailer Excise:		
Levy of 1959	$ 668.77	

Levy of 1960	3,227.51	
Levy of 1961	11,242.30	
Levy of 1962	76,269.57	
		$ 91,408.15
Special Assessments:		
Sewer:		
Unapportioned	$ 20,423.25	
Added to Taxes 1961	14.77	
Sidewalk:		
Unapportioned	1,051.47	
Added to Taxes 1961	58.00	
Street:		
Unapportioned	1,945.31	
Added to Taxes 1961	393.59	
Committed Interest 1961	135.19	
		$ 24,021.58
Special Taxes:		
Estates of Deceased Persons		389.20
Tax Titles		12,392.66
Departmental:		
Police	$ 115.00	
Forestry	42.30	
Health	521.20	
Sewer	457.90	
Highway	121.10	
General Relief	2,950.47	
Aid to Dependent Children	2,425.33	
Old Age Assistance:		
Cities and Towns	202.06	
State	3,091.44	
Medical Assistance for the Aged	5,659.68	
Veterans' Services	10,594.22	
School:		
Rentals	635.00	
Tuition	1,380.40	
Cemetery	6.00	
		$ 28,202.10
Water:		
Rates	$ 23,693.78	
Services	1,493.04	
Water and Sewer Connections	2,497.95	
		$ 27,684.77
Aid to Highways:		
State	$ 2,088.17	
County	1,044.08	
		$ 3,132.25

Revenue 1962:		
Appropriation Voted	$5,034,157.92	
County Hospital Assessment Paid	44,051.31	
	$5,078,209.23	
Deduct:		
Estimated Receipts Collected:		
General	–135,067.56	
Water	–103,609.14	
Available Funds Voted	–285,000.00	
		$4,554,532.53
Unprovided For or Overdrawn Accounts:		
Underestimate 1961 Assessment:		
Metropolitan Parks		1,989.58
Overlay Deficits:		
Levy of 1958	$ 87.40	
Levy of 1960	1,076.44	
		$ 1,163.84
Court Judgments		13,020.39
Expenditures Authorized Under Section 31, Chapter 44, General Laws:		
Snow and Ice		6,640.47
School - Out of State Travel		342.60
Due From Cemetery Trust Funds, Income Account		15,835.76
		$5,120,135.62

Liabilities and Reserves

Payroll Deductions:		
Federal Taxes	$ 33,600.62	
State Taxes	7,211.66	
Blue Cross and Blue Shield	4,986.84	
		$ 45,799.12
Guarantee Deposits:		
Garbage Contract	$ 800.00	
Water and Sewer Connection	2,171.00	
Subdivision Control	75.00	
		$ 3,046.00
Agency:		
Sale of Dogs	$ 57.00	
Dog Licenses	75.00	
Blue Cross Premium Rebate	2,960.36	
		$ 3,092.36
Tailings		71.09
Gifts and Bequests:		
Maurice Dineen Memorial Gift	$ 20.00	

Cemetery Perpetual Care Funds	1,428.00	
		$ 1,448.00
Trust Fund Income		18,793.73
Recoveries:		
Medical Assistance for the Aged	$ 214.78	
Veterans' Benefits	4,757.34	
		$ 4,972.12
Federal Grants:		
Disability Assistance:		
Administration	$ 700.73	
Assistance	1,114.59	
Aid to Dependent Children:		
Administration	705.10	
Aid	1,970.92	
Old Age Assistance:		
Administration	2,147.66	
Assistance	8,504.67	
Medical Assistance for the Aged:		
Administration	1,980.26	
Assistance	10,200.19	
School:		
Public Law No. 85-864	4,612.82	
Public Law No. 81-874	20,322.05	
		$ 52,258.99
Revolving Funds:		
School Lunch	$ 39,996.85	
School Athletics	23,818.26	
		$ 63,815.11
Appropriation Balances:		
Revenue:		
General	$3,948,526.47	
Water	298,636.86	
Non-Revenue:		
Johnson Road School Construction	5,795.80	
		$4,252,959.13
Overestimates 1961:		
State Assessments:		
Smoke Inspection	$ 684.66	
Metropolitan Sewer	14,080.23	
County Tax	10,181.08	
		$ 24,945.97
Receipts Reserved for Appropriations:		
Town Property Rental	$ 1,057.42	
Parking Meter	249.27	
Cemetery	2,406.25	
		$ 3,712.94
Reserve Fund — Overlay Surplus		1,233.88

Overlays Reserved for Abatements:		
Levy of 1959	$ 8.00	
Levy of 1961	16,289.80	
		$ 16,297.80
Revenue Reserved Until Collected:		
Motor Vehicle and Trailer Excise	$ 91,408.15	
Special Assessment	24,021.58	
Special Tax	389.20	
Tax Title	12,392.66	
Departmental	28,202.10	
Water	27,684.77	
Aid to Highway	3,132.25	
		$ 187,230.71
Reserve for Petty Cash Advances		338.00
Surplus Revenue:		
General		440,120.67
		$5,120,135.62

DEFERRED REVENUE ACCOUNTS

Apportioned Assessments Not Due:	
Sewer	$ 8,032.29
Sidewalk	15,213.19
Street	105,860.82
	$ 129,106.30
Apportioned Sewer Assessment Revenue:	
Due in 1962 to 1980, Inclusive	$ 8,032.29
Apportioned Sidewalk Assessment Revenue:	
Due in 1962 to 1980, Inclusive	15,213.19
Apportioned Street Assessment Revenue:	
Due in 1962 to 1980, Inclusive	105,860.82
	$ 129,106.30

DEBT ACCOUNTS

Net Funded or Fixed Debt:		
Inside Debt Limit:		
General		$1,900,000.00
Outside Debt Limit:		
General	$1,610,000.00	
Public Service Enterprise	145,000.00	
		$1,755,000.00
		$3,655,000.00

Serial Loans:		
Inside Debt Limit:		
General:		
School	$1,485,000.00	
Incinerator	415,000.00	
		$1,900,000.00
Outside Debt Limit:		
General:		
School	$1,610,000.00	
Public Service Enterprise:		
Water	145,000.00	
		$1,755,000.00
		$3,655,000.00

TRUST AND INVESTMENT ACCOUNTS

Trust and Investment Funds:	
Cash and Securities:	
In Custody of Treasurer	$ 427,476.36
	$ 427,476.36

In Custody of Treasurer:	
Welfare Fund:	
Asa Fletcher	$ 32,293.06
School Funds:	
Philip J. Blank Scholarship	2,544.19
Henry C. Nickerson	2,000.00
Wilder L. Parkhurst	1,000.00
Norman Prince	1,050.00
School — Library Fund:	
Robert C. Metcalf	1,532.00
Library Funds:	
Daniel C. Badger	1,827.00
Charles W. Bradstreet	1,000.00
Abraham B. Coffin	2,000.00
Frank W. Daniels	500.00
Jere A. Downs	43,638.71
R.W.E. Hopper and Letitia F. Hopper	2,006.88
Nancy S. Howe	1,000.00
Albion K. P. Joy	2,000.00
Marianne Coleman Keyes	1,150.00
Annie B. Marion	500.00
Anna M. Mason	16,264.31
Cora A. Quimby	3,392.26
Edward J. Rich Lincoln and Lee	32,647.31
Bradlee Rogers	1,000.00
William E. and Bertha E. Schrafft	1,000.00

Daniel N. Skillings	500.00
Francis E. Smith, Jr.	500.00
Elizabeth D. Wadsworth	5,262.50
Nettie Rust Winn	1,052.50
Margaret Cate Wood	1,803.54
General Funds:	
Zachariah Symmes	757.62
William P. Winchester	1,843.13
Cemetery Funds:	
Elizabeth J. Boyce	500.00
Frederick O. Brown	4,000.00
Mabel H. Carter	600.00
Ernest R. Eustis	1,000.00
Horace O. Green	500.00
Henry F. Johnson	5,023.06
Charles E. Kendall	500.00
Charles H. Mason	500.00
Dorothy Nash	300.00
Mary Emerson Riley	600.00
Sarah A. Watson	2,000.00
Frederick P. Young	300.00
Perpetual Care	233,457.41
Mary A. Warren Flower	295.12
Investment	15,835.76
	$ 427,476.36

RETIREMENT SYSTEM ACCOUNTS

Contributory Retirement System:	
Cash and Securities	$ 738,065.48
Expense Fund — Overdrawn	557.21
Accrued Interest	5,904.06
	$ 744,526.75

Contributory Retirement System Funds:	
Annuity Savings	$ 530,298.74
Annuity Savings In Military Service Credits	5,387.22
Annuity Reserve	110,215.25
Pension	92,413.72
Undistributed Income	6,211.82
	$ 744,526.75

Returns From Assessors

A Table of much interest to the Taxpayers of Winchester How the Tax of $70.80 is divided among the Departments.

Below are given the returns of the Assessors in detail. The figures of last year are also given for comparison.

	1961	1962	Increase
Value of Buildings	$41,195,475	$42,235,725	$1,040,250
Value of Land	9,155,550	9,225,700	70,150
Value of Personal	2,733,850	2,767,025	33,175
Total Valuation	53,084,875	54,228,450	1,143,575
Tax Rate	68.40	70.80	2.40
County Tax	177,999.83	162,739.25	*15,260.58
Auditing Municipal Accounts	5,900.14	49.88	*5,850.26
Metropolitan Parks	47,114.13	58,446.98	11,332.85
Metropolitan Sewerage	215,944.09	202,532.23	*13,411.86
Metropolitan Water	15,839.68	23,174.56	7,334.88
Entrance Fee	16,171.40	16,171.40	
Middlesex County Tuberculosis Hospital	33,660.37	36,599.93	2,939.56
Smoke Inspection Service	702.25		*702.25
Air Pollution Control		579.52	579.52
State Examination of Retirement System	501.46	852.71	351.25
Deficits due to abatement in excess of overlay of prior yrs.	208.60	1,163.84	955.24
Overlay	59,869.69	51,624.19	*8,245.50
Town Appropriations	4,571,423.82	5,034,157.92	462,734.10
Free Cash	49,332.81	184,436.42	135,103.61
Overdrawn Accounts (Snow & Ice removal (Chap. 44, Sec. 36 G. L.)	21,591.76	6,640.47	*14,951.29
Amount necessary to satisfy final court judgments		13,364.77	13,364.77
	$5,216,260.03	$5,792,534.07	

* Decrease

Number of Polls	5,683	5,781
Number of Horses	6	6
Number of Dwellings	4,960	5,080
Number of Other Bldgs.	2,025	2,027
Number of Cows		1

Each and Every Tax of $70.80 is used as follows for the object named:

$ 13,846.00	Selectmen	0.2546
1,019.00	Selectmen's Rentals	0.0187
7,140.00	General Services	0.1313
20,275.00	Accounting	0.3728
23,642.00	Treasurer-Collector	0.4347
21,015.00	Assessors	0.3864
8,266.00	Legal	0.1520
16,629.00	Town Clerk	0.3057
15,560.00	Election and Registration	0.2861
4,173.00	Planning Board	0.0767
25,698.00	Engineering	0.4725
24,887.00	Town Hall	0.4576
2,095.00	Personnel Board	0.0385
3,991.00	Finance Committee	0.0734
256,315.00	Police	4.7124
27,775.00	School Traffic Control	0.5106
1,476.00	Dog Officer	0.0271
258,937.00	Fire	4.7606
10,833.00	Civil Defense	0.1992
1,151.00	Sealer of Weights and Measures	0.0212
31,146.00	Forestry	0.5726
15,744.00	Building	0.2895
726.00	Board of Appeals	0.0133
25,693.00	Health	0.4724
70,936.00	Sewer	1.3042
91,415.00	Sanitation	1.6807
4,418.00	Contagious Diseases and Premature Births	0.0812
780.00	Inspector of Animals	0.0143
242,620.00	Highways and Bridges	4.4606
45,049.00	Street Lights	0.8282
2,560.00	Street Beacons	0.0471
111,000.00	Snow and Ice	2.0408
23,132.00	Public Welfare	0.4253
7,450.00	Public Assistance — General Relief	0.1370
5,800.00	Aid to Dependent Children	0.1066
9,400.00	Disability Assistance	0.1728
32,000.00	Old Age Assistance	0.5883
41,250.00	Medical Assistance for the Aged	0.7584
2,458.00	Veterans' Benefits, Administration	0.0452
21,600.00	Veterans' Benefits, Assistance	0.3971
1,488.00	Veterans' Quarters	0.0274
1,223.00	Caretaker of Veterans' Graves	0.0225
2,045,632.00	School	37.6092
22,398.00	Athletics	0.4118
21,800.00	School Lunch	0.4008
2,600.00	School Rentals	0.0478
111,835.66	Public Library	2.0561

99,960.00	Parks, Playgrounds, Recreation and Waterways	1.8378
100,306.00	Contributory Retirement Contribution	1.8441
2,414.00	Contributory Retirement Expense	0.0444
28,947.00	Non-Contributory Pensions & Annuities	0.5322
1,210.00	Workmen's Compensation Law — Administration	0.0222
14,200.00	Workmen's Compensation Law — Compensation	0.2611
400.00	Judgments and Claims	0.0074
28,500.00	Insurance	0.5240
1,742.00	Public Celebrations	0.0320
70,000.00	Reserve Fund	1.2870
204,071.80	Water	3.7519
31,602.20	Cemetery	0.5810
295,000.00	Payment of Funded Debt	5.4236
94,837.00	Interest on Funded Debt	1.7436
6,000.00	Interest on Temporary Loans	0.1103
287.60	Unpaid Bills	0.0053
21,700.00	Accepted Way	0.3990
6,000.00	Sidewalks	0.1103
7,000.00	Lake St. Reconstruction	0.1287
39,200.00	Highways Chapter 90	0.7207
46,229.00	Park Commissioners (Shore Road)	0.8499
7,500.00	Park Commissioners	0.1379
76,637.90	Selectmen (Town Hall Improvement)	1.4090
7,500.00	Selectmen (Wadleigh School)	0.1379
73,600.00	Water and Sewer Board	1.3531
1,900.00	Winchester Recreation Committee	0.0349
1,500.00	Selectmen (Annuity to Alfred Borgh)	0.0276
836.76	Selectmen (Indemnify Police Officers)	0.0154
700.00	Selectmen (Indemnify Fireman)	0.0129
200.00	Selectmen (Indemnify Highway Employee)	0.0037
27,000.00	Selectmen (Chapter 32B)	0.4964
300.00	Xmas Decoration Committee	0.0055

Appropriations by Transfer

10,730.00	From Parking Meter Revenue Account to Police — Personal Services	0.1973
3,793.00	From Parking Meter Revenue Account to Parking Meter Maintenance — Other Expenses $3,091, Capital Outlay $702.00	0.0697
600.00	From Parking Meter Revenue Account to Highways and Bridges, Personal Services	0.0110
650.00	From Parking Meter Revenue Account to Skillings Parking Lot	0.0120
1,987.34	From County Dog Fund to Public Library — Other Expenses	0.0365
15,835.76	From Cemetery Fund to Cemetery Maintenance — Personal Services $8000, Wildwood Cemetery Improvement $7835.76	0.2911

15,536.20	From balance of the 1956 and 1957 Water Bond Issue to Water Department	0.2856
44,990.12	From Excess and Deficiency Account to Building Committee for Johnson Road, Ridge Street School	0.8271
38,000.00	Water and Sewer Department	0.6986
21,480.00	Board of Selectmen	0.3949
27,334.00	Building Committee for Enlarged Facilities for Senior and Junior High Schools and School Administrative Offices	0.5025
3,500.00	From Building Committee for enlarged Facilities for Senior and Junior High Schools and School Administrative Offices to Lynch Junior High School Building and Equipment Account	0.0643
162,739.25	County Tax	2.9920
49.88	Auditing Municipal Accounts	0.0009
58,446.98	Metropolitan Parks	1.0746
202,532.23	Metropolitan Sewerage	3.7236
23,174.56	Metropolitan Water	0.4261
16,171.40	Entrance Fee	0.2973
36,599.93	Middlesex County Tuberculosis Hospital	0.6729
579.52	Air Pollution Control	0.0107
852.71	State Examination of Retirement System	0.0157
1,163.84	Deficits due to abatement in excess of overlay of prior years	0.0214
51,624.19	Overlay	0.9491
6,640.47	Overdrawn Accounts (Snow & Ice removal) Chap. 44, Sec. 36 G. L.	0.1221
13,364.77	Amount necessary to satisfy final court judgments	0.2457
$ 5,792,534.07		106.4965
1,941,597.81	Less Estimated Revenue	35.6965
$ 3,850,936.26		$ 70.80

Report of the Recreation Committee

Board of Selectmen
Winchester, Mass.

Gentlemen:

Considerable spadework in the field of Community Recreation was necessary. The past history, present programs and physical facilities in Town were assayed. Current concepts of recreation in the country were studied. Through a notice in "The Star" the Committee solicited ideas and opinions from individuals. The Committee or members of it also met with interested groups in Town such as the Park Commission, police, clergy, the Student Council and (via an open meeting) the public.

History of Public Recreation in Winchester

Since 1939 several committees have attacked the recreation problem in Town with varying degrees of success.

A committee of six was established by the 1939 Town Meeting which concluded that the outdoor program was satisfactory but that the only logical place for an indoor program was in the school buildings.

In 1944 a Youth Guidance Committee was appointed by the Selectmen at the request of the Governor. This Committee instituted and operated a Canteen for approximately one and one-half years but it was then terminated for lack of satisfactory facilities.

At the Annual Town Meeting in 1945 it was voted to establish an elected Recreation Committee of three. This Committee was elected in 1946 and at the 1946 Town Meeting it was voted to increase the size of this Committee from three to five members. A program was initiated late in the year and carried on through 1950. Winter basketball, Summer Softball, ice clearance for skating and Christmas holiday social programs were organized and very well attended. A general decline in participation occured this year, probably brought about by the effects of the Korean War.

The 1950 Town Meeting, with approval of the Elected Committee and the Park Commissioners, voted to abolish the Elected Committee, increase the number of Park Commissioners from three to five and charge the Park Commissioners with the responsibility of Town sponsored recreation. This is presently where the responsibility lies. The Park Department since 1951 has primarily operated a Summer program of supervised playground activities. Starting many years before this and still continuing today are tennis and swimming programs under Park Department sponsorship which have been very successful. Now activities added more recently are outdoor basketball and Summer softball, also very popular. Over the years private organizations such as social and fraternal groups and local merchants have sponsored additional activities for youth. The Red Cross, Scouts, Police Athletic League and Church Youth Groups also sponsor recreational activities.

In 1956 a Youth Activities Committee was voted by the Town Meeting to investigate recreational needs of youth no longer in school. Conclusions of this group were that there was no need for development of such a program which could be handled by existing boards if the future required

it. The Committee, however, felt that greater utilization of existing facilities could be made.

In 1957 the Town Meeting indefinitely postponed the construction of an Artificial Ice Rink recommended by a committee established the previous year to look into this subject.

In 1959 the Community School Association of Winchester asked the League of Women Voters to conduct a survey of existing recreation facilities in Town. It carried out this survey in 1959-1960 and published a report on its findings in early 1961. The survey covered four general classifications relating primarily to youth; i.e. Town sponsored, extracurricular activities of the School Department, service organizations and church activities. During the investigation a Leisure Time Survey questionnaire was distributed to the High School students in February 1960. It was answered by 964 students of the ninth to twelfth grades. Also, comparable information on recreation programs was gathered from some nearby towns as well as suggested standards of the National Recreation Association.

We feel strongly that we should utilize to the fullest extent possible the existing facilities in the Town. We found, as have earlier committees, that the physical facilities of the Town are not being fully used; for example the schools on weekends and holidays and the Town Hall Auditorium much of the time. We feel these and other existing recreational assets of the Town, both public and private, might be exploited to benefit the youth of the Town.

The Committee is unanimous in its view that a paid recreation director and greater utilization of existing facilities are what Winchester needs today.

This Committee is strongly interested in developing a long range plan which will benefit the Town for many years as opposed to an immediate, stopgap design which could easily disappear from sight within a year or two as has occurred in the past. Our intention is to act as a planning and policy group to construct the foundation on which a future group may build. The Committee is also avowed to be non-competitive with private and commercial programs in existence now or in the future.

As stated in our Interim Report (see 1961 Town Reports), we concluded to concern ourselves primarily with teen-age youth during the school year season for the following reasons: 1) there is now no winter program other than ice skating, 2) recreation especially for girls is slight and 3) the maximum number of youths in this group are in Town during this season. This does not mean we will exclude either other groups or summer recreation from our studies at a later date; but that we have concentrated on an area where there appears to be a greater immediate need.

The student Leisure Time Survey and Student Council emphasized that the teenage youth desire a "gathering place" above all else - particularly on weekends.

The Committee requested and received funds from the 1962 Town Meeting to hire a part-time Recreation Director and any necessary assistants as well as any necessary equipment to launch a program. Several candi-

dates were interviewed and after much discussion Mr. William Shinney of this town was selected as the Committee's choice for this post. The job was filled shortly after the school season opened this fall. Shortly thereafter, the School Committee formally accepted the request of this committee to provide use of the High School Gym on Friday or Saturday evenings when not already reserved.

A program was started in November which provides unplanned recreation consisting of shooting baskets, volleyball, dancing, ping pong, bridge, chess and cribbage. These are all available all the time and it is up to the youth to select their own form of recreation. At this time there have been three evenings in the High School Gym and one in McCall Gym. Attendance has been 297 - 237 - 188 - 259. A breakdown of the registrations shows 215 sophomores, 175 juniors and 145 seniors have utilized these facilities.

The Committee wishes to thank those who donated ping pong tables, bridge tables, cards, etc. during the initial opening of the program. We have seen these items used so frequently that eight card tables, four ping pong tables and several smaller games and accessories have been purchased and are in continual use when the program is in action. It is quite possible that more will be needed if present frequency of usage is maintained.

The Committee also wishes to thank all those in town who have given it their wholehearted support among whom are the Selectmen, Park Department, School Committee and Administration, Police Department and the Star to mention a few.

The new Director is in process of setting up a council from among the youth who use the facilities for an advisory and planning board to assist him with the operation of this program. There is much to do to reach the goal that the Committee is striving for of having a place for teenagers to go at least one weekend evening a week and preferably always on the same night. If there is promise, the goals will be expended perhaps to two weekend evenings and for after the home basketball games. As stated earlier, there is no intention to compete with other recreational activities but if there are youths who desire and will use this program at times coincident with other previous programs the Committee will attempt to provide the facilities for them.

Since there has only been four evenings at this time, there is not enough information to analyze the degree of success of this program yet. However, it is encouraging that the students are returning and our attendance is not always the same group. A more detailed report will be made at the time of the 1963 Annual Town Meeting.

Respectfully submitted,
RICHARD W. FREEMAN, JR., Chairman
WILLIAM G. CHAPMAN, JR.
ARTHUR L. JOHNS, School Committee
ALBERT A. MacDONNELL, Park Commission
ALBERT T. McDOUGALL
JOHN F. SEXTON, Selectmen
MARGARET L. SMITH, Secretary

Report of Methods and Procedures Committee

Town Comptroller

The bulk of the Committee's time and effort in 1962 was expended in studying and researching (not to mention, defending) its recommendation that the Town of Winchester abolish the position of Town Accountant and create the broader position of Town Comptroller. Our studies included conferences with the Comptrollers of the Towns of Brookline, Dedham, and Wellesley. These conferences were useful in anticipating questions brought up at Town Meeting and, also, in determining the extent to which these other towns had benefited from the creation of the comptrollership post.

We also conferred with various boards and officers of the Town and out of these conferences our conviction that the Town of Winchester needed, and desperately so, a Comptroller was heightened. Work of the Committee, subsequent to favorable action by the Town Meeting on the Comptrollership recommendation, has further strengthened our belief that savings in clerical costs can only be achieved through the appointment of a Comptroller.

The full support of the Finance Committee and the Board of Selectmen of our recommendation played no small part in its acceptance by the Town Meeting despite prolonged and vigorous opposition.

Regrettably, the General Court did not act in 1962 on the Town's petition for enabling legislation. It is hoped that such action will be taken early in 1963 so that the enabling act may be presented for the consideration and acceptance of the 1963 Town Meeting. In the meantime, changes and improvements in clerical procedures tend to mark time pending action by the General Court and subsequent acceptance by the Town Meeting of the enabling act.

List of Residents

The Committee recommended that the Town omit from the annual publication "List of Residents" either the geographical section or the alphabetical section. The Committee found that few towns followed the Winchester practice of preparing and publishing both. The Town, however, saw fit not to accept the Committee's recommendations, although the price charged to the public was increased from $1.25 to $2 per copy — still a small price for so compact a compendium of the ages of our fellow citizens — male and female.

Treasurer/Collector

The Committee discussed with the Treasurer/Collector various improvements in the format of records kept in this office. Further discussions in 1963 are contemplated so that additional progress may be made.

Town Clerk

Several conferences have been held with the Town Clerk during the year on the extent to which photographic equipment might be used to prepare copies of vital records. This project was brought to a temporary halt because of the necessity of the Committee to return to the vineyard in order to provide sustenance for wives, children, and other dependents. It is the Committee's intention, however, to confer with the secretary of the Commonwealth at an early date on the statutory implications in such changes.

Annual Report

The Committee has made a tentative and preliminary review of the annually printed volume "Reports of Town Officers." Although not yet ready to make specific recommendations, the Committee is of the opinion that some opportunity for savings exist in this area which, if effected, would not materially detract from the value of the publication and might well improve its readability. The Committee is sufficiently realistic to appreciate that, despite its best efforts, the Reports of Town Officers will never have the reader appeal of "Peyton Place" or equally scholarly literary efforts.

The Committee did, however, question the necessity for the minutes of the Town Meeting, formal as well as those published in the Town Reports, reporting both the motion and the vote when no difference existed between the two. According to our calculations, some 19 pages of the 1960 Town Reports were consumed in this duplicate presentation. The Town Counsel concurred in our opinion and, accordingly, the Town Clerk is spared of this repititious and unproductive chore. The time and space saving is particularly apparent in those vitally necessary but tediously dull articles amending the zoning laws — replete with geographical data so dear to the heart of surveyors and embryonic Columbuses.

Retirement Board

The Committee conferred with the Town Accountant on the records and procedures employed in the disbursement of retirement allowances to retired Town personnel.

Although not a large volume activity, the changes contemplated make for greater efficiency and were fully endorsed by the Committee.

Pay Day

The Committee participated in discussions aimed at changing the day on which salary payments are made to Town personnel. If the change had been adopted, the present practice of preparing (but not distributing) payrolls before the work week has been completed would not have been continued. The Committee felt that the present practice was not desirable. It is our understanding, however, that no change in practice has been effected.

School Department

The Committee, at the invitation of the Superintendent of Schools made a brief review of certain financial records maintained in this office. Although sharing the view of the Superintendent's Office that some form of mechanization was desirable and necessary in the maintenance of these records, the Committee differed with the view of this office that a bookkeeping machine be purchased in 1963. It was the position of the Committee that capital expenditures of this nature should be deferred until the final outcome of the Controllership Act be known. It is the Committee's belief that on a long range basis data now compiled in the Superintendent's Office should more desirably be compiled at the Town Hall by broader classification of the various expenditure accounts now maintained in the general records of the Town.

Conclusion

We are deeply appreciative of the cordial reception we have received from Town personnel. Especially, since our recommendations not infrequently run counter to the status quo. It is more than possible that Town personnel realize that the Committee serves without compensation, has a responsibility to discharge to the Town, and, is prompted in its activities only by what it believes to be in the best interests of the Town of Winchester.

ARTHUR R. HILLS
R. ASHLEY LEWIS
RAE D. ANDERSON, Chairman

Report of Town Forest Committee

Board of Selectmen
Winchester, Mass.

Gentlemen:

Forestry in the Clara G. Brooks Woods (Town Forest) this year was accomplished in the northwest sector. Treatment of all large trees in this area was completed. There is great beauty in these majestic oaks, freed as they now are of battered and broken limbs from hurricane and other causes over the years. Cutting of heavy brush in this part of the property remains to be done, and the Committee hopes to complete this, largely by volunteer labor, within the next year or two. It is interesting to note that part of this section is swampy, the natural habitat for a variety of songbirds, and that care is being taken to leave adequate small-growth for their protection.

There has been some depradation in the Forest, including the cutting down of half a dozen good-sized oak and white birch trees, but the more effective patrol of the property undertaken by the Police Department at the request of the Committee has improved matters in this regard. However, the Committee continues to postpone indefinitely the planting of any more small pine and spruce trees, which in the past have been the target

of chopping and uprooting. The program of contract surgery on all large trees throughout the area will continue to be pursued. The visible results of this, so far, are most encouraging and attractive. The Committee believes that, certainly for the present, this is the proper sphere of action for the expenditure of the small annual appropriation allotted by the Town.

While the fire hazard during part of the year was considerable, the Forest escaped harm in this respect.

Pleasant homes now fringe the Forest on the north and east sides, and may ultimately do so on the west side. On the whole, these adjacent home owners are careful not to deposit rubbish of any sort in the Forest. The occasional dumping of refuse in the property is usually done by persons driving in by an access road under cover of darkness. Evidence of such instances is reported to the Board of Health whenever discovered.

To the South, the Forest is bordered by land of the City of Medford used for park and cemetery purposes, and consequently exempt from commercial and residential building. To the twenty-seven acres of the Clara G. Brooks Woods, therefore, is added a substantial area of open land in Medford, creating altogether both an expanse of much beauty and a barrier against further encroachment of urban expansion on that side of Winchester between Main and Grove Streets.

To all lovers of nature and seekers of a quiet and nearby haven where there is beauty and serenity whatever the season, the Committee commends this inviting spot so fortunately owned by our Town.

Respectfully submitted,

RICHARD PARKHURST
SHERMAN B. RUSSELL
EDWARD A. McKENZIE, Chairman
Winchester Town Forest Committee

Report of the Board of Commissioners of Trust Funds

The town has received the following bequests:

1. From the estate of Mabel A. Carter, $600, for the care of Wildwood Cemetery Fund.
2. From the estate of Sarah A. Watson, $2000, for the care of Wildwood Cemetery Fund.
3. From the estate of R. W. E. and Letitia F. Hopper, $2006.88, for the Library Fund.

There follows, herewith, a list of Trust Funds left to the Town that come under the supervision of the Commissioners, except six, which, because of legal technicalities, are otherwise supervised:

1. Daniel B. Badger Library Fund
2. Philip Blank, Scholarship Fund
3. Charles W. Bradstreet Library Fund

4. Mabel A. Carter, Care Wildwood Cemetery Fund
5. Abraham B. Coffin Library Fund
6. Frank W. Daniels Library Fund
7. Jere A. Downs Library Fund
8. Ernest R. Eustis, Care Wildwood Cemetery Fund
9. Asa Fletcher Fund
10. Horace O. Green Cemetery Fund
11. R. W. E. and Letitia F. Hopper, Library Fund
12. Nancy S. Howe Library Fund
13. Albion K. P. Joy Library Fund
14. Charles E. Kendall Fund
15. Marianne Coleman Keyes Library Fund
16. Annie B. Marion Library Fund
17. Anna M. Mason Library Fund
18. Charles H. Mason Fund
19. Robert C. Metcalf School Library Fund
20. Howard D. Nash Cemetery Fund
21. Wilder L. Parkhurst School Fund
22. Permanent Care Fund Wildwood Cemetery
23. Permanent Care Fund Wildwood Cemetery Income Account
24. Norman Prince School Fund
25. Cora A. Quimby Library Fund
26. Edgar J. Rich, Lincoln & Lee Library Trust Fund
27. Mary Emerson Riley Fund
28. William E. and Bertha E. Schrafft Charitable Trust
29. Francis E. Smith, Jr. Library Fund
30. Zachariah Symmes Library Fund
31. Elizabeth D. Wadsworth Library Fund
32. Mary A. Warren Fund
33. Sarah A. Watson care Wildwood Cemetery Fund
34. William P. Winchester Fund
35. Nettie Rust Winn Library Fund
36. Margaret Cate Wood Library Fund
37. Frederick P. Young Cemetery Fund

Other Bequest Funds:

Elizabeth J. Boyce Cemetery Fund
Henry F. Johnson Cemetery Fund
Bradlee Rogers Trust Fund for Library
Frederick O. Brown Fund
Henry C. Nickerson School Fund
David N. Skillings Library Fund

A detailed accounting of the above mentioned accounts is omitted herein since this detail may be found in the report of the Town Accountant.

Respectfully submitted,

CHARLES W. BUTLER
EDWARD H. KENERSON
FRANCIS E. SMITH

Final Report of Building Committee for Enlarged Facilities for Senior and Junior High Schools and School Administration Offices

The Building Committee for Enlarged Facilities for Senior and Junior High Schools and School Administration Offices was created by vote of the 1957 Annual Town Meeting. These enlarged facilities have been provided by the Lynch Junior High School, a 750-pupil building, which opened for classes in September, 1961 and which now accommodates the school administration offices in space designed for ultimate classroom use when enrollments increase to a level requiring space for more than 600 pupils. The Committee has now completed or provided for the completion of all construction items and has procured more items of furnishings, furniture and equipment than were originally contemplated.

There follows a tabulation of the amount appropriated for the Committee, the amounts spent by it or reserved for expenditure prior to the 1963 Annual Town Meeting and the amount estimated to be returned to the Town.

Appropriation	$1,584,554.06
Spent	1,579,102.75
Balance	5,451.31
Encumbrance	3,516.31
Unencumbered Balance	$1,935.00

(Part of this amount is reserved for expenditure for minor items prior to the 1963 annual Town Meeting. The remainder will be returned to the Town.)

At the 1963 Annual Town Meeting the Committee, having completed its assigned task, will move to be discharged.

The Committee wishes to cite the following who were sometime members: Robert P. Bigelow, Seymour P. Bingham, Harry V. Gilson, Lester Gustin and J. Joseph Maloney, Jr.

Respectfully submitted,

BARBARA CLARK BAILEY, Chairman
CARLETON E. BOLIVAR
AUSTIN BROADHURST
JOHN CARRUTHERS
JOSEPH J. CIARCIA
ARTHUR E. RAND
RICHARD W. SHEEHY, JR.
LEWIS L. WADSWORTH, JR.
PAUL J. WHITNEY

Report of Johnson Road - Ridge Street Elementary School Building Committee

The Committee can report that through the efforts of experts in the field of heating, the problems relating to the balancing and adjustment of the heating system throughout the School have been solved. No design changes or added expense to the Town were necessitated in order to bring the system up to the specifications of the general contract for the School. We are advised by the School Department that the system is operating satisfactorily.

The Committee also has been concerned with the settlement of various items with the general contractor and at the time of this report less than Two Thousand Dollars ($2,000) is subject to final adjustment.

SUMNER R. ANDREWS, Chairman
JOSEPH F. CINCOTTA
JOSEPH DOLBEN
JOHN S. EATON

Report of Personnel Board

The principal activities in which the Personnel Board was engaged during the year 1962 are briefly described in subsequent sections of this Report. Final action on some items reported cannot be completed until the 1963 Town Meeting has considered recommendations which this Board will submit.

1) Recommendations to the 1962 Annual Town Meeting

The Town Meeting Members approved Personnel Board recommendations for certain individual wage and salary changes resulting from review and study during the year. In addition they approved a general increase of 3% of annual salary and wages for those full time and part time Town employees other than professional School Department and Recreational personnel. The general increase originally recommended by the Personnel Board (in their February, 1962 Report to Town Meeting Members) was 4%. However, at the Annual Town Election 32B was accepted which entailed an additional cost of approximately $30,000 per year for those departments under the Personnel Board jurisdiction and therefore the Personnel Board decided to modify their original recommendation to 3%.

The Town Meeting Members also adopted the Personnel Policy Guide which sets forth the basic personnel policies and practices to be observed by the Town Departments. This publication was developed as the result of many meetings with department heads over the past several years. The vote reads in part ". . . revising and superseding any and all present policies adopted at previous Town Meetings in connection with any and all the matters covered . . ."

2) Special Surveys

The Board continued its review of descriptions of several full time and part time jobs which required in several cases special surveys of community rates as well as detailed analysis of the jobs. The results of these over-all studies indicated that adjustments should be made in some cases.

For the past several years recommendations for general increases have been based, in part, on the relationship of our Wage and Salary Schedule to that of our Community Towns. As usual almost no information is available at this time as to what action is being contemplated for 1963 by these Community Towns, therefore, the Personnel Board has no basis at this time for making any recommendation for a general increase in 1963.

Detailed comparisons were made of representative occupations comparing Winchester rates with those paid for similar positions in other Community Towns. A copy of this Survey with the actual rates paid in 1962 is attached as Appendices 1-2-3.

3) Requests Processed

The Board promulgated decisions or recommendations on various specific questions submitted throughout the year by town authorities or employees. These matters generally involved questions of job evaluations, classification, entitlement to vacation or salary benefits, consideration of requests for extension of paid sick-leave, as well as such matters pertaining to the interpretation of the Personnel Policy Guide.

4) Participation in Massachusetts Municipal Personnel Boards Association

The Personnel Board participates as a member of the Massachusetts Municipal Personnel Boards Association which provides an excellent centralized source for obtaining information. The Massachusetts Municipal Personnel Boards Association distributes an annual report and wage survey as well as bulletins pertaining to matters of interest to the membership.

The Board accepted with regret the resignation of Mr. David S. Wardwell who made significant contribution to the Town during his tenure on the Board.

Board Members recognize with deep appreciation the consideration, cooperation and support of Town Meeting Members and all town authorities, employees and members of other town groups who have participated in matters involving Personnel Board action throughout the year.

Respectfully submitted,

MICHAEL M. CONNOLLY
JOHN G. McELWEE, Chairman
WARREN L. PRICE
ROBERT A. SANDS

Appendix A-1

CLERICAL

MAXIMUM OF SCHEDULE IN EFFECT 1962

Junior			Principal (Senior A)		
Group	Town	In Effect	Group	Town	In Effect
1	Arlington	$3834	1	Watertown	$5160
2	Watertown	3600	2	Melrose	4578
	Danvers	3550	3	Needham	4468*
	Natick	3525		Arlington	4456
3	Hingham	3484		Wakefield	4410*
	Needham	3466*		Danvers	4385 (M)
	Milton	3450* (M)		Milton	4320*
	Weymouth	3424	4	WINCHESTER	4209
	WINCHESTER	3416		Andover	4164
	Melrose	3396		Weymouth	4160*
4	Concord	3300	5	Natick	4000
	Andover	3299			
	Wakefield	3299*			
5	Wellesley	3218			
6	Reading	3131			

*—Same rate as 1961

(M)—Middle Position

Appendix A-2

HOURLY RATED

MAXIMUM OF SCHEDULE IN EFFECT 1962

Unskilled (Common Labor)			Foremen		
Group	Town	In Effect	Group	Town	In Effect
1	Natick	$2.31	1	Natick	$3.14
2	Needham	2.24*		Reading	3.12
3	Watertown	2.17	2	Wellesley	3.06
	Danvers	2.15	3	Arlington	2.97
	Arlington	2.14	4	Wakefield	2.88*
4	Wellesley	2.07(M)		Melrose	2.86
	Stoneham	2.05	5	Watertown	2.78(M)
	WINCHESTER	2.04		Stoneham	2.80
	Hingham	2.02		Needham	2.74*
	Milton	2.02*		WINCHESTER	2.72
	Melrose	2.01	6	Concord	2.67
	Weymouth	2.00*	7	Danvers	2.59
	Andover	1.99		Hingham	2.58
	Concord	1.95		Andover	2.55
	Wakefield	1.92*	8	Milton	2.45*
5	Reading	1.85		Weymouth	2.42*

*—Same rate as 1961

(M)—Middle Position

Appendix A-3

MAXIMUM OF SCHEDULE IN EFFECT 1962

Patrolmen and/or Firefighters			Police Sergeants and/or Fire Lieutenants		
Group	Town	In Effect	Group	Town	In Effect
1	Wellesley	$5768	1	Danvers	$6615
2	Arlington	5614	2	Wellesley	6541
3	Danvers	5513	3	Andover	6320
	Needham	5512*	4	Reading	6264
	Milton	5500*		Arlington	6232
	Natick	5500*		Needham	6222*
	Watertown	5500*		Milton	6191*(M)
4	WINCHESTER	5464(M)		Natick	6175*
5	Andover	5400		Melrose	6165
	Melrose	5400		Concord	6150
6	Hingham	5377	5	Watertown	6100*
7	Weymouth	5324*	6	WINCHESTER	6074
	Concord	5300	7	Hingham	5914
	Stoneham	5260		Weymouth	5902*
	Reading	5220	8	Wakefield	5794*
8	Wakefield	5168*		Stoneham	5780

*—Same rate as 1961

(M)—Middle Position

Report of the Building Laws Revision Committee

The past year has seen the enactment of revisions to the Building Laws; the sections pertaining to steel construction have been modernized and a Permit Fee system has been instituted. Although these were voted by the 1962 Town Meeting, they did not go into effect until August, following approval by the Attorney-General.

The Fee Schedule appears to be working out quite well; its operation offers no great problems to the Building Department; acceptance and cooperation by permit applicants has been gracious; the financial return to the Town will be significant. ($2716.00 has been received from August 21 through the end of November.) Certain minor omissions and needs for clarification have been brought to light; they can and will be readily taken care of.

This committee remains convinced that our present Code is grossly obsolete and will eventually require a massive overhaul. The task will be overwhelming in magnitude. However, the wisdom, experience and discretion of the present officials make immediate action unnecessary. The long-range program is, we feel, our most vital obligation and it is receiving continuing and intensive study.

The Committee is thankful for the sincere cooperation it has received from all persons involved and is grateful for the opportunity to be of service to the Town.

Respectfully submitted,

I. W. DINGWELL, Secretary
R. BAYLIES
H. STABILE, JR. (deceased)
A. G. H. DIETZ, Chairman thru 11/62
J. B. L. LANE, Chairman as of 12/62

Report of the Winchester Development and Industrial Commission

The land available for Industrial Development is getting smaller as each year passes by. In 1962 the land owned by Mrs. Daly on River Street was sold and a new building was constructed currently tenanted by a research company.

In the latter part of 1962 another modern building was constructed on the Parkview Electronics Area off Cross Street. On or about January 1, 1963 this building will be occupied by a scientific research and development company and will have a personnel of about 50.

At the Fall Town Meeting the members voted not to sell the Town owned land at the foot of Tufts Road.

The three remaining industrial areas available are the following:

1. Winchester Crushed Stone Land — about 6 acres.

2. J. J. Fitzgerald Land — Olive Street.

3. Beggs and Cobb land on Main Street about 11 - 12 acres. Extensive efforts have been made to sell this land. One Boston Broker worked on it exclusively for 6 months, advertised it, showed it, and conducted sales research in an effort to sell it. His for sale sign is still on the property.

This parcel of land is located in a very strategic position on Main Street has railroad siding, is on a bus line, is near routes 93 and 128, has wells capable of producing about 1,000,000 gallons of water daily. Your Commission has shown the property several times, discussed it and advertised it.

One large plant is for sale. It is Ingersol Chicken Building on Main Street.

WILLIAM C. CUSACK, Chairman
ROBERT S. APSEY, JR.
PAUL C. DUNN
OSCAR E. MERROW
CHARLES A. MURPHY
MARSHALL R. PIHL
FRED F. STOCKWELL

Report of the Town Accountant

December 31, 1962

In accordance with the provisions of Chapter 41, Section 61 of the General Laws, I herewith submit my report of the financial transactions of the Town of Winchester for the year ending December 31, 1962, together with miscellaneous tables and statistics.

Ordinary Operations

The ordinary revenues of the town, including water, exceeded the total expenditures for ordinary operations, including water, by $221,139.11. Actual receipts for the year were $101,614.25 in excess of estimates, revenue appropriation balances reverted were $118,383.62, and assessments made after the fixing of the tax rate amounted to $1,141.24.

On December 31, the general surplus revenue account had a balance of $710,067.38, of which $621,379.39 was available for expenditure. The amount available is $26,861.08 less than was available a year ago.

Debt Operations

The funded debt of the town decreased by $295,000.00 during the year as a result of payments on maturing debt and the fact that no new debt was incurred. The reduction of the debt and increasing valuations produced an increase in the available borrowing capacity which, as of December 31, 1962, stood at $1,198,256.00.

Post Audit of Departments

In accordance with the provisions of Chapter 41, Section 51 of the General Laws, the accounts of the various town officers and boards entrusted with the receipt, custody, or expenditure of money have been examined. In each case, after reconciliation, the records have been found correct.

Examination of Trust Funds

In accordance with the provisions of Chapter 41, Section 53 of the General Laws, the accounts of the Commissioners of Trust Funds and the Town Treasurer have been examined. The securities held by these trustees have been examined and found to be in proper order. The cash balances of the trustees have also been verified.

Financial Transactions

The details of the financial transactions of the town are set forth in the following exhibits and schedules:

Exhibit A:	Consolidated Balance Sheet
Exhibit B:	Balance Sheet, General Accounts
Schedule B-1:	Schedule of Revenue Appropriations
Schedule B-3:	Receipts for the Year In Detail
Schedule B-4:	Summary of Expenditures
Schedule B-5:	Summary of Appropriations, Expenditures and Balances

Schedule B-6:	General Estimated Receipts Compared with Actual
Schedule B-7:	Water Estimated Receipts Compared with Actual
Schedule B-8:	Statement of Changes in Surplus Account
Schedule B-9:	Computation of 1962 Tax Rate
Exhibit C:	Balance Sheet, Trust and Investment Accounts
Schedule C-1:	Statement of Trust Fund Revenues and Expenditures
Schedule C-2:	Summary of Trust Fund Balances and Expenditures
Exhibit D:	Balance Sheet, Deferred Revenue Accounts
Exhibit E:	Balance Sheet, Debt Accounts
Schedule E-1:	Changes in Funded Debt
Schedule E-2:	Analysis of Borrowing Capacity
Schedule E-3:	Classified Statement of Funded Debt
Schedule E-4:	Classified Statement of Interest on Funded Debt

Respectfully submitted,

JAMES J. COSTELLO
Town Accountant
February 11, 1963

Middlesex, ss:

Then personally appeared the above named James J. Costello and made oath that the foregoing statement made by him is correct and true to the best of his knowledge and belief.

Before me,

MARION C. BERANGER
Notary Public

My commission expires November 13, 1965.

EXHIBIT A

CONSOLIDATED BALANCE SHEET, ALL FUNDS

December 31, 1962

Assets

Cash	$ 1,218,213.62
Taxes Receivable	88,687.99
Accounts Receivable	198,077.10
Overdrawn Accounts	9,375.80
Investments	1,230,069.59
Apportioned Assessments, Not Due	108,270.28
Amount to be Provided for Retirement of Town Debt	3,450,000.00
	$ 6,302,694.38

Liabilities, Reserves, Surplus

Appropriation Balances	$ 378,595.04
Revenues Available When Collected	306,347.38
Trust Funds	1,248,529.71
Bonds Payable	3,450,000.00

Reserves	209,154.87
Surplus	710,067.38
	$ 6,302,694.38

EXHIBIT B

BALANCE SHEET, DECEMBER 31, 1962

General Accounts

Assets

Cash:		
General:		
Revenue		$ 1,199,328.50
Petty Advances		425.00
Accounts Receivable:		
Taxes:		
Levy of 1960:		
Polls	$ 40.00	
Personal	434.16	
		$ 474.16
Levy of 1961:		
Polls	$ 92.00	
Personal	523.26	
		$ 615.26
Levy of 1962:		
Polls	$ 120.00	
Personal	1,812.48	
Real Estate	85,666.09	
		$ 87,598.57
Motor Vehicle Excise:		
Levy of 1959	$ 668.77	
Levy of 1960	3,016.86	
Levy of 1961	3,148.95	
Levy of 1962	65,194.98	
		$ 72,029.56
Special Assessments:		
Sewer:		
Unapportioned	$ 22,261.86	
Added to Taxes, 1962	14.60	
Sidewalk:		
Unapportioned	11,875.33	
Added to Taxes, 1962	286.95	
Street Betterment:		
Unapportioned	942.18	
Added to Taxes, 1962	824.42	
Committed Interest:		
Added to Taxes, 1962	358.36	
		$ 36,563.70

Special Taxes:		
Estates of Deceased Persons		$ 389.20
Tax Titles		11,710.88
Departmental:		
Police	$ 280.00	
Forestry	72.70	
Sewer Repairs	615.84	
Highways	507.52	
Old Age Assistance	319.89	
Temporary Aid	2,542.60	
School Department	302.76	
School Rentals	662.35	
Veterans' Benefits, State	3,765.00	
Aid to Dependent Children, State	1,493.10	
Cemetery Maintenance	12.00	
		$ 10,573.76
Aid to Highways:		
State	$ 1,974.26	
County	987.13	
		$ 2,961.39
Water:		
Rates	$ 60,394.02	
Repairs	1,180.95	
Connections	2,273.64	
		$ 63,848.61
Unprovided for Accounts:		
Underestimated Assessments, 1962:		
Tuberculosis Hospital District		$ 7,451.38
Snow and Ice, 1962 Expenses		1,924.42
		$ 1,495,894.39

Liabilities and Reserves

Payroll Deductions:		
Federal Taxes	$ 121,085.49	
State Taxes	12,157.33	
Group Insurance	13,741.00	
		$ 146,983.82
Guarantee Deposits:		
Water and Sewer Connections	$ 733.00	
Garbage Contract	700.00	
Subdivision Control	75.00	
		$ 1,508.00
Agency:		
Dog Licenses	$ 61.50	
Sale of Dogs	12.00	
Maurice Dineen Memorial Gift	20.00	
		$ 93.50

Tailings:		
Uncashed Checks		$ 71.09
Recoveries:		
Aid to Dependent Children		2,450.00
Federal Grants:		
Aid to Dependent Children:		
Administration	$ 900.70	
Assistance	720.49	
Disability Assistance:		
Administration	$ 809.64	
Assistance	2,566.62	
Old Age Assistance:		
Administration	$ 1,299.26	
Assistance	9,424.42	
Medical Assistance:		
Administration	$ 1,195.43	
Assistance	188.93	
Schools:		
Public Law #81-874	$ 11,953.77	
Public Law #85-864-III	6,714.00	
Public Law #85-864-IV	684.27	
		$ 36,457.53
Revolving Funds:		
School Lunch	$ 16,193.70	
School Athletics	6,962.61	
		$ 23,156.31
Appropriation Balances:		
Revenue		$ 318,981.20
Overestimates, 1962 Assessments:		
Smoke Inspection	$ 10.41	
Metropolitan Sewerage	16,080.39	
Metropolitan Parks	2,493.48	
County Tax	1,071.01	
		$ 19,655.29
Receipts Reserved for Appropriation:		
Parking Meter Fees		$ 16,126.84
Reserve Fund — Overlay Surplus		$ 15,330.96
Overlays, Reserved for Abatements:		
Overlay, 1961	$ 615.26	
Overlay, 1962	5,895.11	
		$ 6,510.37
Revenue Reserved Until Collected:		
Motor Excise Revenue	$ 72,029.56	
Special Assessment Revenue	36,563.70	

Special Tax Revenue	389.20	
Tax Title Revenue	11,710.88	
Departmental Revenue	10,573.76	
Aid to Highways Revenue	2,961.39	
Water Revenue	63,848.61	
		$ 198,077.10
Reserve for Petty Cash Advances		425.00
Surplus Revenue:		
General		$ 710,067.38
		$ 1,495,894.39

SCHEDULE B-1

SCHEDULE OF REVENUE APPROPRIATIONS

Selectmen, 1962 Expense	$ 1,500.00
Planning Board, 1962 Expense	972.42
Planning Board, 1961 Expense	727.58
Engineering, 1962 Expense	1.50
Town Hall Improvements	996.88
Wadleigh School Demolition	1,261.85
Development Commission	931.15
Fire Indemnification	699.34
Civil Defense, 1962 Expense	550.00
Civil Defense, 1962 Equipment	776.50
House Demolition, 68 Irving Street	1,500.00
Polio Clinics	10,000.00
Elimination of MDC Connections	12,723.81
Sanitation, 1962 Expense	40.00
Incinerator Construction	10,495.75
Disposal Area Fence	250.00
Highways, 1962 Expense	1,052.14
Accepted Ways, General	13,578.61
Accepted Ways, Lake Street	6,139.77
Accepted Ways, Winchester Estates	204.92
Vinson-Owen School Area Sidewalks	2,752.14
Chapter 90 Construction	43,269.34
Waterfield Road Parking Lot	1,446.50
School, 1962 Expense	20,729.67
School, 1962 Travel Outside Commonwealth	24.74
Washington School Alterations	2,500.00
Lynch Junior High School Construction	5,451.31
Johnson Road - Ridge Street School Construction	9,339.58
Johnson Road - Ridge Street School, Additional Funds for Const.	6,401.56
Acquisition of Land, Park - Cross Street	35.00
Acquisition of Land, MDC - South Border Road	100.00
Shore Road Playground Construction	26,123.77
Christmas Decorations, 1962	300.00

Recreation Committee	100.00
Youth Recreation, Personal Services	1,313.60
Youth Recreation, Other Expenses	124.25
Group Insurance, 1962 Expense	14,000.00
Johnson Road Water and Sewer Construction	70,618.00
Water, 1962 Expense	46,824.72
Wildwood Cemetery Improvement	3,124.80
	$ 318,981.20

SCHEDULE B-3

RECEIPTS FOR THE YEAR IN DETAIL

General Revenue

Taxes

Current Year:		
Poll	$ 10,150.00	
Personal	194,836.29	
Real Estate	3,519,202.66	
		$ 3,724,188.95
Previous Years:		
Poll	$ 20.00	
Personal	1,039.68	
Real Estate	71,029.09	
		$ 72,088.77
Farm Animal Excise:		
Levy of 1962		$ 3.76
Motor Vehicle Excise:		
Levy of 1962	$ 459,980.82	
Levy of 1961	91,880.69	
Levy of 1960	229.06	
		$ 552,090.57
Federal Grants:		
Aid to Dependent Children, Adm.	$ 1,764.16	
Aid to Dependent Children, Assis.	6,110.00	
Disability Assistance, Adm.	1,565.60	
Disability Assistance, Assis.	4,185.58	
Old Age Assistance, Adm.	4,096.97	
Old Age Assistance, Assis.	35,007.86	
Medical Assistance, Adm.	4,121.32	
Medical Assistance, Assis.	40,908.83	
Public Law 874, Schools	29,090.00	
Public Law 864 - III, Schools	10,326.47	
Public Law 864 - IV, Schools	600.00	
		$ 137,776.79
From the Commonwealth:		
Income Taxes	$ 264,740.25	
Corporation Taxes	198,523.83	

Meals Taxes	4,792.86	
School Lunch	28,534.35	
School Building Assistance	59,888.28	
Vocational Education	1,253.76	
Tuition of State Wards	1,140.58	
Exceptional Children	6,488.70	
Americanization	40.00	
Exceptional Children - Summer Day Camp	33.66	
Adjustment Counselling	6,750.00	
Aid to Dependent Children, Adm.	821.13	
Aid to Dependent Children, Assis.	3,435.63	
Disability Assistance, Adm.	768.11	
Disability Assistance, Assis.	3,706.04	
Old Age Assistance, Adm.	2,036.82	
Old Age Assistance, Assis.	13,975.19	
Medical Assistance, Adm.	2,030.46	
Medical Assistance, Assis.	29,777.57	
Veterans' Benefits	7,119.28	
Tuberculosis Subsidy	722.15	
Chapter 90 Construction	19,613.91	
Paraplegic Exemptions	592.95	
Civil Defense Agency	60.52	
		$ 656,846.03
County:		
Dog Licenses	$ 1,987.34	
Board of Dogs	140.00	
Chapter 90 Construction	9,806.95	
		$ 11,934.29

Licenses and Permits

Dog Licenses	$ 2,888.75	
Selectmen	852.00	
Health Department	2,408.00	
Police Department	382.50	
Town Clerk	3,940.50	
Building Department	3,186.00	
		$ 13,657.75

Fines

Court Fines	$ 1,082.00	
Departmental	175.00	
		$ 1,257.00

All Other General Revenue

Tax Title Redemptions	$ 6,482.09	
Parking Meter Receipts	15,420.26	
Sale of Dogs	12.00	
		$ 21,914.35

Special Assessments

Sewer:			
Unapportioned	$ 7,067.68		
Added to Taxes	1,275.59		
		$ 8,343.27	
Sidewalk:			
Unapportioned	$ 3,259.99		
Added to Taxes	2,942.24		
Paid in Advance	529.45		
		$ 6,731.68	
Street:			
Unapportioned	$ 5,777.03		
Added to Taxes	13,514.84		
Paid In Advance	5,860.64		
		$ 25,152.51	
			$ 40,227.46

Departmental

General Government:		
Selectmen	$ 23.00	
Treasurer	75.00	
Collector	4,066.90	
Dog License Fees	376.25	
List of Residents	962.00	
Engineering	53.50	
Town Hall	2,433.00	
		$ 7,989.65
Protection:		
Police Ambulance	$ 582.00	
Fire Department	74.08	
Sealer of Weights and Measures	100.50	
Police Miscellaneous	839.00	
Forestry	2,393.20	
		$ 3,988.78
Health and Sanitation:		
Dental Clinic	$ 165.70	
Contagious Diseases	799.18	
Sewer Repairs	1,784.65	
		$ 2,749.53
Highways and Bridges:		
Sidewalk	$ 730.00	
Highway, Miscellaneous	106.85	
Gasoline Tax Refund	167.86	
		$ 1,004.71
Charities:		
Aid to Dependent Children Recoveries	$ 2,450.00	
Old Age Assistance Recoveries	9,832.82	
Medical Assistance Recoveries	1,367.61	

Old Age Assistance	2,045.76	
Temporary Aid	1,994.47	
		$ 17,690.66
School:		
Telephone Reimbursements	$ 363.15	
Towel Rentals	3,504.35	
Adult Education	3,547.00	
Summer School	12,255.00	
Driver Education	3,712.50	
Sale of Property	50.75	
School Miscellaneous	340.43	
School Lunch	88,361.38	
Rentals	3,447.50	
School Athletics	7,272.17	
Tuition	4,702.73	
		$ 127,556.96
Unclassified:		
Claims	$ 3,123.64	
Town Property Rentals	3,257.42	
		$ 6,381.06
Parks, Playgrounds and Recreation:		
Arts and Crafts	$ 185.85	
Recreation Commission	106.75	
		$ 292.60
Public Library:		
Library Fines	$ 6,339.84	
Miscellaneous Income	264.16	
		$ 6,604.00
Water Department		
Water Rates	$ 260,663.96	
Water Repairs	1,376.30	
Water House Connections	320.58	
		$ 262,360.84
Cemeteries		
Sale, Lots and Graves	$ 10,294.00	
Permanent Care Deposits	10,353.00	
Interments	5,520.88	
Foundations	1,242.28	
Grave Liners	1,530.00	
Annual Care	103.00	
Cemetery Miscellaneous Receipts	90.00	
		$ 29,133.16
Interest		
On Assessments Added to Taxes	$ 4,965.60	
Assessments	84.72	

Taxes	2,557.44	
Tax Titles	879.80	
Deposits	898.63	
		$ 9,386.19

Municipal Indebtedness

Temporary Loans		$ 900,000.00

Agency, Trust and Investments

Federal Tax Deductions	$ 437,250.79	
State Tax Deductions	43,432.45	
Blue Cross-Blue Shield Deductions	37,397.15	
Town Retirement System Deductions	65,397.06	
Teacher's Retirement System Deductions	75,291.05	
Credit Union Deductions	67,176.81	
Group Insurance Deductions	15,041.72	
Water and Sewer Guarantee Deposits	10,482.65	
Garbage Contract Guarantee Deposit	1,200.00	
Trust Fund Bequest Reserved	21,000.00	
Cemetery Income Distribution	24,139.48	
Massachusetts Hospital Service Corp. Experience Credit Refund	908.00	
Town Hall Rental Deposit Reserved	25.00	
		$ 798,742.16

Refunds

Current Year	$ 2,100.78	
Previous Year's	98.60	
		$ 2,199.38
Total Receipts		$ 7,408,065.40
Cash Balance, December 31, 1961		1,231,773.37
		$ 8,639,838.77

SCHEDULE B-4
SUMMARY OF EXPENDITURES

Account	Personal Services	Other Expenses	Equipment	Structures & Improvements	Other
GENERAL					
Selectmen	$ 8,989.37	$ 3,494.41	$ 427.50		
Selectmen's Rentals			783.72		
General Services		8,050.12			
Accounting	18,350.80	1,924.09	394.00		
Accounting, Travel		69.60			
Treasurer	19,127.66	2,585.72			
Treasurer, Travel		91.58			
Assessors	18,446.17	1,893.23	352.00		
Legal	5,266.00	3,131.03			
Town Clerk	14,519.08	1,495.27	349.20		
Town Clerk, Travel		250.00			
Election	10,705.21	4,778.38	515.00		
Planning	2,847.94	330.05			
Planning, 1961 Expense		1,099.42			
Engineering	24,013.48	968.71	196.00		
Engineering, 1961 Expense		4.38			
Town Hall	15,801.24	9,817.92			
Town Hall, 1961 Expense		131.36			
Town Hall Improvements		7.50	1,954.58	76,041.04	
Wadleigh School Improvements		6,238.15			
Personnel		2,136.71			
Finance Committee	1,841.00	2,104.80			
Unpaid Bills		287.60			

SCHEDULE B-4 (Continued)
SUMMARY OF EXPENDITURES (Continued)

	Personal Services	Other Expenses	Equipment	Structures & Improvements	Other
PROTECTION					
Police	231,804.52	17,709.89	14,050.02		
Police, Travel		425.00			
Police, Indemnification, 1961		443.37			
Police, Indemnification, 1962		781.76			
Parking Maintenance		2,935.69			
School Traffic	26,632.62	769.35	77.75		
Dog Officer	874.95	310.93			
Fire	216,052.04	14,683.74	177.35	22,956.23	
Fire, Travel		248.50			
Fire, Indemnification, 1961		3,746.15			
Fire, Indemnification, 1962		700.00			
Civil Defense	3,568.34	2,899.68	1,803.04		
Sealer	1,076.00	71.38			
Forestry	18,601.17	8,107.72	3,132.43		
Forestry, 1961 Expense		518.42			
Building	13,957.07	2,321.24			
Board of Appeals	386.86	394.49			
HEALTH AND SANITATION					
Health	6,649.02	17,671.33	1,100.64		
Contagious Diseases		3,477.54			
Sewer	28,138.50	19,733.55	200.25		
Sewer, 1961 Expense		17,242.05			
Hutchinson Road Sewer	338.75	4,184.67			

Ridge Street Sewer		3,869.22		
MDC Connections	5,063.74	20,204.66		
Sanitation	76,471.01	12,992.32	6,758.03	
Sanitation, 1961 Expense		2,446.55		
Incinerator Construction		1,300.20	886.00	5,064.28
Insp. of Animals	730.00	50.00		
HIGHWAYS				
Highway	151,290.72	60,488.61	12,936.98	
Highway, 1961 Expense		4,631.73		
Highway Indemnification		200.00		
Accepted Ways	13,511.27	14,961.43		
Lake Street Acceptance	244.78	890.45		
Albamont Rd. Acceptance	97.90			
Winchester Estates	7,039.04	9,005.69		
Vinson-Owen Sidewalks	2,788.31	65.06		1,695.80
Chapter 90 Construction		983.04		37,335.20
Street Lights		44,747.76		
Street Beacons	57.26	2,498.17		
Street Beacons, 1961 Expense		26.35		
Snow and Ice	60,363.58	63,665.04		
Snow and Ice, 1961 Expense		11,840.40		
Waterfield Parking Lot	148.03	678.34	2,190.00	
Skillings Parking Lot				650.00
PUBLIC ASSISTANCE				
Public Welfare Administration	8,987.37	1,855.70	1,185.00	9,401.01
Public Welfare, Adm. - Travel		124.15		
General Relief		7,994.62		
Aid to Dependent Children		5,779.30		
ADC, Federal	1,202.63	6,138.98		

SCHEDULE B-4 (Continued)
SUMMARY OF EXPENDITURES (Continued)

	Personal Services	Other Expenses	Equipment	Structures & Improvements	Other
Disability Assistance		7,921.92			
D.A. Federal	1,124.56	2,641.80			
Old Age Assistance		29,348.79			
OAA, Federal	3,969.71	34,785.21			
Medical Assistance		40,335.12			
Medical Assistance, 1961 Expense		1,750.36			
M.A.A., Federal	3,975.47	42,097.97			
VETERANS AFFAIRS					
Veterans Administration	2,308.00	105.26			
Veterans Benefits		13,492.93			
Veterans Benefits, 1961 Expense		138.00			
Veterans Quarters		1,488.00			
Veterans Quarters, 1961 Expense	65.00	110.00			
Veterans Graves		1,090.66			
SCHOOL					
School	1,745,964.48	268,408.12	9,131.87		
School, 1961 Expense		8,494.82	659.96		
School, Travel		1,096.99			
School Athletics	13,439.69	17,271.57			
School Lunch	54,591.59	84,414.52	1,262.00		
P.L. 864, Title V		1,367.43	248.70		
P.L. 874		26,332.61	19,544.96		
School Rentals	3,128.20				

SCHOOL CONSTRUCTION				
Lynch Junior High School			50,403.53	84,597.91
Johnson Road School				56.29
Johnson Rd. School - Non. Revenue				7,438.80
Johnson Rd. School - Additional				1,819.04
PUBLIC LIBRARY				
Public Library	80,672.19	32,166.54	816.40	
PARKS AND RECREATION				
Parks	81,099.54	12,476.25	6,827.74	
Parks, 1961 Expense		137.80		
Palmer Street Bathhouse		101.98		7,389.50
Common Improvement		393.80		
Shore Road Playground	4,649.39	15,455.84		
Christmas Decorations		300.00		
Recreation	86.40	375.75		
EMPLOYEES BENEFITS				
Contributory Retirement Contribution		100,306.00		
Contributory Retirement Expense	2,064.00	350.00		
Non-Contributory Pensions		32,562.63		
Workmen's Compensation Adm.	1,210.00			
Workmen's Compensation		18,061.97		
Group Insurance		962.64		
UNCLASSIFIED				
Claims		14,013.39		
Insurance		27,423.84		
Public Celebrations		1,748.92		
Johnson Road Water and Sewer		4,346.00		

SCHEDULE B-4 (Continued)
SUMMARY OF EXPENDITURES (Continued)

	Personal Services	Other Expenses	Equipment	Structures & Improvements	Other
PUBLIC SERVICE ENTERPRISES					
Water	83,117.01	66,343.08	7,293.50		
Water, 1958 Expense		212.00			
Water, 1960 Expense		2,695.88			
Water, 1961 Expense		22,157.73			
Water Construction, 1962	1,160.92	14,375.28			
Cemetery	37,448.00	5,105.21	4,330.50		
Wildwood Improvement	6,048.89	997.21			
DEBT SERVICE					
Payment of Debt		295,000.00			
Interest on Debt		94,836.25			
Interest - Temporary Loans		5,698.42			
TAXES AND ASSESSMENTS					
Middlesex County					161,668.24
Tuberculosis Hospital					44,051.31
Metropolitan Sewerage					186,451.84
Metropolitan Water					39,345.96
Metropolitan Parks					53,963.92
Retirement System Examination					852.71
Air Pollution Control					569.11
Audit of Accounts					49.88
TEMPORARY LOANS					
Repayment of Loans					900,000.00

AGENCY					
Federal Tax Deductions					321,124.90
State Tax Deductions					41,694.08
Blue Cross - Blue Shield					39,788.49
Group Insurance					1,305.67
Town Retirement					65,412.33
Teachers' Retirement					75,291.05
Credit Union					67,176.81
Water and Sewer Deposits					1,200.23
Town Hall Rental Deposits					14.50
Dog Licenses					2,855.50
Sale of Dogs					57.00
Insurance Recoveries					504.03
Trust Fund Bequests					24,427.00
Veterans' Benefits Recovery					10.00
Town Property Rentals					355.77
Cemetery Receipts					29,133.16
REFUNDED RECEIPTS					
Poll					26.00
Real Estate					11,230.08
Motor Excise					24,378.77
Assessments					1,754.03
Water Rates					242.74
Estimated Receipts, Water					26.20
Estimated Receipts, General					8.00
TOTALS	$3,142,106.47	$1,799,000.74	$ 149,988.65	$ 254,445.10	$2,094,969.31
TOTAL EXPENDITURES					$7,440,510.27
BALANCE, DECEMBER 31, 1962					$1,199,328.50

— SCHEDULE B-5 —

SUMMARY OF APPROPRIATIONS, EXPENDITURES AND BALANCES

Account	From 1961	Appro-priations	From Reserve or Receipts*	Total Available	Expended	To 1963	To Revenue or Surplus*
Selectmen, Services		$ 8,991.00		$ 8,991.00	$ 8,989.37		$ 1.63
Selectmen, Expense		4,425.00	$ 1,500.00	5,925.00	3,494.41	$ 1,500.00	930.59
Selectmen, Equipment		430.00		430.00	427.50		2.50
Selectmen's Rentals		1,019.00		1,019.00	783.72		235.28
General Services, Expense		7,140.00	25.00*				
			1,000.00	8,165.00	8,050.12		114.88
Accounting, Services		17,710.00	640.80	18,350.80	18,350.80		
Accounting, Expense		1,925.00		1,925.00	1,924.09		.91
Accounting, Travel		110.00		110.00	69.60		40.40
Accounting, Equipment		530.00		530.00	394.00		136.00
Treasurer, Services		21,039.00		21,039.00	19,127.66		1,911.34
Treasurer, Expense		2,488.00	100.00	2,588.00	2,585.72		2.28
Treasurer, Travel		115.00		115.00	91.58		23.42
Assessors, Services		18,733.00		18,733.00	18,446.17		286.83
Assessors, Expense		1,913.00		1,913.00	1,893.23		19.77
Assessors, Equipment		369.00		369.00	352.00		17.00
Legal, Services		5,266.00		5,266.00	5,266.00		
Legal, Expense		3,000.00	131.03	3,131.03	3,131.03		
Town Clerk, Services		14,521.00		14,521.00	14,519.08		1.92
Town Clerk, Expense		1,508.00		1,508.00	1,495.27		12.73
Town Clerk, Travel		250.00		250.00	250.00		
Town Clerk, Equipment		350.00		350.00	349.20		.80
Election, Services		10,998.00		10,998.00	10,705.21		292.79

Election, Expense		4,272.00	632.00	4,904.00	4,778.38		125.62
Election, Equipment		290.00	225.00	515.00	515.00		
Planning, Services		2,848.00		2,848.00	2,847.94		.06
Planning, Expense		1,325.00		1,325.00	330.05	972.42	22.53
Planning, Expense - 1961	$ 1,827.00			1,827.00	1,099.42	727.58	
Engineering, Services		24,519.00		24,519.00	24,013.48		505.52
Engineering, Expense		974.00		974.00	968.71	1.50	3.79
Engineering, Expense - 1961	4.38			4.38	4.38		
Engineering, Equipment		205.00		205.00	196.00		9.00
Town Hall, Services		15,417.00	400.00	15,817.00	15,801.24		15.76
Town Hall, Expense		9,470.00	347.92	9,817.92	9,817.92		
Town Hall, Expense - 1961	150.00			150.00	131.36		18.64*
Town Hall Alterations - 1960	169.35			169.35	169.35Tr.		
Town Hall Heating System	2,192.75			2,192.75	2,192.75Tr.		
Town Hall Improvements		79,000.00		79,000.00	78,003.12	996.88	
Wadleigh School Improvements		7,500.00		7,500.00	6,238.15	1,261.85	
Personnel Board, Expense		2,095.00	300.00	2,395.00	2,136.71		258.29
Finance Committee, Services		1,841.00		1,841.00	1,841.00		
Finance Committee, Expense		2,150.00		2,150.00	2,104.80		45.20
Development Commission	931.15			931.15		931.15	
Unpaid Bills		287.60		287.60	287.60		
Police, Services		234,844.00		234,844.00	231,804.52		3,039.48
Police, Expense		17,723.00		17,723.00	17,709.89		13.11
Police, Travel		425.00		425.00	425.00		
Police, Equipment		14,053.00		14,053.00	14,050.02		2.98
Police Indemnification - 1961	629.67			629.67	443.37		186.30*
Police Indemnification - 1962		836.76		836.76	781.76		55.00
Parking Maintenance, Expense		3,091.00		3,091.00	2,935.69		155.31*
							Pkg.

SCHEDULE B-5 (Continued)

SUMMARY OF APPROPRIATIONS, EXPENDITURES AND BALANCES (Continued)

Account	From 1961	Appro-priations	From Reserve or Receipts*	Total Available	Expended	To 1963	To Revenue or Surplus*
Parking Maintenance, Equipment		702.00		702.00			702.00*
							Pkg.
School Traffic, Services		26,883.00		26,883.00	26,632.62		250.38
School Traffic, Expense		806.00		806.00	769.35		36.65
School Traffic, Equipment		86.00		86.00	77.75		8.25
Dog Officer, Services		1,076.00		1,076.00	874.95		201.05
Dog Officer, Expense		400.00		400.00	310.93		89.07
Fire, Services		220,126.00		220,126.00	216,052.04		4,073.96
Fire, Expense		15,311.00		15,311.00	14,683.74		627.26
Fire, Travel		250.00		250.00	248.50		1.50
Fire, Equipment		250.00		250.00	177.35		72.65
Fire, Improvements		23,000.00		23,000.00	22,956.23		43.77
Fire, Indemnification - 1961	4,445.49			4,445.49	3,746.15	699.34	
Fire, Indemnification - 1962		700.00		700.00	700.00		
Civil Defense Services		3,640.00		3,640.00	3,568.34		71.66
Civil Defense, Expense		3,670.00	7.50*	3,677.50	2,899.68	550.00	227.82
Civil Defense, Equipment		3,523.00		3,523.00	1,803.04	776.50	943.46
Sealer, Services		1,076.00		1,076.00	1,076.00		
Sealer, Expense		75.00		75.00	71.38		3.62
Forestry, Services		19,270.00		19,270.00	18,601.17		668.83
Forestry, Expense		8,376.00		8,376.00	8,107.72		268.28
Forestry, Expense - 1961	529.00			529.00	518.42		10.58*
Forestry, Equipment		3,500.00		3,500.00	3,132.43		367.57

Building, Services		13,412.00	545.07	13,957.07	13,957.07		
Building, Expense		2,332.00		2,332.00	2,321.24		10.76
Board of Appeal, Services		387.00		387.00	386.86		.14
Board of Appeal, Expense		339.00	55.49	394.49	394.49		
Health, Services		5,896.00	891.30	6,787.30	6,649.02		138.28
Health, Expense		19,602.00		19,602.00	17,671.33		1,930.67
Health, Equipment		195.00	905.64	1,100.64	1,100.64		
Dwelling Demolition			1,500.00	1,500.00		1,500.00	
Contagious Diseases		4,418.00		4,418.00	3,477.54		940.46
Polio Clinics			10,000.00	10,000.00		10,000.00	
Sewer, Services		37,901.00		37,901.00	28,138.50		9,762.50
Sewer, Expense		33,035.00		33,035.00	19,733.55		13,301.45
Sewer, Expense - 1961	19,534.54			19,534.54	17,242.05		2,292.49*
Sewer, Equipment			200.25	200.25	200.25		
Hutchinson Road Sewer	13,694.98			13,694.98	4,523.42		9,171.56*
Ridge Street Sewer	1,658.45		2,210.77Tr.	3,869.22	3,869.22		
MDC Connections	37,992.21			37,992.21	25,268.40	12,723.81	
Sanitation, Services		72,880.00	3,591.01	76,471.01	76,471.01		
Sanitation, Expense		11,035.00	2,000.00	13,036.90	12,992.32	40.00	4.58
Sanitation, Expense - 1961	2,484.32		1.90*	2,484.32	2,446.55		37.77*
Sanitation, Equipment		7,500.00		7,500.00	6,758.03		741.97
Disposal Survey	338.87			338.87			338.87*
Incinerator Construction	17,746.23			17,746.23	7,250.48	10,495.75	
Disposal Site Fence	250.00			250.00		250.00	
Insp. of Animals, Services		730.00		730.00	730.00		
Insp. of Animals, Expense		50.00		50.00	50.00		
Highways, Services		167,005.00		167,005.00	151,290.72		15,714.28
Highways, Expense		61,550.00	88.10*	61,638.10	60,488.61	1,052.14	97.35
Highways, Expense - 1961	4,634.76			4,634.76	4,631.73		3.03*

SCHEDULE B-5 (Continued)

SUMMARY OF APPROPRIATIONS, EXPENDITURES AND BALANCES (Continued)

Account	From 1961	Appro-priations	From Reserve or Receipts*	Total Available	Expended	To 1963	To Revenue or Surplus*
Highways, Equipment		14,665.00		14,665.00	12,936.98		1,728.02
Highways, Indemnification		200.00		200.00	200.00		
Accepted Ways	24,351.31	21,700.00		46,051.31	28,472.70	13,578.61	4,000.00
Lake Street Acceptance	275.00	7,000.00		7,275.00	1,135.23	6,139.77	
Albamont Rd. Acceptance	620.47			620.47	97.90		522.57*
Winchester Estates	16,249.65			16,249.65	16,044.73	204.92	
Vinson-Owen Sidewalks	1,301.31	6,000.00		7,301.31	4,549.17	2,752.14	
Chapter 90 Construction	42,387.58	39,200.00		81,587.58	38,318.24	43,269.34	
Street Lights		45,049.00		45,049.00	44,747.76		301.24
Street Beacons, Services		60.00		60.00	57.26		2.74
Street Beacons, Expense		2,500.00		2,500.00	2,498.17		1.83
Street Beacons, Expense - 1961	26.35			26.35	26.35		
Snow and Ice, Services		56,000.00	4,356.08 7.50 *	60,363.58	60,363.58		
Snow and Ice, Expense		55,000.00	6,703.35 37.27 *	61,740.62	63,665.04	(1,924.42)	
Snow and Ice, Expense - 1961	5,199.93	6,640.47		11,840.40	11,840.40		
Waterfield Parking Lot	7,462.87			7,462.87	3,016.37	1,446.50	3,000.00* Pkg.
Skillings Parking Lot		650.00		650.00	650.00		
Public Welfare, Adm., Serv.		10,495.00		10,495.00	8,987.37		1,507.63
Public Welfare, Adm., Exp.		1,777.00	85.00	1,862.00	1,855.70		6.30
Public Welfare, Adm., Travel		175.00		175.00	124.15		50.85

Public Welfare, Adm., Equip.		1,185.00		1,185.00	1,185.00		
Public Welfare, Adm., Imp.		9,500.00		9,500.00	9,401.01		98.99
General Relief		7,450.00	519.62 25.00 *	7,994.62	7,994.62		
Aid to Dependent Children		5,800.00	225.75*	6,025.75	5,779.30		246.45
ADC, Fed., Adm.	339.17		1,764.16*	2,103.33	1,202.63	900.70	
ADC, Fed., Assistance	605.67		6,100.00*	6,859.47	6,138.98	720.49	
			143.80*				
Disability Assistance		9,400.00	105.15*	9,505.15	7,921.92		1,583.23
DA, Fed., Adm.	368.60		1,565.60*	1,934.20	1,124.56	809.64	
DA, Fed., Assistance	508.37		4,185.58*				
			51.25*				
			463.22Rcvy.	5,208.42	2,641.80	2,566.62	
Old Age Assistance		32,000.00	126.64*	32,126.64	29,348.79		2,777.85
OAA, Fed., Adm.	1,172.00		4,096.97*	5,268.97	3,969.71	1,299.26	
OAA, Fed., Assist.	4,758.63		35,007.86*				
			172.60*				
			4,270.54Rcvy.	44,209.63	34,785.21	9,424.42	
Medical Assistance		41,250.00	22.50*	41,272.50	40,335.12		937.38
Medical Assistance - 1961	1,750.36			1,750.36	1,750.36		
MAA, Fed., Adm.	1,049.58		4,121.32*	5,170.90	3,975.47	1,195.43	
MAA, Fed., Assist.	656.76		40,908.83*				
			37.50*				
			683.81Rcvy.	42,286.90	42,097.97	188.93	
Veterans Benefits, Services		2,308.00		2,308.00	2,308.00		
Veterans Benefits, Expense		150.00		150.00	105.26		44.74
Veterans Benefits, Assist.		21,600.00	157.00*	21,757.00	13,492.93		8,264.07
Veterans Benefits, Assist. - 1961	150.00			150.00	138.00		12.00*
Veterans Quarters		1,488.00		1,488.00	1,488.00		

SCHEDULE B-5 (Continued)

SUMMARY OF APPROPRIATIONS, EXPENDITURES AND BALANCES (Continued)

Account	From 1961	Appro-priations	From Reserve or Receipts*	Total Available	Expended	To 1963	To Revenue or Surplus*
Veterans Quarters - 1961	65.00			65.00	65.00		
Veterans Graves, Services		110.00		110.00	110.00		
Veterans Graves, Expense		1,113.00		1,113.00	1,090.66		22.34
School, Services		1,759,997.00	99.02*	1,760,096.02	1,745,964.48		14,131.54
School, Expense		275,924.00	14,300.00 52.23 } *	290,276.23	268,408.12	20,729.67	1,138.44
School, Expense - 1961	8,495.00			8,495.00	8,494.82		.18*
School, Travel			1,500.00	1,500.00	1,096.99	24.74	378.27
School, Equipment		9,711.00		9,711.00	9,131.87		579.13
School, Equipment - 1961	659.96			659.96	659.96		
School Athletics	7,674.95	22,398.00	7,272.17* 328.75*	37,673.87	30,711.26	6,962.61	
School Lunch	17,635.72	21,800.00	116,895.73* 130.36*	156,461.81	140,268.11	16,193.70	
P.L. 864, Title V	1,700.40		600.00*	2,300.40	1,616.13	684.27	
P.L. 864, Title III	2,912.42		10,326.47*	13,238.89	6,524.89Tr.	6,714.00	
P.L. 874	22,216.45		29,090.00* 6,524.89Tr.	57,831.34	45,877.57	11,953.77	
Washington School Alterations			2,500.00	2,500.00		2,500.00	
School Rentals, Services		2,600.00	528.20	3,128.20	3,128.20		
Lynch Junior High Const.	140,452.75			140,452.75	135,001.44	5,451.31	
Johnson Rd. School Const.	9,395.87			9,395.87	56.29	9,339.58	

Johnson Rd. School Const.- Non Rev.	7,438.80			7,438.80	7,438.80		
Johnson Rd. School Const.- Additional Funds	8,220.60			8,220.60	1,819.04	6,401.56	
Public Library, Services		79,189.66	1,987.34*	81,177.00	80,672.19		504.81
Public Library, Expense		31,465.00	700.00 1.85 *	32,166.85	32,166.54		.31
Public Library, Travel		350.00		350.00			350.00
Public Library, Equipment		831.00		831.00	816.40		14.60
Parks - Playgrounds, Services		82,072.00		82,072.00	81,099.54		972.46
Parks - Playgrounds, Expense		12,885.00		12,885.00	12,476.25		408.75
Parks - Playgrounds, Equipment		5,003.00	1,992.10	6,995.10	6,827.74		167.36
Parks - Playgrounds, Expense - 1961	300.00			300.00	137.80		162.20
Cross Street Land	35.00			35.00		35.00	
Palmer Street Bathhouse		7,500.00		7,500.00	7,491.48		8.52*
Common Improvement	420.93			420.93	393.80		27.13*
MDC Land Acquisition	100.00			100.00		100.00	
Shore Road Playground		46,229.00		46,229.00	20,105.23	26,123.77	
Christmas Decorations	300.00	300.00		600.00	300.00	300.00	
Recreation Committee	100.00			100.00		100.00	
Recreation, Services		1,400.00		1,400.00	86.40	1,313.60	
Recreation, Expense		500.00		500.00	373.75	124.25	
Contributory Retirement Contribution		100,306.00		100,306.00	100,306.00		
Contributory Retirement Expense		2,414.00		2,414.00	2,414.00		
Non-Contributory Pensions		30,447.00	2,115.63	32,562.63	32,562.63		
Workmen's Comp. Adm. Services		1,210.00		1,210.00	1,210.00		
Workmen's Compensation		14,200.00	3,845.97 42.50*	18,088.47	18,061.97		26.50

111835.66

SCHEDULE B-5 (Continued)

SUMMARY OF APPROPRIATIONS, EXPENDITURES AND BALANCES (Continued)

Account	From 1961	Appro-priations	From Reserve or Receipts*	Total Available	Expended	To 1963	To Revenue or Surplus*
Group Insurance		27,000.00		27,000.00	962.64	14,000.00	12,037.36
Claims		13,764.77	248.62	14,013.39	14,013.39		
Insurance		28,500.00		28,500.00	27,423.84		1,076.16
Public Celebrations		1,742.00	6.92	1,748.92	1,748.92		
Reserve Fund		70,000.00		70,000.00	70,000.00Tr.		
Johnson Rd. Water and Sewer		73,600.00	1,364.00	74,964.00	4,346.00	70,618.00	
Water, Services		85,988.00		85,988.00	83,117.01		2,870.99
Water, Expense		108,889.80	4,269.00	113,167.80	66,343.08	46,824.72	
Water, Expense, 1958	1,260.00			1,260.00	212.00		1,048.00*
Water, Expense, 1960	2,695.88			2,695.88	2,695.88		
Water, Expense, 1961	28,877.66			28,877.66	22,157.73		6,719.93*
Water Travel		100.00		100.00			100.00
Water Equipment		9,085.00		9,085.00	7,293.50		1,791.50
Water Construction - 1956 (Non-Rev.)	77.39			77.39	77.39Tr.		
Water Construction - 1957 (Non-Rev.)	15,458.81			15,458.81	15,458.81Tr.		
Water Construction - 1962 (Non-Rev.)		15,536.20		15,536.20	15,536.20		
Cemetery, Services		21,046.20	16,401.80*	37,448.00	37,448.00		
Cemetery, Expense		5,491.00		5,491.00	5,105.21		385.79
Cemetery, Equipment		5,065.00		5,065.00	4,330.50		734.50
Wildwood Improvement	2,335.14		7,835.76*	10,170.90	7,046.10	3,124.80	

Payment of Debt		295,000.00		295,000.00	295,000.00		
Interest on Debt		94,837.00		94,837.00	94,836.25		.75
Interest on Temporary Loans		6,000.00	113.53*	6,113.53	5,698.42		415.11
TOTALS	$ 497,275.49	$5,087,834.46	$ 374,325.52	$5,959,435.47	$5,439,964.15	$ 376,670.62	$ 142,800.70

SCHEDULE B-6
GENERAL ESTIMATED RECEIPTS COMPARED WITH ACTUAL

Accounts	Tax Rate Estimates	Actual Receipts
Income Taxes	$ 235,551.48	$ 264,740.25
Corporation Taxes	185,729.48	198,523.83
Meals Taxes	4,461.46	4,792.86
Motor Vehicle Excise	513,909.00	527,708.63
Licenses and Permits	5,907.00	10,769.00
Fines	1,170.00	1,257.00
Special Assessments	39,328.00	39,613.84
General Government	7,671.00	8,824.36
Protection	4,081.00	4,128.78
Health and Sanitation	12,697.00	11,598.59
Highways	836.00	1,004.71
Charities	36,097.00	43,890.21
Old Age Assistance	20,796.00	21,765.96
Veterans' Benefits	10,275.00	11,866.62
School	33,256.00	47,596.45
Libraries	6,146.00	6,604.00
Recreation	235.00	326.26
Interest	15,164.00	9,350.16
School Building Assistance	47,490.00	59,888.28
Farm Animal Excise	5.00	3.76
Unclassified	19,028.00	7,988.71
	$ 1,199,833.42	$ 1,282,242.26
Receipts in Excess of Estimates	82,408.84	
	$ 1,282,242.26	$ 1,282,242.26

SCHEDULE B-7
WATER ESTIMATED RECEIPTS COMPARED WITH ACTUAL

Accounts	Tax Rate Estimates	Actual Receipts
Water Department	$ 247,382.00	$ 266,587.41
Receipts in Excess of Estimates	19,205.41	
	$ 266,587.41	$ 266,587.41

SCHEDULE B-8
STATEMENT OF CHANGES IN SURPLUS ACCOUNT

Balance, December 31, 1961			$ 723,392.01
Additions:			
Revenue Appropriation Balances		$ 118,383.62	
Receipts in Excess of Estimates:			
General	$ 82,408.84		

Water	19,205.41		
		$ 101,614.25	
Chapter 90 Construction		29,420.86	
Revenue Appropriation Balances, Prior Years		20,559.77	
Tax Title Redemptions		6,482.09	
Supplementary Assessments		1,141.24	
Recoveries, Prior Years		578.71	
Refunds, Prior Years		172.47	
			$ 278,353.01
			$ 1,001,745.02
Deductions:			
Appropriations		$ 285,000.00	
Additions to Tax Titles		4,064.44	
Net Adjustments		2,613.20	
			$ 291,677.64
Balance, December 31, 1962			$ 710,067.38

SCHEDULE B-9

COMPUTATION OF THE 1962 TAX RATE

(Tax Rate - $70.80)

Charges

Town Appropriations	$ 5,218,594.34
State, County and District Charges	501,146.46
Overlay, Current Year	51,624.19
Final Judgments	13,364.77
Overdrafts, Previous Year	6,640.47
Overlay Deficits	1,163.84
	$ 5,792,534.07

Credits

Estimated Receipts:		
Motor Vehicle Excise	$ 513,909.00	
Departmental	260,182.00	
Water	247,382.00	
Income Tax	235,551.48	
Corporation Tax	185,729.48	
Meals Tax	4,461.46	
		$ 1,447,215.42
General Surplus Revenue		285,000.00
Available Funds Appropriated		184,436.42
Overestimates, State and County		24,945.97

Taxes:		
Poll	$ 11,562.00	
Personal Property	195,905.37	
Real Estate	3,643,468.89	
		$ 3,850,936.26
		$ 5,792,534.07

EXHIBIT C

BALANCE SHEET, DECEMBER 31, 1962
TRUST AND INVESTMENT ACCOUNTS

Assets

Cash	$ 18,460.12
Investments	1,230,069.59
	$ 1,248,529.71

Liabilities and Reserves

Income Available for Expenditure		$ 18,460.12
Trust Funds:		
Daniel B. Badger Fund	$ 1,827.00	
Philip J. Blank Fund	2,503.21	
Elizabeth J. Boyce Fund	500.00	
Isabelle J. Brackett Fund	21,000.00	
Charles W. Bradstreet Fund	1,000.00	
Frederick O. Brown Fund	4,000.00	
Mabel A. Carter Fund	600.00	
Cemetery Fund	19,612.51	
Abraham Coffin Fund	2,000.00	
Frank W. Daniels Fund	500.00	
Jere A. Downs Fund	43,835.65	
Ernest H. Eustis Fund	1,000.00	
Asa Fletcher Fund	25,860.81	
Asa Fletcher Fund - Income	7,300.00	
Horace O. Green Fund	500.00	
F.W.E. & Lettitia Hopper Fund	2,006.88	
Nancy S. Howe Fund	1,000.00	
Henry F. Johnson Fund	5,227.05	
Albion K. P. Joy Fund	2,000.00	
Charles E. Kendall Fund	500.00	
Marriane C. Keyes Fund	1,150.00	
Annie B. Marion Fund	500.00	
Charles H. Mason Fund	500.00	
Anna M. Mason Fund	16,271.19	
Robert C. Metcalf Fund	1,532.00	
Howard D. Nash Fund	300.00	

Henry C. Nickerson Fund	2,000.00	
Wilder Parkhurst Fund	1,000.00	
Permanent Care Fund	243,460.41	
Norman Prince Fund	1,050.00	
Cora A. Quimby Fund	3,392.26	
Edgar J. Rich Fund	32,647.31	
Mary Emerson Riley Fund	600.00	
Bradlee Rogers Trust	1,000.00	
Schrafft Charitable Trust	1,000.00	
David N. Skillings Fund	500.00	
Francis E. Smith, Jr. Fund	500.00	
Zachariah Symmes Fund	757.62	
Elizabeth Downs Wadsworth Fund	5,000.00	
Mary A. Warren Fund	300.00	
Sarah A. Watson Fund	2,000.00	
William P. Winchester Fund	1,917.57	
Nettie Rust Winn Fund	1,000.00	
Margaret Cate Wood Fund	1,803.54	
Frederick P. Young Fund	300.00	
Contributory Retirement System	766,814.58	
		$ 1,230,069.59
		$ 1,248,529.71

SCHEDULE C-1

STATEMENT OF TRUST FUND REVENUES AND EXPENDITURES

Balance of Trust Funds, December 31, 1961		$ 1,184,250.49
Revenues:		
Interest Income Reserved	$ 15,456.03	
Redemption of Securities	12,400.00	
Transfers from Investments to Income Available for Expenditure	355.98	
Cemetery Income, 1962	19,612.51	
Bequests	24,427.00	
Permanent Care Deposits, 1962	10,003.00	
Income Transferred to Invested Income	592.51	
Income for Investment	180.35	
Adjustment to Par Value - Investments	483.94	
Increase in Value - Contributory Retirement System	24,314.56	
		$ 107,825.88
		$ 1,292,076.37
Expenditures:		
From Accumulated Income	$ 13,360.98	
Additions to Investments in Savings Banks	12,400.00	

From Cemetery Fund to Appropriations	15,835.76	
Transfers from Income Available for Expenditure to Investments	483.94	
Adjustment to Par Value - Investments	355.98	
Audit Adjustments; March 31, 1962	1,110.00	
		$ 43,546.66
Balance of Trust Funds, December 31, 1962		$ 1,248,529.71

SCHEDULE C-2

SUMMARY OF TRUST FUND BALANCES AND EXPENDITURES

Accounts	Balances 12-31-61	Interest Investment* Transfers#	Available	Expended Investment* Transfers#	Balances 12-31-62
CHARITIES					
Fletcher	$ 485.17	$ 1,390.02	$ 1,875.19	$ 646.77	
				592.51#inc.	
				275.24#pr.	360.67
Fletcher, principal	.00	1,000.00*	1,000.00	1,000.00#	.00
LIBRARY					
Badger	.00	42.63	42.63	.00	42.63
Bradstreet	15.14	40.00	55.14	48.47	6.67
Coffin	84.17	80.00	164.17	3.97	160.20
Daniels	23.92	20.00	43.92	19.31	24.61
Downs	667.45	1,810.52	2,477.97	935.56	
				196.94#	1,345.47
Hopper	137.12	85.24	222.36	.00	222.36
Howe	19.81	40.00	59.81	17.55	42.26
Joy	42.94	80.00	122.94	45.76	77.18
Keyes	43.53	46.00	89.53	80.64	8.89
Marion	5.42	20.00	25.42	24.04	1.38
Mason	443.54	568.85	1,012.39	6.88#	
				993.00	12.51
Quimby	94.20	135.68	229.88	184.89	44.99
Rich	605.11	1,093.39	1,698.50	1,082.38	616.12
Rogers	65.11	64.84	129.95	105.74	24.21
Schrafft	.00	23.33	23.33	.00	23.33
Skillings	13.56	20.00	33.56	13.05	20.51
Smith	4.02	15.00	19.02	6.63	12.39
Symmes	35.35	30.28	65.63	47.07	18.56
Wadsworth	157.87	147.98			
		262.50#	568.35	.00	568.35
Winn	17.19	29.58			
		52.50#	99.27	2.19	97.08
Wood	62.26	60.87	123.13	54.16	68.97

CEMETERY					
Boyce	113.84	20.00	133.84	4.00	129.84
Brown	1,571.44	160.00	1,731.44	50.00	1,681.44
Carter	.00	14.00	14.00	.00	14.00
Eustis	191.24	40.00	231.24	.00	231.24
Green	70.68	20.00	90.68	.00	90.68
Kendall	64.97	20.00	84.97	4.00	80.97
Mason	61.69	20.00	81.69	4.00	77.69
Nash	23.82	12.00	35.82	5.00	30.82
Permanent Care	8,303.72	8,800.48	17,104.20	8,336.90	8,767.30
Permanent Care, principal	.00	11,400.00*	11,400.00	11,400.00*	.00
Riley	239.89	24.00	263.89	4.00	259.89
Warren	7.69	11.80	19.49	4.00	
				4.88#	10.61
Watson	310.02	165.00	475.02	.00	475.02
Young	13.63	12.00	25.63	13.00	12.63
SCHOOL					
Blank	443.12	76.76			
		40.98#	560.86	.00	560.86
Nickerson	638.84	80.00	718.84	.00	718.84
Metcalf	81.35	61.28	142.63	32.39	110.24
Parkhurst	131.55	40.00	171.55	.00	171.55
Prince	1,202.66	34.50	1,237.16	.00	1,237.16
	$16,493.03	$28,212.01	$44,705.04	$26,244.92	$18,460.12

Interest Income	$15,456.03
Security Redemption	12,400.00
Transfers from Investment to Income Available	355.98
	$28,212.01

Income Transferred to Invested Income	$ 592.51
Expended for Purposes of Trusts	12,768.47
	$13,360.98
Transfers from Income Available for Expenditure to Investments	483.94
	$26,244.92

EXHIBIT D

BALANCE SHEET, DECEMBER 31, 1962

DEFERRED REVENUE ACCOUNTS

Debit

Apportioned Assessments, Not Due:		
Sewer		$ 6,720.07
Sidewalk		12,734.72
Street		88,815.49
		$ 108,270.28

Credit

Apportioned Sewer Assessment Revenue:		
Due in 1963	$ 1,291.32	
Due in 1964	799.75	
Due in 1965	640.90	
Due in 1966	568.30	
Due in 1967	554.30	
Due in 1968	542.50	
Due in 1969	542.50	
Due in 1970	542.50	
Due in 1971	126.80	
Due in 1972	126.80	
Due in 1973	126.80	
Due in 1974	126.80	
Due in 1975	126.80	
Due in 1976	120.80	
Due in 1977	120.80	
Due in 1978	120.80	
Due in 1979	120.80	
Due in 1980	120.80	
		$ 6,720.07
Apportioned Sidewalk Assessment Revenue:		
Due in 1963	$ 2,458.57	
Due in 1964	2,023.42	
Due in 1965	1,783.87	
Due in 1966	1,452.77	
Due in 1967	1,066.12	
Due in 1968	907.77	
Due in 1969	729.57	
Due in 1970	495.72	
Due in 1971	337.22	
Due in 1972	276.47	
Due in 1973	276.47	
Due in 1974	261.10	
Due in 1975	234.80	

Due in 1976	173.45	
Due in 1977	116.60	
Due in 1978	54.65	
Due in 1979	48.80	
Due in 1980	37.35	
		$ 12,734.72
Apportioned Street Assessment Revenue:		
Due in 1963	$ 11,649.34	
Due in 1964	8,877.85	
Due in 1965	7,283.00	
Due in 1966	6,904.75	
Due in 1967	6,258.40	
Due in 1968	5,496.40	
Due in 1969	5,308.60	
Due in 1970	4,810.95	
Due in 1971	4,429.40	
Due in 1972	4,429.40	
Due in 1973	4,387.55	
Due in 1974	4,364.15	
Due in 1975	3,951.20	
Due in 1976	3,316.95	
Due in 1977	2,908.85	
Due in 1978	1,979.30	
Due in 1979	1,626.50	
Due in 1980	792.90	
Due in 1981	40.00	
		$ 88,815.49
		$ 108,270.28

EXHIBIT E

BALANCE SHEET, DECEMBER 31, 1962
DEBT ACCOUNTS

Debit

Net Funded or Fixed Debt:		
Inside the Debt Limit	$ 1,775,000.00	
Outside the Debt Limit	1,675,000.00	
		$ 3,450,000.00

Credit

Washington School Loan, 1951	$ 90,000.00
Parkhurst School Loan, 1954	85,000.00
High School Loan, 1954	600,000.00
High School Project Loan, 1954	470,000.00
Junior High School Loan, 1955	150,000.00
Water Loan, 1956	65,000.00
Water Loan, 1957	60,000.00

Johnson Road - Ridge Street School Loan, 1959	460,000.00
Incinerator Loan, 1960	390,000.00
Junior High School Project Loan, 1960	1,080,000.00
	$ 3,450,000.00

SCHEDULE E-1

CHANGES IN FUNDED DEBT

Year Ending December 31, 1962

Funded Debt, December 31, 1961		$ 3,745,000.00
Deduct:		
Funded Debt Maturing During Year:		
Washington School, 1951	$ 10,000.00	
Parkhurst School, 1954	10,000.00	
High School, 1954	50,000.00	
High School Project, 1954	40,000.00	
Junior High School, 1955	50,000.00	
Water, 1956	10,000.00	
Water, 1957	10,000.00	
Johnson Road School, 1959	30,000.00	
Incinerator, 1960	25,000.00	
Junior High Project, 1960	60,000.00	
		$ 295,000.00
Funded Debt, December 31, 1962		$ 3,450,000.00

SCHEDULE E-2

ANALYSIS OF BORROWING CAPACITY

December 31, 1962

Valuation 1960, less abatements		$ 51,183,225.00
Valuation 1961, less abatements		52,442,750.00
Valuation 1962, less abatements		53,617,237.00
Motor Vehicle 1960, less abatements		6,419,780.00
Motor Vehicle 1961, less abatements		7,036,080.00
Motor Vehicle 1962, less abatements		7,696,290.00
		$178,395,362.00
Average Valuation for Three Years, less abatements		$ 59,465,121.00
Statutory Debt Limit; 5% of Average		$ 2,973,256.00
Town Debt, December 31, 1962:		
Outstanding Debt	$ 3,450,000.00	
Debt Outside Limit	1,675,000.00	
		$ 1,775,000.00
Available Borrowing Capacity, Dec. 31, 1962		$ 1,198,256.00

SCHEDULE E-3

CLASSIFIED STATEMENT OF FUNDED DEBT

Year	Inside Limit General	Outside the Limit General	Outside the Limit Water	Total
1963	$175,000.00	$ 100,000.00	$ 20,000.00	$ 295,000.00
1964	175,000.00	100,000.00	20,000.00	295,000.00
1965	175,000.00	100,000.00	20,000.00	295,000.00
1966	125,000.00	100,000.00	20,000.00	245,000.00
1967	125,000.00	100,000.00	15,000.00	240,000.00
1968	120,000.00	100,000.00	15,000.00	235,000.00
1969	115,000.00	100,000.00	5,000.00	220,000.00
1970	110,000.00	100,000.00	5,000.00	215,000.00
1971	110,000.00	100,000.00	5,000.00	215,000.00
1972	100,000.00	100,000.00		200,000.00
1973	100,000.00	100,000.00		200,000.00
1974	100,000.00	90,000.00		190,000.00
1975	45,000.00	60,000.00		105,000.00
1976	45,000.00	60,000.00		105,000.00
1977	45,000.00	60,000.00		105,000.00
1978	45,000.00	60,000.00		105,000.00
1979	45,000.00	60,000.00		105,000.00
1980	20,000.00	60,000.00		80,000.00
	$1,775,000.00	$1,550,000.00	$ 125,000.00	$3,450,000.00

SCHEDULE E-4

CLASSIFIED STATEMENT OF INTEREST ON DEBT

Year	Inside Limit General	Outside the Limit General	Outside the Limit Water	Total
1963	$ 42,713.75	$ 42,030.00	$ 3,110.00	$ 87,853.75
1964	38,851.25	39,410.00	2,610.00	80,871.25
1965	34,988.75	36,790.00	2,110.00	73,888.75
1966	31,126.25	34,170.00	1,610.00	66,906.25
1967	28,113.75	31,550.00	1,110.00	60,773.75
1968	25,143.75	28,930.00	720.00	54,793.75
1969	22,297.50	26,310.00	330.00	48,937.50
1970	19,532.50	23,690.00	220.00	43,442.50
1971	16,922.50	21,070.00	110.00	38,102.50
1972	14,312.50	18,450.00		32,762.50
1973	11,852.50	15,830.00		27,682.50
1974	9,392.50	13,305.00		22,697.50
1975	7,450.00	11,160.00		18,610.00
1976	6,025.00	9,300.00		15,325.00
1977	4,600.00	7,440.00		12,040.00

1978	3,175.00	5,580.00		8,755.00
1979	1,750.00	3,720.00		5,470.00
1980	325.00	1,860.00		2,185.00
	$ 318,572.50	$ 370,595.00	$ 11,930.00	$ 701,097.50

LOWER
STACK